

Cupertino Library Commission

About

The Cupertino Library Commission meets the first Wednesday of most months. Attend regular Library Commission meetings in the Think Tank conference room (Cupertino Library, second floor) at 7 pm. Members of the public are welcome to share their ideas about library programs, services, materials, and facilities in person during commission meetings (oral communications or public comment) or in writing (librarycommission@cupertino.org).

Duties–Powers–Responsibilities (Cupertino Municipal Code 2.68.070)

The Library Commission shall have the following duties, powers and responsibilities, and such other as they may be entrusted with by the City Council from time to time:

A. Consult with the City Council, the City staff and the Santa Clara County Library Joint Powers Authority and staff regarding the functioning of the physical facilities of the Cupertino Library and shall make recommendations from time to time for improvement or modification thereof;

B. Consult with the City Council, the City staff and the Santa Clara County Library Joint Powers Authority and staff regarding the Cupertino Library programs and services to the community and shall make recommendations from time to time for improvements or modifications thereof;

C. Consult with and act as liaison with private community groups supportive of the library program;

D. Consult with the architect and the City Council in the planning of any main or branch library building facilities, including locations, building layout, architecture, landscaping and furnishings;

E. Hold hearings, formulate policies and make rules and procedures with respect to the foregoing for approval by the City Council;

F. Perform such other tasks as may be expressly requested of it by the City Council.
(Ord. 1697, (part), 1995; Ord. 679, (part), 1975) policies and make rules and procedures with respect to the foregoing for approval by the City Council;

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Draft Library Commission Work Plan Items, Fiscal Year 2019-2020

Solve Programming and Library Space Issues. *Support the efforts of Council and community-based organizations to address space constraints affecting programming, meeting, and study uses of the library. Duration: ongoing, as needed.*

Address Library Parking Space Shortage and Safety Issues Affecting Library Patron Drop-off and Pick-up. *This item is related to the Library Community Room Addition, but some aspects can be addressed independent of new construction. For example, explore opportunities for off-site parking during peak evening and weekend hours. Duration: ongoing, as needed.*

Promote Partnership Opportunities with Community-based Organizations to Bring Programs to Cupertino Library Patrons. *Partner organizations can include but are not limited to: sibling city commissions, local school districts, the Cupertino Library Foundation, and Friends of the Cupertino Library. Commissioners will connect with potential partner organizations to strengthen connections, identify common goals, and support shared initiatives. Possible initiatives could include organizing workshops about parenting styles or stress management, supporting efforts to bring library services to Cupertino schools, or other items of interest to the community. Duration: ongoing.*

Support Data Collection, Analysis of Results, and Policy Recommendations Associated with the Tri-annual Library Patron Survey. *Support the efforts of the Santa Clara County Library District to engage with the community to gather data regarding library patrons' needs and interests. Analyze the survey data to identify opportunities to improve library services and programming for patrons. Duration: data collection, Spring 2019; analysis of results and policy recommendations, ongoing thereafter.*

Collaborate with the Recreation and Community Services Department and the Current Poet Laureate to Select the 2020-2021 Poet Laureate. Promote Poet Laureate Events Throughout the Year. *Support the effort to select the next Poet Laureate in whatever capacity is needed or required. Promote and attend Poet Laureate Events whenever possible. Duration: TBD.*