



RECREATION AND COMMUNITY SERVICES DEPARTMENT

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LIBRARY COMMISSION STAFF REPORT

Meeting: January 9, 2019

Subject

Library Commission Work Plan Items

Recommended Action

Prioritize Work Plan Items for 2019 Library Commission Work Plan

Discussion

On December 2, 2018, the Cupertino Library Commission completed a brainstorming exercise to create a list of possible work plan items for 2019/2020. The Commission wishes to continue to prioritize the list of items into a work plan for 2019/2020.

The Library Commission elected to categorize their work plan items within four categories:

1. Operational Efficiency
2. Public Engagement and Transparency
3. Public and Private Partnerships
4. Community Livability and Sustainability Infrastructure

Once completed, the action items will be used and incorporated into the Recreation Department work plan ideas to be submitted into the overall City Work Plan for the following fiscal year. Specifically, a workflow will need to consider the following:

- Identified Library Commission Priorities
- City Council's Goal Setting for 2019
- Wishes of new Library Commissioners once seated in February of 2019
- Coordination with the City's budget process (ongoing through June 30, 2019)
- Library Commission's work plan recommendation to City Council as a formal action
- Library Commission's presentation of the work plan to City Council and participation with City Council as required.
- Work plan items are to be effective from July 1, 2019 to June 30, 2020.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

Prepared by: Jeff Milkes, Director of Recreation and Community Services

Approved for Submission by: Jeff Milkes, Director of Recreation and Community Services

Attachments:

A – Library Commission Work Plan Discussion Items