



DRAFT MINUTES
LIBRARY COMMISSION
Wednesday, August 1, 2018

LIBRARY COMMISSION REGULAR MEETING

CALL TO ORDER

At 7:03pm, Chair Wang called the meeting to order at the Cupertino Library, 10800 Torre Ave, Cupertino in the Story Room.

ROLL CALL

Commissioners: Amanda Jia Wo, Gopal Kumarappan, Christie Wang, Liana Crabtree, Rose Grymes.

City/County Library Staff: Christine Hanel, Clare Varesio, Nancy Howe

Absent: None

APPROVAL OF MINUTES

Regular Meeting of June 6, 2018

Commissioner Wo motioned to approve the minutes and Commissioner Grymes seconded the motion.

Special Meeting of July 23, 2018

The minutes were not approved. Vice Chair Crabtree will work with staff to edit the minutes and will bring the minutes back to the next meeting for review and approval.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

Cupertino User Survey Results & Actions

Clare Varesio highlighted the following:

- Ongoing Projects
 - o Wellness program: Skin Care Secrets shared as an ongoing weekend program in June/July.
 - o Mobile Library Cart (GoGoBiblio) for neighborhood outreach coming in Summer 2018.
 - o Collection development
- Other Survey Areas
 - o I. Effective, Informed Advocacy & Outreach
 - o VII. Facilities, Accessibility & Library Hours

Clare mentioned willingness to help Commissioners with monthly, quarterly reports. The Commission would like to provide input to Library staff on the Patron Satisfaction Survey. Vice Chair Crabtree will send notes from the August 1st Mayor's meeting to the other Commissioners due to time constraints (uploaded in submitted documents). Nancy Howe recommended adding the "Work Plan" as a standing item to the agenda.

Explore Merging Commissions – City Council Follow-Up
Vice Chair Crabtree gave a summary of the August 31, 2018 City Council Special Meeting & provided recommendations (uploaded in submitted documents) She gave a brief summary highlighting some of the talking points from the meeting:

- Budget
- Staff time
- Quantity of work
- Dissatisfaction between City Council/Commissions
- Brown Act

Commissioner Kumarappan provided a summary and mentioned the following:

- Commissions not collaborating with others
- Had met with the IT Department
- Little connection with City Council & Commissioners (Mayor's Meetings)

The Commission recommended providing more frequent updates to City Council.

Jean Bedord, Cupertino Resident, spoke about agenda development and the Work Plan. Suggested Libraries contributing.

NEW BUSINESS

None

STAFF AND COMMISSION REPORTS

- Cupertino Community Librarian Report – June/July reports as submitted.
- County Librarian Report – June/July reports as submitted.
- Friends of the Library Report – None.
- Cupertino Library Foundation Report – None.
- Commissioner Report – None.
- Poet Laureate Report – None.
- Staff Report – Provided Information on the new Neighborhood Programs.
- Calendar Review –

Commissioners to attend Mayor's meetings, 1st Wednesday @ 5:30pm, as follows:

Chair Wang (back-up Commissioner Grymes)– September 5

Commissioner Grymes – October 3

ADJOURNMENT: The meeting adjourned at 9:17pm.

Respectfully Submitted by,

Christine Hanel, Assistant Director of Recreation and Community Services

Minutes approved at the _____ meeting.