



COMMUNITY DEVELOPMENT DEPARTMENT

CITY HALL
10300 TORRE AVENUE • CUPERTINO, CA
95014-3255 TELEPHONE: (408) 777-3308 • FAX: (408) 777-3333
CUPERTINO.ORG

DRAFT SENATE BILL 35 APPLICATION FORM

SUBMITTAL REQUIREMENTS. The following information and materials listed on the attached SB 35 Application Checklist are required for a complete application in order to determine if a project qualifies under Senate Bill 35. Please review this checklist with City's Planning Division staff to confirm specific requirements and to determine if other applications are required.

Project Information to be filled in by Applicant and/or Property Owner:

Applicant's Contact Information:	Property Owner's Contact Information:
Name: _____	Name: _____
Address: _____	Address: _____
City, State: _____ ZIP: _____	City, State: _____ ZIP: _____
Email: _____	Email: _____
Phone: _____	Phone: _____

Project Site / Address(es):	
Assessor's Parcel Number(s):	
General Plan and Zoning Designations:	
Proposed Unit Count:	Proposed Non-Residential Square Footage:
Proposed Residential Square Footage without Density Bonus:	Proposed Residential Square Footage with Density Bonus (if applicable):

	YES	NO	N/A
1. Type of Multifamily Housing Development Proposed:			
a. Multifamily rental; residential only with no proposed subdivision.			
b. Multifamily residential with proposed subdivision (must qualify for exception to subdivision exclusion)			
c. Mixed-use: at least 2/3 of <u>gross</u> square footage (excluding <u>additional density, floor area, or units granted pursuant to Density Bonus Law</u> residential square footage devoted to density bonus units) must be designated for residential use. If a subdivision is included, the development must qualify for exception to subdivision exclusion.)			
2. Number of Parking Spaces Proposed: -			
a. Is the site within one-half mile of public transit?			
b. Is the site within an architecturally and historically significant historic district?			
c. Are on-street parking permits required but not offered to the occupants of the project?			
d. Is the site within one block of a car share vehicle station?			
3. Does the project propose 2 or more residential units?			
a. Has the applicant certified compliance with affordability requirements?			
4. Does the project include more than 10 units?			
5. Is the project a public work?			
a. Has the development proponent certified to the City that the entirety of the development is a public work?			
b. Has the applicant certified compliance with prevailing wage requirements?			
6. Does the project propose 75 units or more?			
a. Has the applicant certified compliance with skilled and trained workforce requirements?			
7. Does the project involve a subdivision of land?			
a. Is the development consistent with all objective standards in the subdivision ordinance?			
b. Is the project financed with low-income housing tax credits?			
c. Has the applicant certified compliance with prevailing wage requirements?			

	YES	NO	N/A
d. Has the applicant certified compliance with skilled and trained workforce requirements?			
8. Would the development require demolition of any of the following types of housing?			
a. Housing subject to a recorded covenant, ordinance or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income.			
b. Housing that is subject to any form of rent or price control.			
c. Housing that has been occupied by tenants within the past 10 years.			
9. Was the site previously used for housing that was occupied by tenants that was demolished within 10 years before the application was submitted?			
10. Does the property contain housing units that are occupied by tenants, and units at the property are, or were, subsequently offered for sale to the general public by the subdivider or subsequent owner of the property?			
11. Would the development require demolition of a historic structure that was placed on a national, state, or local historic register?			
12. Is the project site within a very high fire hazard severity zone?			
a. Are there adopted fire hazard mitigation measures applicable to the development?			
13. Is the project site a hazardous waste site that is listed pursuant to Government Code section 65962.5 or a hazardous waste site designated by the Department of Toxic Substances Control pursuant to Health and Safety Code section 25356 of the Health and Safety Code?			
a. If the site has been so listed, has the applicant provided evidence that the site has received the required clearance for development as a residential use or residential mixed-use?			
14. Is the project site within a delineated earthquake fault zone?			
a. Does the development comply with applicable seismic protection building code standards?			
15. Is the project site habitat for protected species, identified in an adopted natural community conservation plan, or under a conservation easement?			

