



PUBLIC WORKS DEPARTMENT
Timm Borden, Director

CITY HALL
10300 TORRE AVENUE ~ CUPERTINO, CA 95014-3266
(408) 777-3354 ~ FAX (408) 777-3333

June 12, 2018

Mr. Raffy Espiritu, CEO & President
IMPEC Group, Inc.
3350 Scott Boulevard, Building 8
Santa Clara, CA 95054

Dear Mr. Espiritu

In 2015 the City of Cupertino solicited competitive bidding for contractors to provide janitorial services at various public buildings throughout the City. The term of the awarded contract was for three years, with an option to extend the term year to year for up to five years total. The schedule of bid prices for the awarded contract was itemized among scopes of work for twenty various City facilities. The bid prices for these various City facilities were lump sum and inclusive of all labor and materials necessary to complete the janitorial services specified in the contract. In 2017, due to increases in the City minimum wage ordinance No. 2151, a first amendment to the contract was executed. This amendment detailed compensation through the time period of June 2018 and included methodology on how to calculate compensation through June 2020.

Due to the good performance of IMPEC Group, Inc. in providing janitorial services to the City, the City desires to exercise the option to extend the agreement through June 2019. Please refer to paragraph 3.1 Contract Time of the first amendment. This extension will be subject to the same provisions as the original agreement as amended on January 24, 2017, including an increase or decrease in compensation paid to IMPEC Group, Inc. Specifically, the amendment states that, any such renewal shall contain the same provisions as the original agreement, including an increase or decrease in material compensation paid to the Contractor based only on the San Francisco Consumer Price Index (CPI-U) for June 2018 as compared to June 2017 and up to \$4200 additional per month for every \$1 increase in minimum wage above \$13.50 per hour.

By signing and returning this original document, IMPEC Group, Inc. is agreeing to this one year extension per the original terms of the 2015 Janitorial Services (Project No. 2015-23) and as amended by the first amendment dated January 24, 2017. Compensation

for the time period of July 1, 2018 through December 31, 2018 shall be per Attachment A. Compensation for the time period of January 1, 2019 through June 30, 2019 shall be per Attachment B. Each attachment includes \$400 additional per month for Sa-Su Day Porter to allow for two more hours of extended library hours per week.

Thank you for your service.

IMPEC Group, Inc.

Timm Borden
Director of Public Works

Signature

Raffy Espiritu
CEO and President

Date

Attachment A

Contract Price July 1, 2018 through December 31, 2018 (Minimum wage = \$13.50/hour)

			7/1/18-12/31/18	
	ITEM	DESCRIPTION	Monthly	6M Total
	1	Street Side containers	\$ 920.24	\$ 5,521.43
	2	Blackberry Fann/Retreat Building	\$ 3,680.95	\$ 22,085.71
	3	City Hall Building	\$ 5,674.81	\$ 34,048.86
	4	Community Hall Building	\$ 1,840.48	\$ 11,042.86
	5	Creekside Park Building	\$ 920.24	\$ 5,521.43
	6	McClellan Ranch Environmental Education Center	\$ 2,300.60	\$ 13,803.57
	7	Golf Course Restrooms	\$ 306.75	\$ 1,840.50
	8	Library Building	\$ 11,042.86	\$ 66,257.14
	9	McClellan Ranch Building & Museum	\$ 306.75	\$ 1,840.50
	10	Monte Vista Recreation & Pre-School Buildings	\$ 2,607.35	\$ 15,644.07
	11	Park Restrooms	\$ 2,300.60	\$ 13,803.57
	12	Portal Park Building	\$ 306.75	\$ 1,840.50
	13	Quinlan Community Center/ History	\$ 8,282.14	\$ 49,692.85
	14	Senior Center	\$ 4,294.45	\$ 25,766.72
	15	Service Center	\$ 2,147.23	\$ 12,883.36
	16	Sports Center	\$ 6,748.42	\$ 40,490.50
	17	Wilson Park	\$ 1,073.61	\$ 6,441.64
	18	M-F Day Porter	\$ 6,134.93	\$ 36,809.57
	19	Call Back for unscheduled / emergency cleaning	\$ 90.26	\$ 541.57
	20	Unscheduled carpet cleaning	\$ 257.89	\$ 1,547.36
	21	Sa-Su Day porter	\$ 2,409.40	\$ 14,456.40
	22	Sa-Su Day porter (adding 2 hours/week on weekends)	\$ 400.00	\$ 2,400.00
			\$ 64,046.69	\$ 384,280.12
	Note:			
	1	Out of the current service fee (\$63,208.49), \$13,693.55 is material compensation. We are applying CPI increase against only the material compensation, in the amount of \$438.19 (\$13,693.55*3.2%)		
	2	April 2018 CPI of 3.2% is applied for now		
		Subject to adjustments when June 2018 CPI is available		

Attachment B

Contract Price January 1, 2019 through June 30, 2019 (Minimum wage = \$15.00/hour)

ITEM	DESCRIPTION	1/1/19-6/30/19	
		Monthly	6M Total
1	Street Side containers	\$ 1,010.76	\$ 6,064.55
2	Blackberry Fann/Retreat Building	\$ 4,043.03	\$ 24,258.19
3	City Hall Building	\$ 6,233.02	\$ 37,398.10
4	Community Hall Building	\$ 2,021.52	\$ 12,129.10
5	Creekside Park Building	\$ 1,010.76	\$ 6,064.55
6	McClellan Ranch Environmental Education Center	\$ 2,526.89	\$ 15,161.37
7	Golf Course Restrooms	\$ 336.92	\$ 2,021.54
8	Library Building	\$ 12,129.10	\$ 72,774.57
9	McClellan Ranch Building & Museum	\$ 336.92	\$ 2,021.54
10	Monte Vista Recreation & Pre-School Buildings	\$ 2,863.82	\$ 17,182.91
11	Park Restrooms	\$ 2,526.89	\$ 15,161.37
12	Portal Park Building	\$ 336.92	\$ 2,021.54
13	Quinlan Community Center/ History	\$ 9,096.82	\$ 54,580.93
14	Senior Center	\$ 4,716.88	\$ 28,301.28
15	Service Center	\$ 2,358.44	\$ 14,150.64
16	Sports Center	\$ 7,412.23	\$ 44,473.38
17	Wilson Park	\$ 1,179.21	\$ 7,075.28
18	M-F Day Porter	\$ 6,738.40	\$ 40,430.37
19	Call Back for unscheduled / emergency cleaning	\$ 99.14	\$ 594.85
20	Unscheduled carpet cleaning	\$ 283.26	\$ 1,699.56
21	Sa-Su Day porter	\$ 2,646.40	\$ 15,878.41
22	Sa-Su Day porter (adding 2 hours/week on weekends)	\$ 439.35	\$ 2,636.08
		\$ 70,346.69	\$ 422,080.12