



**CITY OF CUPERTINO  
PARKS AND RECREATION COMMISSION  
Community Hall  
10350 Torre Ave, Cupertino, CA  
Thursday, November 7, 2019  
7:00 PM  
MEETING  
DRAFT MINUTES**

**CALL TO ORDER**

Vice Chair Gopal called the meeting to order at 7:00p.m. in the Community Hall, at 10350 Torre Ave, Cupertino, CA.

**PLEDGE OF ALLEGIANCE**

Commissioners present: Gopal Kumarappan, Carol Stanek, Xiangchen Xu, Helen Davis  
Commissioners absent: Neesha Tambe  
Staff present: Christine Hanel, Kevin Khuu, Molly James, Jeff Ordway, Kim Calame, Whitney Zeller  
Guest speakers: None

**APPROVAL OF MINUTES**

1. Regular Meeting of September 5, 2019

Commissioner Davis motioned to approve the draft minutes. Commissioner Xu seconded. Motion passed with 3 approvals and 1 abstention.

2. Regular Meeting of October 3, 2019

Commissioner Stanek motioned to approve the draft minutes. Commissioner Davis seconded. Motion passed with 3 approvals and 1 abstention.

**CEREMONIAL MATTERS AND PRESENTATIONS**

None

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

**WRITTEN COMMUNICATIONS**

Commission received an email concerning DOLA agenda item from Sameer Raheja of the Jollyman Dog Owner group.

## **OLD BUSINESS**

3. 2019 Blackberry Farm Season Update  
Recreation Coordinator Molly James updated the Commission and shared a presentation on events held at Blackberry Farm this year.
4. 2019 Summer Aquatics Learn-to-Swim Program Update  
Recreation Coordinator Jeff Ordway updated the Commission on the 2019 Summer Aquatics Learn-to-Swim program and plans to hold next year's aquatics programs at Blackberry Farm to address staffing issues and facility costs.
5. Dog Off-Leash Area (DOLA) Update  
Recreation Supervisor Kim Calame provided an update to the Commission on the Jollyman dog off-leash area. Resident Sameer Raheja shared a presentation with the Commission on the DOLA and the impact of the recent time change with daylight savings. Resident Deepa Mahendraker shared comments on the Jollyman DOLA. The Commission recommended that staff interact with DOLA users monthly to gather feedback throughout the trial period and adjust the hours of the DOLA to accommodate the impact of the time change.

## **NEW BUSINESS**

6. Review and Provide Feedback on the Draft Ethics Protocol  
The Commission agreed to send their input to Whitney Zeller by Wednesday, November 13<sup>th</sup> to be compiled and sent to the City Manager's Office.
7. Status of January 2020 Commission Meeting  
The Commission requested to check the availability for rescheduling to January 9<sup>th</sup> and will discuss at the December 6<sup>th</sup> regular meeting.

## **STAFF AND COMMISSION REPORTS**

8. Receive Monthly Update Reports from:
  - Director  
Assistant Director Christine Hanel provided the Director's update, including a presentation on 2019 Summer events.
  - Commissioners
    - Commissioner Stanek attended the Commissioner's Dinner, Pooch Plunge, Sunnyvale Parks and Recreation Commission meeting, and the Council Meeting. Council accepted a feasibility study for the Carmen Ave. bridge over Stevens Creek, which had large community turnout in support.
    - Commissioner Davis attended the City Council meeting regarding the Regnart Creek Trail, which was approved and attended the Commissioner's Dinner, as well as the launch of the Via Cupertino shuttle service.

**ADJOURNMENT** – Vice Chair Gopal adjourned the meeting at 9:10p.m. to the December 5, 2019 meeting at 7:00 p.m.

Respectfully submitted,

Whitney Zeller, Administrative Assistant  
Parks & Recreation Department  
*Minutes approved at the \_\_\_\_ regular meeting*