	YES	NO	N/A
16. Does the project site contain wetlands?			
17. Is the project site within a special flood hazard area?			
a. Has the site been subject to a Letter of Map Revision or does the site meet Federal Emergency Management Agency requirements necessary to meet minimum flood plain management criteria?			
18. Is the project site within a regulatory floodway?			
a. Has the project received a no-rise certification?			
19. Is the project site located on lands under a conservation easement?			
20. Is the project seeking a density bonus and/or any incentive, concession, waiver, or reduction of parking standards under state Density Bonus Law?			
21. Does the project proponent demonstrate how the requested concession, waiver or reduction of standards is the least amount necessary to develop the proposed affordable housing?			

X _____		
Property Owner Signature(s)	Print Property Owner's Name	Date

FOR STAFF USE ONLY:
Application accepted on _____ by _____
Application Type: _____



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Certificate for Compliance with Eligibility Requirements

I, _____, do hereby certify and declare as follows:

(a) The subject property is located at:

Address(es)

Assessor's Parcel Number(s)

- (b) I am a duly authorized officer or owner of the subject property.
- (c) The property owner agrees to comply with the applicable affordable housing dedication requirements established under Government Code section 65913.4(a)(4).
- (d) The property owner agrees to comply with the applicable prevailing wage requirements established under Government Code section 65913.4(a)(8)(A).
- (e) The property owner agrees to comply with the applicable skilled and trained workforce requirements established under Government Code section 65913.4(a)(8)(B).
- (f) The property owner certifies that the project site has not contained any housing occupied by tenants within 10 years prior to the date written above.

I declare under penalty of perjury under the laws of the State of California that the foregoing and all submitted material is true and correct.

Executed on this day in:

Location

Date

Signature

Name (Print), Title



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SENATE BILL 35 APPLICATION CHECKLIST

SUBMITTAL REQUIREMENTS. The following materials are required for a complete application in order for the City to determine eligibility for streamlining under SB 35. Please review this checklist with City of Cupertino Planning and Public Works Divisions.

- ☐ **APPLICATION FORM.** Include signature and contact information for the legal property owner, applicant or authorized agent and contact information for the Civil Engineer, Architect, Landscape Architect, and all other consultants involved with the application on another sheet if necessary.
- ☐ **FILING FEE.** (See the City's Fee Schedule for current year. Note: Depending on the project, it could be subject to the City's hourly staff rate and the cost of contracts plus any administrative charges).
- ☐ **CERTIFICATE FOR COMPLIANCE WITH ELIGIBILITY REQUIREMENTS.** The property owner or the owner's authorized agent must certify under penalty of perjury that certain threshold eligibility criteria are satisfied.
- ☐ **POWER OF ATTORNEY.** Provide evidence of power of attorney, if the application is being by a person other than the property owner.
- ☐ **TITLE REPORT.** Prepared within the past three months (three copies). The title report must include a legal description of the property and a listing of all easements, rights-of-way, and owners shall be supplied.
- ☐ **ARBORIST REPORT.** Prepared within the last year by an ISA Certified Arborist for the removal or disturbance of any Protected Tree on the site or on an adjacent property which could be impacted by the proposed development. Describe the condition of all Protected trees to be removed/disturbed and provide a statement of specific reasons for the proposed removal. Provide three copies.

- ❑ **PHASE I REPORT.** A Phase 1 report shall be provided with the application. If the Phase 1 report indicates that a Phase 2 report is recommended, a Phase 2 report must accompany the application.
- ❑ **PROJECT DESCRIPTION.** A narrative project description that summarizes the proposed project and its purpose must be provided. Please include a discussion of the project site context, including what existing uses, if any, adjoin the project site and whether the location is eligible for Streamlined Housing Development processing.
- ❑ **AFFORDABLE HOUSING PLAN.** Provide an Affordable Housing Plan describing how a development project will comply with the City's Below Market Rate (BMR) Program requirements set forth in the BMR Housing Mitigation Program Procedural Manual.
- ❑ **STATEMENT OF CONSISTENCY WITH OBJECTIVE STANDARDS.** Explain how the proposed project is consistent with all objective zoning, subdivision (if applicable), and design review standards applicable to the project site, including those standards included in the General Plan, Cupertino Municipal Code, Heart of the City Specific Plan, Monta Vista Design Guidelines, North De Anza Boulevard Conceptual Plan, South De Anza Conceptual Plan, Saratoga-Sunnyvale Conceptual Zoning Plan, South Vallco Connectivity Plan and other applicable City documents. Particular details shall be provided to define how the project complies with use requirements, floor area standards, density, setbacks, height standards, lot coverage ratios, landscaping standards, creek setbacks, tree preservation and protection standards, water efficient landscaping requirements, stormwater requirements, and common open space, private useable open space, and public open space requirements.
- ❑ **STATEMENT OF DESIGN INTENT.** Describe the design program, the designer's approach, and how the architectural, landscape and other elements have been integrated in compliance with the City's objective standards. The relationship of the project to adjacent properties and to the adjacent streets should be expressed in design terms. Define the site, building design, and landscape concepts in terms of site design goals and objectives, pedestrian circulation, outdoor-use areas, visual screening and enhancements, conservation of natural resources, mitigation of negative site characteristics, and off-site influences.

