

2018 COMMISSION ATTENDANCE REPORT

sp = special meeting (does not count towards regular attendance)

Audit Committee	Jan	Feb <i>sp</i>	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct <i>sp</i>	Nov	Dec <i>sp</i>	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Darcy Paul	P	P	X	P	X	X	P	X	X	P	X	P	0	4	0%
Eno Schmidt	P	P	X	P	X	X	P	X	X	P	X	P	0	4	0%
Mark Zavislak	A1	P	X	A2	**								2	4	50%
Daisy Liang										A1	X	P	0	4	0%
James Luther	P	P	X	P	X	X	A1	X	X	P	X	A2	2	4	50%
Barry Chang	P	P	X	P	X	X	A1	X	X	P	X	P	1	4	25%

Meet quarterly on the 3rd Tuesday of the selected month at 4:00 p.m. Conf. Rm. A. Staff Liaison is Zach Korach

(A1) Zavislak warning letter 1/24/18, ** Zavislak terminated 4/11/18, (A1) Luther warning letter 7/19/18

Bicycle Pedestrian Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov <i>sp</i>	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Erik Lindskog	A1	X	A2	P	P	X	P	P	P	P	P	P	2	12	17%
Jennifer Shearin	P	X	P	P	P	X	P	P	P	P	P	P	0	12	0%
Pete Heller	A1	X	P	A2	P	X	P	P	A3	P	P	P	3	12	25%
Sean Lyn	P	X	P	A1	P	X	P	P	P	A2	P	P	2	12	17%
Gerhard Eschelbeck	P	X	P	P	P	X	P	P	A1	P	P	P	1	12	8%

Meets the 3rd Wednesday of the month at 7:00 pm in Conf. Rm. C. Staff Liaison is David Stillman.

(A3) Heller warning letter 9/20/18

Fine Arts Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct <i>sp</i>	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Diana Matley	P	X	P	X	X	P	X	X	X	P	X	P	0	6	0%
Janki Choksi	P	X	P	X	X	P	X	X	X	P	X	P	0	6	0%
Michael Sanchez	P	X	P	X	X	P	X	X	X	P	X	P	0	6	0%
Rajeswari Mahalingam	P	X	P	X	X	P	X	X	X	P	X	P	0	6	0%
Ran Wu			*	X	X	P	X	X	X	P	X	P	0	6	0%
Wenjia Chen	A1	X	**	X									1	6	17%
Sue Levine	*	X	P	X	X	**							0	6	0%

Meet 4th Monday of odd-numbered months. 7:00 pm Conf Rm. C. Staff Liaison is Catarina Kidd.

*Levine appointed in 1/22/18, Wu appointed 3/26/18, ** Chen resigned 3/26/18, Levine resigned 6/7/18

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Housing Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Sanjiv Kapil	X	A1	X	P	X	P	X	P	P	X	X	P	1	12	8%
Poonam Goyal	*	P	X	P	X	A1	X	P	P	X	X	A2	2	12	17%
Sue Bose	X	P	X	P	X	P	X	A1	A2	X	X	P	2	12	17%
Nina Daruwalla	X	P	X	A1	X	P	X	P	P	X	X	P	1	12	8%
John Zhao	X	P	X	P	X	P	X	A1	P	X	X	P	1	12	8%

Meet 2nd Thursday 9:00 am Conf. Rm. C. Staff Liaison is Kerri Huesler

*Goyal appointed 1/22/18

Library Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec <i>sp</i>	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Christie Wang	P	P	A1	A2	X	P	X	P	P	P	P	P	2	12	17%
Jia Wo	P	P	P	P	X	P	X	P	P	P	P	P	0	12	0%
Gopal Kumarappan	P	A1	P	P	X	P	X	P	P	P	P	P	1	12	8%
Liana Crabtree	P	P	P	P	X	P	X	P	P	P	P	P	0	12	0%
Rose Grymes-Friedland	A1	P	A2	A3	X	P	X	P	P	P	P	X	3	12	25%

Meets 2nd Wednesday (staff at odd numbered months only) 7:00 pm Meeting Rm. 100. Staff Liaison is Jeff Milkes

(A3) Grymes-Friedland warning letter 4/23/18

Parks & Rec Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct <i>sp</i>	Nov <i>sp</i>	Dec <i>sp</i>	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Carol Stanek	P	P	P	P	P	A1	X	P	P	P	P	P	1	12	8%
Meenakshi Biyani	P	P	P	P	P	P	X	P	P	P	P	P	0	12	0%
Helene Davis	P	P	A1	P	P	P	X	P	P	A2	P	P	2	12	17%
Judy Wilson	P	P	A1	P	P	P	X	P	P	P	P	P	1	12	8%
Neesha Tambe	P	P	P	P	P	P	X	P	P	P	P	P	0	12	0%

Meet 1st Thursday 7:00 pm Community Hall. Staff Liaison is Jeff Milkes

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Public Safety Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Andy Huang	P	P	P	P	P	P	P	P	P	P	A1	P	1	12	8%
Hymanand Nellore	P	P	P	A1	P	A2	A3	P	P	P	P	P	3	12	25%
Neha Sahai	P	P	P	A1	Late	Late	A2	A3	P	P	Late	P	3	12	25%
Rob McCoy	P	P	P	P	P	P	P	P	P	P	P	P	0	12	0%
Yvonne Chao	*	P	P	P	P	P	P	P	P	P	A1	P	0	12	0%

