

CUPERTINO PUBLIC SAFETY COMMISSION
DRAFT MEETING MINUTES
Thursday February 14, 2019, 6:00 p.m.
Cupertino City Hall, Conference Room A

CALL TO ORDER

Commission Chair McCoy called to order this regular meeting of the Cupertino Public Safety Commission at approximately 6:05 pm on Thursday, February 14, 2019 in the Cupertino City Hall, Conference Room A, located at 10300 Torre Avenue, Cupertino, California 95014.

ROLL CALL

Commissioner Present: Robert McCoy
Neha Sahai
Yvonne Chao

Commissioner Absent: Andy Huang
Hymanand Nellore

Staff Present: Captain Rich Urena, Santa Clara County Sheriff's Office
Battalion Chief W. Fink, Santa Clara County Fire District
Clare Francavilla, Cupertino Emergency Services Coordinator

Staff Absent: None

Others Present: Timm Borden, Interim City Manager
Ken Ericksen, City of Cupertino

APPROVAL OF MINUTES

1. Subject: Approve the January 10, 2019 Minutes
Recommended Action: Approval of the January 10, 2019 Minutes

Commissioner Chao motioned to approve the minutes of the January 10, 2019 meeting; Commissioner Sahai seconded the motion; Ayes: Chao, McCoy, Sahai,. Noes: None. Abstain: None. Absent: Huang, Nellore.

ORAL COMMUNICATION

None

WRITTEN COMMUNICATION

None

OLD BUSINESS

2. Subject: Survey on Improving Council- Commissions Communication
Recommended Action: Receive Survey

Timm Borden, Interim City Manager, gave a presentation to commissioners on the Survey on Improving Council- Commissions Communications. The survey will help the council determine the work flow of each commission. The survey will also help the council determine how each commission works and communicates with other commissions as well as their involvement with the public and council. All commissioner surveys should be submitted by Thursday February 28, 2019. They may be dropped off at city hall or be sent via email to Laurens@cupertino.org. The council will be having a response of the work flow for each commission by March 2019. This survey will also help determine if staff resources are being used accordingly.

3. Subject: Participation in AlertSCC and Pulse Point including migration progress from Cupertino Alert System to AlertSCC (Huang/McCoy)
Recommended Action: Discuss AlertSCC sign ups

Update on AlertSCC deferred to next meeting

Commissioner McCoy reported that during the month of January there were 1,400 Pulse Point notifications that went out and out of 1,400 only 300 responded acknowledging that they received the notification.

4. Subject: Public Safety Education and Outreach
- a. Senior Safety Forums with focus on mental health (Sahai)
 - b. Potential distracted driving campaign with Bike-Ped Commission (Nellore)
 - c. FY 18-19 Work plan proposals for future forums/workshops
 - Welcome Package to connect new residents to Neighborhood Watch and Block Leaders programs
 - Collaboration with Fine Arts Commission
 - Tri-School area dangerous drop offs

Recommended Action: Receive updated reports and discuss proposals for future forums/workshops

Commissioner Sahai reported that she has not obtained an updated calendar from the Senior Forum, to set up dates for the Senior Safety Forum.

Commissioner Sahai and Commissioner Chao will be working together on the Senior Center Safety Forum in Cupertino. The event will be held September of 2019.

Update on Bike Ped Commission deferred to the next meeting.

Ms. Francavilla met with Mrs. Turini who manages the city's neighborhood watch program to discuss the idea of Welcome Packages. Mrs. Turini had a few concerns about what was going to be included in the welcome packages. She also expressed concerns about sending a packet full of papers as the city of Cupertino has committed to minimizing paper as to be green compliant. Ms. Francavilla suggested that maybe a single postcard can be mailed or handed out to new residents with the websites of resources that are available to residents. Commissioner McCoy suggested a fridge magnet would also be a good idea.

As a green option, Commissioner McCoy suggested maybe using ECO friendly postcards, such as those cards that have plant seeds. The commission agreed to continue to work on finding a solution with Mrs. Turini.

NEW BUSINESS

5. Subject: Presentation from Cupertino Office of Emergency Services regarding city readiness and status of volunteer programs
Recommended Action: Receive OES readiness and status presentation

Ken Ericksen, from the City of Cupertino Office of Emergency Services, gave an update adding that the Office of Emergency Services now reports directly to the City Managers Office. Currently the office is working on preparing the city's emergency plan. The plan should be done by the end of the month. Office of Emergency Services has had their first meeting with the Sheriff's Office and County Fire. They, along with The Disaster Council, help create an open channel of communication with the council and the committees. Their goal is to mitigate any potential disasters by having plans. The goal is for all to meet on a quarterly basis. Also they have started monthly Personal Emergency Preparedness classes with a turnout of 14-18 attendees.