[Continued on next page.]

- ☐ **DEVELOPMENT PLAN SETS.** The following plans shall comprise the development plan set:

REQUIREMENTS FOR ALL DEVELOPMENT PLANS. If the application is filed in conjunction with other applications, submittal requirements from all applicable checklists shall be incorporated into one set of plans. All plans shall:

- ___ Be prepared, signed and stamped by licensed professionals.
- ___ Include the date of preparation and dates of each revision.
- ___ Be fully dimensioned and drawn to scale on the same size sheets, with a consistent scale (as noted) throughout all plan sheets.
- ___ Be submitted in collated sets and folded to 8-1/2" x 11".
- ___ Be numbered in proper sequence.

A set of plans shall be submitted on a CD or USB flash drive in pdf format and the following numbers of plan sets are required:

- ___ 8 sets full size 24" x 36"
- ___ 15 sets reduced to 11" x 17"

Additional plan sets may be requested if necessary.

- ☐ **TITLE SHEET** Including project name, location, assessor's parcel numbers, prior development approvals, and table of contents listing all the plan sheets with content, page numbers, and date prepared. Include a vicinity map showing north arrow, the location and boundary of the project, major cross streets and the existing street pattern in the vicinity with the following information: General Plan and Zoning designations.

- ☐ **DEVELOPMENT PROGRAM.** The development plans shall clearly include the following in a tabular format:

- ☐ Size of property including gross and net lot area (square feet and acres).
- ☐ For mixed use projects, total square footage of residential space and related residential facilities (as defined in the City's Eligibility Checklist), square footage of non-residential uses, and square footage utilized by both residential and non-residential uses. A calculation of how the project meets the eligibility criteria to qualify for streamlined and ministerial review pursuant to SB 35. Detailed breakdowns, to scale, with dimensions, shall be shown on Floor Plan submittals as indicated below.

- ☐ For residential development, include the floor area for each unit type, the number of bedrooms, the number of units by type, the number of units per building, the total number of units, and net density. Include the amount of private open space provided for each unit. Identify unit type, size, number of bedrooms, number of units in each building and total number of units by affordability level and tenure (rental or ownership).
- ☐ For commercial development, total floor area in each building (including basements, mezzanines, interior balconies, and upper stories or levels in a multistory building) and total building area, including non-residential garages.
- ☐ Percent lot coverage, percent of net lot area covered by buildings (total ground floor area of all buildings divided by net lot area).
- ☐ Percentage of net lot area devoted to landscaping, common open space and private useable open space.
- ☐ Parking requirements under Government Code section 65913.4(d) and tabulation of the number of parking spaces proposed by type (universal and ADA compliant) and proposed parking ratios.
- ☐ Bicycle parking (required and proposed) under City of Cupertino Municipal Code Chapter 19.124.040.
- ☐ **SITE PLAN.** Prepared by a licensed Civil Engineer, drawn at 1"= 20' scale, with scale noted, a graphic bar scale, and north arrow. The plan shall include the following:
 - ☐ ~~Vicinity map showing north arrow, the location and boundary of the project, major cross streets and the existing street pattern in the vicinity with the following information: General Plan and Zoning designations.~~
 - ☐ ~~Size of property including gross and net lot area (square feet and acres).~~
 - ☐ ~~For mixed use projects, total square footage of residential space and related residential facilities (as defined in the City's Eligibility Checklist), square footage of non-residential uses, and square footage utilized by both residential and non-residential uses. Detailed breakdowns, to scale, with dimensions, shall be shown on Floor Plan submittals as indicated below.~~
 - ☐ ~~For residential development, include the floor area for each unit type, the number of bedrooms, the number of units by type, the number of units per building, the total number of units, and net density. Include the amount of private open space provided for each unit.~~

