



**CITY OF CUPERTINO**  
**PARKS AND RECREATION COMMISSION**  
Community Hall  
10350 Torre Ave, Cupertino, CA  
Thursday, June 6, 2019  
7:00 PM  
**MEETING**  
**DRAFT MINUTES**

**CALL TO ORDER**

Chair Tambe called the meeting to order at 7:00 p.m. in the Community Hall, at 10350 Torre Ave, Cupertino, CA.

**PLEDGE OF ALLEGIANCE**

Commissioners present: Xiangchen Xu, Gopal Kumarappan, Neesha Tambe, Helene Davis, Carol Stanek

Commissioners absent: None

Staff present: Jeff Milkes, Kevin Khuu, Roger Lee, David Stillman, Karen Levy, David Chen

Guest speakers: None

**APPROVAL OF MINUTES**

1. Regular Meeting of May 2, 2019

Commissioner Stanek amended the minutes to add in the word “not” to bullet point 5, under Old Business, item number 2. Commissioner Davis motioned to approve the draft minutes as amended. Vice Chair Gopal seconded. Motion passed with unanimously.

**CEREMONIAL MATTERS AND PRESENTATIONS**

None

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

None

**WRITTEN COMMUNICATIONS**

None

Chair Tambe moved New Business, items number 3-6, to next on the agenda.

## **NEW BUSINESS**

3. Receive a Presentation Regarding Proposed Wilson Park Ballfield Modifications Associated with the Regnart Creek Trail Project from the Public Works Department

Roger Lee, Acting Public Works Director, presented to the Commission an update on the Regnart Creek Trail project, reviewing the history, general specifics of the plan, and possible impact on the Wilson Park ballfield. Reviewed the potential options with the Commission. The project design will go back to City Council on July 16<sup>th</sup>.

Teresa Sutton, president of the Cupertino Little League, stressed the importance of the governing rules for running little league tournaments and the potential effects if the field is shortened.

Dave Wykoff, former coach, had concerns about the potential moving of the fields and appreciated the City acknowledging the effect of moving/shortening the fields.

Vigi, Cupertino Resident, requested that the Commission look into why the plan was rushed to City Council and no public comment was taken during the early process in the creation of the plans.

Jeonghee Yi, Cupertino Resident, lives next to proposed trail and brought photos to show that there is no space to create the trail and does not support the construction of the trail.

The Commission supported the options that doesn't impact the ballfield (if the overall trail is approved), but suggested having more public outreach performed and feedback gathered on both the trail and the proposed options to not affect the field before bringing the plan to City Council for consideration.

4. Receive a Presentation on the Current Cupertino Union School District Joint Use Agreement for Fields from the Parks & Recreation Department

Jeff Milkes, Director of Parks & Recreation, introduced Karen Levy, Recreation Coordinator to speak about the current joint use agreement and its history, costs, and revenues.

Commissioner Xu suggested adding basketball courts to the Joint Use Agreement and requested information on the current schools that allow public use of their courts.

5. Receive a Presentation on the 2019 Summer Events Program  
David Chen, Community Coordinator, and Cristina Lopez, Leisure Programs Specialist, presented to the Commission an overview of the upcoming Summer Events Program.

The Commission provided the following suggestions for advertising:

- Block Leader Program
- Quad-folds available at all of the parks
- Redirect visitors from the Neighborhood Events website to the City's Events website
- Reaching out to the Community Manager at Apple
- Send a digital copy of the quad-fold to local housing complexes
- Have the Commissioners themselves do outreach and pass out flyers.

6. Receive a Presentation on the Current/Proposed 2019-2020 Parks & Recreation CIP Projects from the Public Works Department  
Roger Lee presented to the Commission on the current, past, and future CIP projects from the City and a general overview of the process.

Commissioners Stanek and Davis supported the Haul Road project and suggested re-discussing with local neighbors to potentially reduce the overall cost. Bicycle and Pedestrian CIP projects will be reviewed and brought to City Council on July 16<sup>th</sup>. Chair Tambe suggested adding a project for a parking structure with an artistic aspect and to review and consider the potential future plans for the Sports Center from the Citywide Parks and Recreation System Master Plan, before moving forward on the seismic retrofitting. Commissioner Stanek considered the EV Charger project as unnecessary, but supported the Carmen Road Feasibility Study. Chair Tambe supported the EV Charger project. Commissioner Davis supported the Haul Road and the Regnart Creek Trail projects.

## **OLD BUSINESS**

2. Review and Finalize the Draft 2019-2020 Parks and Recreation Commission Work Plan to Submit to City Council for Approval  
Staff reviewed the draft work plan with the Commission and requested feedback.

Chair Tambe requested for the Cultural Events item to include a measurement on what external partnerships have been formed, and connect the community funding grantees to this item. Vice Chair Kumarappan suggested adding more info for the "driven by mandate" section (to highlight the 6 themes) and to add in an item for collaborations with Commissions, including the Bicycle Pedestrian Commission (State of the Trails connectivity item).

Commissioner Stanek motioned to approve the modifications to the draft Parks and Recreation Commission work plan, to submit to City Council for approval. Vice Chair Kumarappan seconded. Motion passed unanimously.

## **STAFF AND COMMISSION REPORTS**

### **7. Receive Monthly Update Reports from:**

- Director
  - Blackberry Farm has opened and repair on the fence behind the café has started.
  - 4<sup>th</sup> of July Fireworks is moving ahead.
  - On June 18<sup>th</sup>, there will be a City Council meeting to review the next year's budget, including the Community Funding item, and requested the Commissioners attendance. Commissioner Stanek and Vice Chair Gopal confirmed to attend.
- Commissioners
  - Commissioner Stanek attended the Carmen Road bridge outreach. On June 10<sup>th</sup>, the Foothill De Anza Board will discuss what to do the Flint Center, at Foothill College.
  - Commissioner Xu attended the Mayor's meeting and reported on the following: the Fine Arts Commission will put up artwork at Blackberry Farm and the Quinlan Center, the Teen Commission suggested a joint venture with the Parks and Recreation and Bicycle and Pedestrian Commissions to talk about bike riding on sidewalks and safety.
  - Vice Chair Kumarappan had walked through Wilson Park with some residents to review the ballfield.

**ADJOURNMENT** – Chair Tambe adjourned the meeting at 10:46 p.m. to the August 1, 2019 at 7:00 p.m.

Respectfully submitted,

Kevin Khuu, Management Analyst  
Parks & Recreation Department  
*Minutes approved at the \_\_\_\_ regular meeting*