



RECREATION AND COMMUNITY SERVICES DEPARTMENT  
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## PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting: May 3, 2018

### Subject

Recreation and Community Services Code of Conduct

### Recommended Action

Review the revised Code of Conduct and provide advice to staff on further changes, improvements, and provide a recommended course of action.

### Description

The Code of Conduct provides clear expectations on behavior and proper use of Recreation and Community Services facilities. This Code of Conduct provides a tool for staff to enforce rules, policies, and procedures during programs, activities, and daily interactions within facilities.

### Discussion

Recently, behavioral issues have surfaced at both the Senior Center and Sports Center. Not uncommon to public spaces, at times staff require a mechanism for pointing out the need to ensure appropriate and safe conduct related to respect, program rules, and cooperation.

In the municipal code 10.10.020, conduct in public buildings defines a penalty for unreasonably interfering with or disrupting the normal municipal activities being carried on by employees or officers and includes special language around obscene, abusive, or insulting language. Penalties range from \$100-\$500 for 1<sup>st</sup>, 2<sup>nd</sup>, and repeat violations.

As a result of our discussion with the Parks and Recreation Commission in April, we changed and updated the document to be more consistent and to better address how we react to issues in our facilities.

We addressed the following concerns:

1. Remove/reword the “zero-tolerance” verbiage at the bottom and revise the line.
2. Add “threatening” to the “Inflicting harm...” line

3. Change “Being under the influence...” to “Being impaired under...” (add illegal before intoxicating)
4. Remove the “Dress appropriately” line.
5. Revised how the “City” is addressed
6. Combine the “Respect” lines and group them at the beginning.

The Director of Recreation and Community Services recommends a policy enforcement that includes a range from warnings to eventual temporary exclusions with an appropriate opportunity for review and appeal. The City’s Code Enforcement division will be entrusted with enforcement responsibilities.

### **Fiscal Impact**

There is no fiscal impact for publication of the code of conduct.

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Prepared by: Kim Calame, Recreation Supervisor, Recreation and Community Services

Reviewed by: Jeff Milkes, Director, Recreation and Community Services

Approved for Submission by: Jeff Milkes, Director, Recreation and Community Services

Attachments:

A – Code of Conduct