- ☐ ~~For commercial development, total floor area in each building (including basements, mezzanines, interior balconies, and upper stories or levels in a multistory building) and total building area, including non-residential garages.~~
- ☐ ~~Percent lot coverage, percent of net lot area covered by buildings (total ground floor area of all buildings divided by net lot area).~~
- ☐ ~~Percentage of net lot area devoted to landscaping, common open space and private useable open space.~~
- ☐ ~~Parking requirements under Government Code section 65913.4(d) and tabulation of the number of parking spaces proposed by type (universal and ADA compliant) and proposed parking ratios.~~
- ☐ ~~Bicycle parking (required and proposed) under City of Cupertino Municipal Code Chapter 19.124.040.~~
- ☐ Existing and proposed property lines with dimensions, bearings, radii and arc lengths, easements, and net & gross lot area for existing and proposed parcels. Benchmark based on USGS NAVD 88 vertical.
- ☐ Location and dimensions of all existing and proposed structures extending 50 feet beyond the property. If adjacent to a street, show the entire width of street to the next property line, including driveways. Clearly identify all existing and proposed structures such as fencing, walls, all building features including decks and porches, all accessory structures including garages and sheds, mailboxes, and trash enclosures. Label all structures and indicate the structures to remain and the structures to be removed.
- ☐ Dimensions of setbacks from property lines and between structures.
- ☐ Location, dimension and purpose (i.e. water, sewer, access, etc.) of all easements including sufficient recording data to identify the conveyance (book and page of official records).
- ☐ Location and dimensions for all adjacent streets (public and private) and proposed streets showing both sides of streets, street names, street width, striping, centerlines, centerline radii of all curves, median and landscape strips, bike lanes, pedestrian ways, trails, bridges, curb, gutters, sidewalks, driveways, and edge of right-of-way including any proposed or required right-of-way dedication. Show all existing and proposed improvements including traffic signal poles and traffic signs. Show line of sight for all intersections and driveways based on current City of Cupertino standards.

- ☐ Existing topography and proposed grading extending 50 feet beyond the property at 2 foot contour intervals for slopes up to 10% and less than 5 feet in height; and contour intervals of 5 feet for slopes over 10% or greater than 5 feet in height. Include spot elevations, pad elevations, and show all retaining walls with TOW/BOW elevations.
- ☐ Drainage information showing spot elevations, pad elevations, existing catch basins, and direction of proposed drainage, including approximate street grade and existing and proposed storm drain locations.
- ☐ Location and dimensions of existing and proposed utilities including water supply system, sanitary sewers and laterals, drainage facilities, wells, septic tanks, underground and overhead electrical lines, utility poles, utility vaults, cabinets and meters, transformers, electroliers, street lights, lighting fixtures, underground irrigation and drainage lines, backflow prevention and reduced pressure devices, traffic signal poles, underground conduit for signals and interconnect, and traffic signal pull boxes, signal cabinets, service cabinets, and other related facilities.
- ☐ Location and dimensions of parking spaces, back-up, loading areas, and circulation patterns.
- ☐ Survey of all existing trees on the site and adjacent to the site, at 1"=20' scale, indicating species, diameter at breast height (DBH) as defined in Chapter 14.18 of the Cupertino Municipal Code, and base elevation. Trunk locations and the drip line shall be accurately plotted. Identify all protected trees as defined in Chapter 14.18 of the Cupertino Municipal Code.
- ☐ Location of all natural features such as creeks, ponds, drainage swales, wetlands (as defined in the United States Fish and Wildlife Service Manual, Part 660 FW 2 (June 21, 1993)), etc., extending 50 feet beyond the property line to show the relationship with the proposed development.
- ☐ Location on the site of any prime farmland or farmland of statewide importance, as defined pursuant to United States Department of Agriculture land inventory and monitoring criteria, as modified for California, and designated on the maps prepared by the Farmland Mapping and Monitoring Program of the Department of Conservation, or land zoned or designated for agricultural protection or preservation by a local ballot measure that was approved by Cupertino's voters.
- ☐ If any parcel is within a FEMA defined 100-year floodplain or floodway:
 - ☐ Identify the floodplain or floodway on all plan sheets depicting the existing and proposed site, with the base flood elevation (BFE) and

flood zone type clearly labeled. In addition, show the existing site topography and finish floor elevations for all existing and proposed structures. If FEMA has not defined a BFE, a site specific hydraulic analysis will be required to determine the BFE prior to deeming the application complete (CMC Sec. 34-32.b2).

