

City of Cupertino
10300 Torre Avenue
Cupertino, CA 95014
(408) 777-3308

**ACTION MINUTES OF THE SPECIAL MEETING OF
THE HOUSING COMMISSION HELD ON SEPTEMBER 26, 2019**

CALL TO ORDER

Vice Chair Daruwalla opened the meeting at 9:04am.

Commissioner Bose joined the meeting at 9:11am.

ROLL CALL

Commission Members present: Nina Daruwalla, Vice Chair
 Sue Bose, Commissioner
 Siva Gandikota, Commissioner
 Sanjiv Kapil, Commissioner

Commission Members absent: Connie Cunningham, Commissioner

Staff present: Kerri Heusler, Housing Manager
 Erick Serrano, Associate Planner
 Katy Nomura, Assistant to the City Manager

CEREMONIAL MATTERS AND PRESENTATIONS

1. Election of Chair

The Commission selected Daruwalla as Chair. Bose moved and Gandikota seconded.

AYES: 4

NOES: 0

ABSTAIN: 0

ABSENT: Cunningham

VOTE: 4-0-0

Election of Vice Chair

The Commission selected Bose as Vice Chair. Daruwalla moved and Gandikota seconded.

AYES: 4

NOES: 0

ABSTAIN: 0

ABSENT: Cunningham

VOTE: 4-0-0

APPROVAL OF MINUTES

2. Minutes of the July 25, 2019 Housing Commission meeting were continued to the next regularly scheduled meeting due to a lack of quorum.

ORAL COMMUNICATIONS

Member of the public Jennifer Griffin spoke on housing issues in Oregon.

WRITTEN COMMUNICATIONS

None

STUDY SESSION

3. Subject: Informational presentation regarding proposed changes to Municipal Code Amendments to Title 5: Business License and Regulations and Title 19: Zoning, of the Cupertino Municipal Code to allow Short-Term Rental uses in single-family residential zoning districts. Application No(s): MCA-2018-02; Applicant(s): City of Cupertino; Location: Citywide. Continued from the cancelled September 12, 2019 meeting.

The Commission accepted a presentation from staff members Erick Serrano and Katy Nomura. Staff answered questions from Commissioners and members of the public. Public comments were received from Jennifer Griffin.

The Housing Commission made the following recommendations:

- Require notification to neighbors.

NEW BUSINESS

4. 2018-19 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER). Continued from the cancelled September 12, 2019 meeting.

The Commission accepted a presentation from staff member Kerri Heusler. Staff answered questions from Commissioners.

Bose moved and Daruwalla seconded.

AYES: 4

NOES: 0

ABSTAIN: 0

ABSENT: Cunningham

VOTE: 4-0-0

STAFF AND COMMISSION REPORTS:

Staff member Heusler provided information about the following items:

- September 12 Below Market Rate Workshop
- October 7 Commissioner Dinner

ADJOURNMENT:

The meeting was adjourned at 10:17am to the next regularly scheduled Housing Commission meeting. Respectfully submitted:

/s/Kerri Heusler

Kerri Heusler

Housing Manager