Meets 2nd Thursday of the month at 6:00 pm in Conf. Rm. A. Staff Liaison is Captain Rich Urena

*Chao appointed 1/22/18, (A3) Nellore warning letter 7/19/18, Sahai warning letter 8/10/18

Sustainability Commission	Jan <i>sp</i>	Feb <i>sp</i>	Mar	Apr <i>sp</i>	May <i>sp</i>	Jun	Jul <i>sp</i>	Aug <i>sp</i>	Sep	Oct <i>sp</i>	Nov <i>sp</i>	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Anna Weber	P	P	P	X	P	P	P	X	P	P	P	X	0	4	0%
Angela Chen	P	P	P	X	SA1	P	P	X	P	SA2	SA3	X	0	4	0%
Gary Latshaw	P	P	P	X	P	P	P	X	P	P	P	X	0	4	0%
Meera Ramanathan	P	P	P	X	P	P	P	X	P	P	P	X	0	4	0%
Vignesh Swaminathan	P	SA1	P	X	P	P	SA2	X	P	P	P	X	0	4	0%

Meets quarterly at 4 p.m. on the 3rd Thursday of the month, every 3 months Conf. Rm. A. Staff liaison is Misty Mersich

TICC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Arnold de Leon	A1	P	P	P	P	P	X	P	P	P	P	P	1	12	8%
Keita Broadwater	P	A1	A2	A3	P	P	X	P	P	P	A4	**	4	12	33%
Rajaram Soundararajan	P	X	P	P	A1	A2	X	P	P	P	P	P	2	12	17%
Mukesh Garg	P	X	A1	P	P	P	X	P	P	P	P	P	0	12	0%
Vaishali Deshpande	A1	A2	P	P	P	P	X	P	P	A3	A4	**	4	12	33%

Meets 1st Wednesday of month 7:00 pm Conf. Rm. A. Staff Liaison is Bill Mitchell

**Broadwater terminated 11/16/18, Deshpande terminated 11/16/18

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Planning Commission	Jan	Jan	Feb	Feb	Mar	Mar	Apr	Apr	Ma	Ma	Ju	Ju	Jul	Jul	Aug	Aug	Sep	Sep	Oct	Oct	Nov	Nov	Dec	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Jerry Liu	X	A1	P	X	X	P	P	X	P	X	X	X	X	P	P	X	X	X	X	X	X	P	**		1	23	4%
David Fung	X	P	P	X	X	P	P	X	P	X	X	X	X	P	P	X	X	X	X	X	X	P	X	X	0	23	0%
Paulsen, Geoffrey	X	P	P	X	X	P	P	X	P	X	X	X	X	P	P	X	X	X	X	X	X	P	X	X	0	23	0%
Sun, Don	X	P	P	X	X	P	P	X	P	X	X	X	X	P	P	X	X	X	X	X	X	P	X	X	0	23	0%
Takahashi, Alan	X	A1	P	X	X	A2	P	X	P	X	X	X	X	P	P	X	X	X	X	X	X	P	X	X	2	23	9%

Meet twice monthly, 2nd & 4th Tuesday, 6:45 p.m., Community Hall Council Chamber. Staff Liaison is Benjiman Fu.

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** Liu resigned 12/10/18

Teen Commission

Please enter your attendance directly into this log or email cityclerk@cupertino.org

Commission attendance requirements were established by Council resolution. A commissioner shall be considered removed from an advisory body under the following conditions:

1. The commissioner misses more than 25% of the scheduled meetings in a calendar year
2. The commissioner misses more than 3 scheduled consecutive meetings

[It is the staff liaison's responsibility to notify the City Clerk promptly so a written warning can be issued](#) before either of these events occur, or a termination notice if necessary. Please note, there are no exceptions, and there are no "excused absences."

[Please update your commission's attendance roster immediately after each meeting, or at the end of each month](#), whichever comes first.

SAMPLE ATTENDANCE REPORT

A = absence for a special meeting and does not count toward regular meeting absence percentage
A1 = first absence, A2 = second absence, A3 = third absence, A4 = fourth absence
NQ = no quorum (also note commissioners absent and present: i.e. NQA1, NQP)
P = present
sp = special meeting
T1 = first tardy, T2 = second tardy, T3 = third tardy, T4 = fourth T5
X = no meeting scheduled or meeting cancelled in advance

Commission Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Austin, Ann	P	A1	P	A2	A3*	P	P	X	P				3	12	25%
Brown, Brad	P	P	P	P	P	P	P	X	P				0	12	0%
Cooper, Carol	P	P	P	P	P	P	P	X	P				0	12	0%
Denton, Dennis	P	P	A1	P	P	P	P	X	P				1	12	8%
Evans, Eric	*	P	P	P	P	P	P	X	P				0	12	0%

*Clerk was asked to send warning letter to Ann Austin on May 23

*Eric Evans was appointed to the commission in February

This sample was filled out as of the end of September, and represents a group that meets 12 times a year. Ann Austin was absent 3 times, and then the liaison notified the Clerk to issue a warning letter.