- ☐ Flood zone boundaries and floodwater surface elevation. If the property proposed to be developed is within or adjacent to the 100 year flood zone (Zone A or AE) or the National Flood Insurance Program, Flood Insurance Rate Map, the extent of Zone A or AE shall be clearly drawn on the tentative map and the 100 year flood water surface elevation shall be shown. The map shall show the approximate location of the Floodway Boundary as shown on the latest edition of the "Flood Boundary and Floodway Map" published by the Federal Emergency Management Agency.
- ☐ **CONTEXTUAL PLAN.** Use topographic or aerial map as base. Show the relationship of the project to the building and site features within 50 feet of the property line. The plan shall include:
 - ☐ Building footprints, pad elevations and building height. Land use and zoning designation on all lots.
 - ☐ Property lines and dimensions of the subject site and adjacent properties showing all easements.
 - ☐ Location of streets, medians, curb cuts, sidewalks, driveways, and parking areas.
 - ☐ Location of all creeks, waterways and trees.
 - ☐ Vicinity map indicating site in relation to major streets.
- ☐ **DENSITY BONUS.** In addition to the other submittal requirements, projects requesting a density bonus or concessions are required to submit plans ~~for the project~~ that clearly indicate the location and square footage of:
 - ☐ Affordable units that qualify the project for a density bonus,
 - ☐ Additional density, floor area, or units granted pursuant to Density Bonus law,
 - ☐ The related facilities or proportion of related facilities that serve the Density Bonus law additions.
 - ☐ ~~which units are the density bonus units.~~

- ☐ **BUILDING ELEVATIONS.** Plans shall be drawn by a licensed Architect at 1/8"= 1' minimum scale; dimensioned vertically and horizontally with sample representations at 1/4"= 1' scale for detail areas. Elevations should not include superimposed landscaping and trees that hide the buildings. Height is measured from natural grade established at subdivision. The plans shall include:
 - ☐ Fully dimensioned elevations for buildings identifying materials, details and features include visible plumbing, electrical meters and method of concealment.
 - ☐ All four sides of all buildings.
 - ☐ Vertical dimensions from all points above natural, existing and finished grade on all elevations.
 - ☐ Topography with natural, existing, and proposed grades accurately represented to show building height to show the relationship of the building to the site and adjacent properties.
 - ☐ Location, height and design of rooftop mechanical equipment and proposed screening. Provide a section detail showing height of equipment in relation to the height of the proposed screen structure.
 - ☐ Elevations and dimensions for existing structures to remain. Location and type of building mounted exterior lighting.
 - ☐ Detailed building sections showing depth of reveals, projections, recesses, etc.
 - ☐ Details of vents, gutters, downspouts, scuppers, external air conditioning equipment, etc.
 - ☐ Details including materials and dimensions of door and window treatments, railings, stairways, handicap ramps, trim, fascia, soffits, columns, fences, and other elements which affect the building. Provide wall sections at 1/2"=1' scale to clarify detailing as appropriate.
- ☐ **FLOOR PLANS.** Plan shall be drawn by a licensed Architect at 1/8"= 1' or larger scale.
 - ☐ Floor area diagrams must be provided with dimensions and tabulations of each area of each floor.
 - ☐ Floor plans shall clearly indicate areas attributed to residential, non-residential, and shared use and should show garages, parking areas, and amenity spaces.

