

ATTACHMENT F – New City Hall Design Schedule

Date	Activity
October 16, 2018	Council approves budget appropriation to conduct RFP for Design Services
April 16, 2019	Council approves Design Development Strategy
May 1, 2019	Issue Request for Proposals for Professional Advisor
May 22, 2019	Deadline for Proposals for Professional Advisor
June 7, 2019	Select Professional Advisor
July 10, 2019	Issue Request for Qualifications for Architectural Design Services for New City Hall
July 31, 2019	Deadline for Statement of Qualifications for Architectural Design Services for New City Hall
August 14-15, 2019	Interviews – Top six proposers
August 28, 2019	Shortlist Top three proposers
September 25, 2019	Design Competition Complete
October 1, 2019	Council selects Design Competition Winner
October 31, 2019	Contract Negotiations Complete
November 5, 2019	Council awards Architectural Design Services Agreement
December 2, 2019	Start Design – New City Hall
March 4, 2020	Community Meeting No. 1
April 1, 2020	Conceptual Design Complete
July 1, 2020	Schematic Design Complete
September 9, 2020	Community Meeting No. 2
October 2, 2020	Design Development Complete for City Council Review
October 20, 2020	City Council Review of Design Development – Study Session
November 2020	Ballot Initiative for Voter Approved Tax Increase
February 3, 2021	Construction Documents Complete
April 5, 2021	Initiate Certificate of Participation
April 7, 2021	Building Permit Approval anticipated
April 2021	Receive Voter Approved Tax Revenue
April 20, 2021	Advertise New City Hall project
May 18, 2021	Bid Opening
June 15, 2021	Council awards New City Hall project
August 9, 2021	Start of Construction - New City Hall
October 30, 2023	City Hall Complete, Opening Ceremony
	LEGEND
	Professional Advisor Selection Process
	Architectural Design Selection Process
	New City Hall
	Funding Process
Bold	City Council Approvals/Actions

ATTACHMENT F – Library Expansion Design Schedule

Date	Activity
November 2020	Ballot Initiative for Voter Approved Tax Increase
April 2021	Receive Voter Approved Tax Revenue
July 6, 2021	Issue Request for Qualifications for Architectural Design Services for Library Expansion
August 6, 2021	Deadline for Statement of Qualifications for Architectural Design Services for Library Expansion
August 25-26, 2021	Interviews – Top three proposers
September 17, 2021	Select Design Architect
October 29, 2021	Contract Negotiations Complete
November 16, 2021	Council awards Architectural Design Services Agreement
December 13, 2021	Start Design – Library Expansion
March 16, 2022	Community Meeting No. 1
April 8, 2022	Conceptual Design Complete
July 8, 2022	Schematic Design Complete
September 7, 2022	Community Meeting No. 2
October 7, 2022	Design Development Complete for City Council Review
October 18, 2022	City Council Review of Design Development – Study Session
February 3, 2023	Construction Documents Complete
April 7, 2023	Building Permit Approval anticipated
April 19, 2023	Advertise New City Hall project
May 17, 2023	Bid Opening
June 20, 2023	Council awards Library Expansion Project
August 7, 2023	Start of Construction – Library Expansion
November 29, 2024	Library Expansion Complete, Opening Ceremony
	LEGEND
	Architectural Design Selection Process
	Library Expansion
	Funding Process
Bold	City Council Approvals/Actions

ATTACHMENT F – Temporary City Hall Design Schedule

Date	Activity
April 30, 2019	City Council selects preferred temporary City Hall Location
June 18, 2019	City Council adopts the budget including construction funding for temporary CH
June 25 2019	Engage Consultant for Architectural Design Services
July 16, 2019	Council Awards Architectural Design Services contract
August 5, 2019	Start Design – Temporary City Hall
October 25, 2019	Conceptual Design Complete
January 17, 2020	Schematic Design Complete
February 21, 2020	Design Development Complete for City Council Review
March 3, 2020	City Council Review of Design Development – Study Session
May 22, 2020	Construction Documents Complete
June 12, 2020	Building Permit Approval anticipated
June 30, 2020	Advertise New City Hall project
July 28, 2020	Bid Opening
August 18, 2020	Council awards Temporary City Hall
September 28, 2020	Start of Construction – Temporary City Hall
April 9, 2021	Temporary City Hall Complete
April 12 - 30, 2021	Relocate Staff to Temporary City Hall
	LEGEND
	Architectural Design Selection Process
	Temporary City Hall
Bold	City Council Approvals/Actions