Commissioner McCoy inquired if a new water dam plan will also be in place soon. Mr. Ericksen responded that there is a dam plan already in place and if it would need to be updated then that will be rolled into the appropriate annex and go from there. It all depends on the type of situation and need.

Commissioner McCoy recommended that all the commissioners visit the next OES meeting.

6. Subject: Discuss recommendations for future work program items for upcoming fiscal year
Recommended Action: Provide recommendations for work program for upcoming fiscal year

Ms. Francavilla reported that future projects can be adopted by the commission as long as no staff time is needed. Those projects requiring staff time would have to be approved as part of the work plan process.

7. Subject: Present staff report and resolution for Community Wildfire Protection Plan (CWPP)
Recommended Action: Receive staff report and resolution to present recommendation to Council that they should approve or not approve

Ms. Francavilla went on to report that the Wildfire Protection Plan is still a work in progress as she is working with Santa Clara County Fire. The plan still needs to include fire lines and distinguish private properties and county areas. This will help first responders when there is a wildfire.

8. Subject: Future Agenda Items
Recommended Action: Discuss Future Agenda Items

Commissioner Chao would like the city website to include resource links for Domestic Violence. This topic will be deferred to the following meeting as the rest of the commissioners will be present.

STAFF AND COMMISSION REPORTS

9. Subject: Report by the Santa Clara County Fire District
Recommended Action: Receive Report by the Santa Clara County Fire District liaison

Battalion Chief Finck reported that all the response times were met during the month of January.

Battalion Chief Finck also went on to report that during the month of January there were a total of 330 calls for service. There were 201 EMS, 65 Service, 44 Fire Alarm, 12 Fire, 7 Hazard Conditions, 1 Other, 0 Rescue.

Battalion Chief Finck reported that for the month of January there was one structure fire that involved a gas station. No injuries were reported for either first responders or civilians. There was an estimated \$125,000 in damages as a result of the fire.

Also during the month of January the Fire Department held seven community educational events with about 82 attendees.

10. Subject: Report by the Santa Clara County Sheriff's Office

Recommended Action: Receive Report by the Santa Clara County Sheriff's Office liaison

Captain Urena gave his report adding that during the month of January his office fell short on meeting the Priority-1 response times. The average response time was 5.84 minutes and should not have exceeded 5 minutes. He added that the response time is something the Sheriff's Office is monitoring.

For the month of January there were 0 robberies, seven residential burglaries, 31 vehicle burglaries, three grand thefts, two auto thefts, four vandalism, six petty thefts, two domestic violence, and two simple/aggravated assaults.

Captain Urena went on to explain the two domestic violence incidents.

January 17&18, 2019

The male victim called to report that his wife hit him on the face after an argument, causing the victim to sustain a laceration over his eye. The suspect left the scene before police arrival. Deputies responded to the same residence the next day and after a few hours of speaking with the uncooperative suspect, arrested her without incident.

On January 21, 2019

Deputies responded to an abandoned 9-1-1 call and an investigation revealed the female suspect became angry with her husband and slapped his arm. The suspect was arrested and booked into Main Jail.

During the month of January the Sheriff's Office launched a pedestrian decoy operation where a deputy was walking within a crosswalk in order to ensure vehicles were stopping as the office had received several complaints in this particular area of Cupertino. About 20 citations in total were issued.

Also during the month of January deputies investigated a fight between 5 juveniles and a senior citizen. The five juveniles battered the male and were subsequently arrested.

11. Subject: Report by the City of Cupertino

Recommended Action: Receive Report by the City of Cupertino staff liaison

Ms. Francavilla went on to report that she is currently working on the disaster worker list and informing employees what their role is if a disaster shall arise. City staff are expected to help during a disaster so ensuring they know their role is important.

12. Subject: Commissions Report

Recommended Action: Receive Commissioners' Report

None

ADJOURNMENT

Commission Chair McCoy adjourned the meeting at 8:20pm

NEXT MEETING

The next Regular Meeting is scheduled for Thursday, March 14, 2019 at 6:00 p.m.

SUBMITTED BY:

Veronica Lara

West Valley Patrol Division

Santa Clara County Office of the Sheriff

February 26, 2019

APPROVED BY:

Robert McCoy Chair

Date