- Floor plans shall include the square footage of residential space and related residential facilities, non-residential uses, and structures uses by both residential and non-residential uses.
- Floor plans shall clearly identify affordable units (City BMR and SB 35 units)
- **ROOF PLAN.** Plan shall be drawn by a licensed Architect at 1/8"= 1' or larger scale. The plan shall include property lines, outline of building footprint, ridgelines, valleys, flat roof areas, roof pitch and rooftop mechanical equipment, and screening. Plans shall show existing roof forms and roof forms to be added or changed.
- **TRUE CROSS-SECTIONS.** A minimum of two cross-sections (more as needed to showing varying site conditions) drawn at 1:1 scale (same scale used for both vertical and horizontal axis), 1"=20' minimum scale, with scale noted, and a graphic bar scale, through critical portions of the site extending 50 feet beyond the property line onto adjacent properties or to the property lines on the opposite side of adjacent streets. Sections shall include existing topography, slope lines, final grades, location and height of existing and proposed structures, fences, walls, roadways, parking areas, landscaping, trees, and property lines. Section locations shall be identified on the Site Plan.
- **COLOR AND MATERIALS BOARD.** Samples of materials and color palette representative of actual materials/colors for all buildings and structures. Identify the name of manufacturer, product, style, identification numbers and other pertinent information on the display. Displays should be no larger than 24" by 36", except where actual material samples are presented.
- **LANDSCAPE PLANS.** Plan shall be drawn at 1" = 20' or larger scale by a licensed Landscape Architect. The plan shall incorporate the proposed Grading and Utility Plan, showing the location of existing and proposed utility lines and utility structures screened back, but legible, and shall include the following:
 - Final planting plan showing proposed trees, shrubs and shrub groupings, lawn, and groundcover areas, existing trees to be saved, stormwater treatment areas, special paving, hardscape, and site furnishings. Include a landscape legend with a list of proposed plant materials (indicate both Latin and common name), including size, spacing, total quantities, ultimate height, and spread of materials. Trees shall be a minimum of 24 gallon size and shrubs a minimum of 5 gallon size. Accent or sub-shrubs may be 1-gallon in size. Larger trees may be required depending on project location, size, or other conditions.

- ☐ Size, species, trunk location, and canopy of all existing trees (6" in diameter or larger) on-site and on abutting property that could be affected by the project. Identify which trees will remain and trees to be removed. Any tree proposed as mitigation for the removal of a protected tree shall be identified as a replacement tree.
- ☐ Show accurate representation of plant materials within three years.
- ☐ Identify the location and screening of all above ground utilities and bio-swales or other stormwater treatment areas with 1:10 scale cross sections showing the planting within the bio-swales and screening of the utilities.
- ☐ Provide enlarged details (minimum of 1:10 scale) for focal points and accent areas.
- ☐ Location and details and/or manufacturers catalogue cuts of walls, fences, paving, decorative planters, trellises, arbors, and other related site improvements.
- ☐ Landscape plans with more than two sheets shall show the plant legend with symbols for each species on every sheet.
- ☐ Statement indicating that a fully automatic irrigation system will be provided.
- ☐ Color and materials submittal for all special paving, hardscape treatment, walls, landscape lighting, and site furnishings.
- ☐ The Landscape plan shall be coordinated and consistent with the Stormwater Plan.
- ☐ Note signed and dated by project Landscape Architect that plans are in compliance with all City standards.
- ☐ Provide information on landscaping used as screening for utility equipment.
- ☐ **TREE SURVEY.** Prepared by an ISA Certified Arborist, drawn at 1"=20' scale, showing accurate trunk location and drip line for all existing trees on the site and adjacent to the site. For each tree, specify the species, diameter breast height (DBH) as defined in Chapter 14.18.020, and base elevation and clearly indicate if it is to be preserved or to be removed. Identify all Protected Trees as defined in Chapter 14.18.020. Identify existing trees or plant materials on abutting properties that could influence site design or be impacted by the project.

- ☐ **FENCE PLAN.** Drawn at 1"=20' scale showing the location, height and type of all fences and walls.
- ☐ **LIGHTING PLAN.** Location and type of exterior lighting, both fixed to the building and freestanding, any and all lights for circulation, security, landscaping, building accent or other purpose.
- ☐ **PHOTOMETRIC PLAN.** Indicate compliance with no lighting glare. Photometric plan must indicate that lighting levels do not spill into adjacent properties.
- ☐ **PHOTO-SIMULATIONS.** Digital photo-simulations of the site with and without the project, taken from various points off-site with the best visibility of the project. Include a key map showing the location where each photo was taken.
- ☐ **GRADING PLAN.** Use the grading plans approved with any past subdivision to indicate the natural grade and how the proposed project meets height requirements based on this. If a subdivision is proposed, please indicate the new proposed natural grade. The natural grade should not be modified to a great extent unless necessary to meet engineering standards and specifications. Show the relationship of the project to the building and site features within 50 feet. The plan shall include:
 - ☐ Proposed building footprints, pad elevations and building height
 - ☐ Existing and proposed contours which can be easily differentiated (2ft intervals if slope is 10% or less, 5 ft intervals for slopes greater than 10%)
 - ☐ Spot elevations of survey points
 - ☐ Source and date of the contour and spot elevation information
 - ☐ Limits of cut and fill
 - ☐ Grading Quantities (Cut and Fill Cubic Yards)
 - ☐ Cross-sections of the areas of greatest cut and greatest fill to scale
 - ☐ Topography and elevation of adjoining parcels (for a minimum of 50')
 - ☐ Slope ratio
 - ☐ Show all existing and proposed retaining walls with TOW/BOW elevations.

