



COMMUNITY DEVELOPMENT DEPARTMENT  
CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3308 • [www.cupertino.org](http://www.cupertino.org)

## HOUSING COMMISSION STAFF REPORT

November 14, 2019

### Subject

Study Session regarding the proposed policy document for the City of Cupertino Ethics Protocol for Elected and Appointed Officials

### Recommended Action

Conduct Public meeting; and

1. Review the policy to provide any input to the City Council

### Background

At the July 16, 2019 meeting, City Council directed the City Manager and City Attorney to draft an ethics protocol document. The attached Draft Ethics Protocol has been developed for this purpose and would apply to City Council, appointed officials (including commissions), and staff. The Draft Ethics Protocol is largely a statement of already existing legal obligations.

The Housing Commission has the opportunity to review the draft document and provide input for City Council consideration.

### Next Steps

It is expected that the Draft Ethics Protocol will be brought before Council for adoption at the December 3, 2019 Council meeting.

Prepared by: Kerri Heusler, Housing Manager

Reviewed and Approved for Submission by: Benjamin Fu, Director of Community Development

### Attachments:

A - Draft Ethics Protocol