



## OFFICE OF THE CITY CLERK

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3223 • FAX: (408) 777-3366  
CUPERTINO.ORG

## CITY COUNCIL STAFF REPORT

Meeting: December 4, 2018

### Subject

Resignation of Planning Commissioner Jerry Liu and consolidation of unscheduled vacancy recruitment with the annual recruitment of all commission and committee members' terms expiring January 30, 2019.

### Recommended Action

Accept resignation of Planning Commissioner Jerry Liu and direct staff to fill the unscheduled (partial) vacancy with the annual recruitment of all commission and committee members' terms expiring January 30, 2019.

### Background

Commissioner Jerry Liu was serving his first term on the Planning Commission which expires in January 2021. He submitted his resignation to staff on November 28, effective December 10, thereby creating an unscheduled (partial) vacancy for the unexpired portion of his term.

Outreach for the annual recruitment of all commission and committee members' terms expiring January 30, 2019 commenced in November. The City Council will interview candidates on Monday and Tuesday, January 28 and 29 for these groups: Fine Arts Commission (2 available seats), Bicycle Pedestrian Commission (3 available seats), Housing Commission (1 available seat), Library Commission (2 available seats), Parks and Recreation Commission (2 available seats), Planning Commission (2 available seats plus the additional partial seat), and Technology, Information, and Communications Commissions (3 available seats).

### Discussion

A special vacancy notice will be posted and the vacancy will be advertised in the Cupertino Courier, Cupertino Scene, City website and social media, City Hall, Senior Center, Quinlan Community Center, Library, Chamber of Commerce, service organizations, CERT graduates, Neighborhood Block Leaders, Leadership 95014 graduates, commissioners who have expired terms, and commission applications on file.

### Sustainability Impact

None

Fiscal Impact

None

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Prepared by: Kirsten Squarcia, Deputy City Clerk

Reviewed by: Grace Schmidt, City Clerk

Approved for Submission by: Amy Chan, Interim City Manager

Attachments:

A – Jerry Liu Resignation

B – Special Vacancy Notice

C – City of Cupertino Local Appointments List and Notice of Vacancies for 2019