



ADMINISTRATIVE SERVICES DEPARTMENT

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PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting: April 4, 2019

Subject

Discussion and recommendation to City Council on the priority of the Community Funding Grant Applications received for FY 2019/2020.

Recommended Action

Provide recommendation to City Council on the priority of the Community Funding Grant Applications received for FY 2019/2020.

Discussion

On March 7, 2019, staff introduced the revised Community Funding Program to the Parks and Recreation Commission, which includes an updated application, updated process, and newly developed evaluation criteria. The Commissioners finalized the maximum amount of points allowed for each criteria, and developed a rating system for those points. Staff asked Parks and Recreation Commissioners to evaluate all eligible applications based on the new evaluation criteria (Attachment A).

Staff provided the Commissioners with the final rating sheets and grant applications for their review and consideration. Each Commissioner evaluated the applications and provided their rating sheets to staff. Staff then compiled all of the data for the Commissioners to review at tonight's meeting. The combined total and average score of all applications are presented in Attachment B in rank order of how they were scored.

Staff requests the Commission to review the results of the rating sheets, and discuss and provide a recommendation to the City Council regarding grant approval and funding amounts. Funding recommendations will be reviewed by City Council during the budget study session on May 13. City Council will make the final decision on grant amounts for each applicant as part of the budget adoption which typically happens in June.

Sustainability Impact

No sustainability impact.

Fiscal Impact

Currently, there is no funding cap established in the Community Funding Policy. In prior years, City Council has awarded Community Funding Grants between \$30K- \$75K in total per fiscal year.

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Reviewed by: Kristina Alfaro, Director of Administrative Services

Jeff Milkes, Director of Recreation and Community Services

Approved for Submission by: Jeff Milkes, Director of Recreation and Community Services

Attachments:

A – Final Evaluation Criteria

B – Evaluation Ranking Summary