- ☐ **SUBDIVISION PLAN.** Provide a subdivision plan, if applicable. Please indicate compliance with the objective zoning and subdivision development standards. The plan shall comply with the City's subdivision ordinance and shall include:
 - ☐ Existing Assessor's Parcel Numbers
 - ☐ A title which shall contain the subdivision number, name and type of subdivision.
 - ☐ Name and address of legal owner, subdivider and person preparing the map (include professional license number)
 - ☐ Date, north arrow, scale and contour interval
 - ☐ Land Use (existing and proposed)
 - ☐ Vicinity Map showing roads, adjoining subdivisions, Cities, creeks, railroads, and other data sufficient to locate the proposed subdivision and show its relation to the community.
 - ☐ Existing Trees, type, diameter at breast height (DBH) and indicate drip line/canopy. Any trees proposed to be removed shall be clearly indicated.
 - ☐ Existing structures, approximate location and outline identified by type. Buildings to be removed shall be clearly indicated.
 - ☐ Lot area with density per gross acre for each parcel (net square footage)
 - ☐ Existing and proposed lot line dimensions (bearings and distances)
 - ☐ Exhibits indicating compliance with objective zoning standards (e.g. minimum lot sizes, lot widths etc.)
 - ☐ Areas subject to inundation or storm water overflow. Width and direction of flow for each water course should be shown with approximate location.
 - ☐ Existing easements with widths, locations, type and sufficient recording data to identify the conveyance (book and page of official records).
 - ☐ Proposed infrastructure including utilities and surface/street improvements (both private and public). Show location and size of utilities. Show proposed slopes and elevations of utilities and surface hardscape improvements.
 - ☐ Accompanying data and reports to be supplied with Subdivision Plan:
 - ☐ Geologic and Geotechnical Report – A preliminary geotechnical report is required by Section 16.12 of the Cupertino Municipal Code and shall verify if there is a presence of critically expansive soils or other soil problems, which, if not corrected, would lead to structural defects or

differential settlement of infrastructure, and shall provide recommendations for necessary corrective action. The report shall show all geological hazard zones identified in the General Plan and which are known or portrayed in other geological studies for the area. It shall also include descriptions and physical characteristics on all geological formations, anomalies, and earthquake characteristics. Mitigation measures shall be identified for any geological hazard or concern.

- ☐ **UTILITY PLAN.** Prepared by a licensed Civil Engineer and drawn at 1"= 20' scale, with scale noted, showing the location and dimensions of existing and proposed utilities including water supply system, sanitary sewers and laterals, drainage facilities/storm drainage system, wells, septic tanks, underground and overhead electrical lines, utility poles, utility vaults, cabinets and meters, transformers, underground irrigation and drainage lines, backflow prevention and reduced pressure devices, electroliers, lighting fixtures, street lights, traffic signal poles, traffic signal pull boxes, signal cabinets. Provide details on screening utility equipment. Indicate compliance with Chapter 14.24.
- ☐ **STORMWATER CONTROL PLAN.** See Stormwater Control Plan Application Checklist. All Stormwater Plans shall be coordinated and consistent with all Site, Grading, Utility, and Landscape Plans. If the project creates or replaces more than 10,000 sq. ft. of impervious area, a Stormwater Control Plan is required, and shall meet the standards and regulations established for the Municipal Regional Stormwater NPDES Permit. Provide the following information to determine if the project meets this threshold:
 - ☐ Site size in sq. ft.
 - ☐ Existing impervious surface area (all land covered by buildings, sheds, patios, parking lots, streets, paved walkways, driveways, etc.) in sq. ft.
 - ☐ Impervious surface area created, added or replaced in sq. ft. Total impervious surface area in sq. ft.
 - ☐ Percent increase/replacement of impervious surface area (new impervious surface area in sq. ft./existing impervious surface area in sq. ft. multiplied by 100).
 - ☐ Estimated area in sq. ft. of land disturbance during construction (including clearing, grading or excavating).