

RESOLUTION NO. 18-02

A RESOLUTION OF THE HOUSING COMMISSION OF THE CITY OF CUPERTINO RECOMMENDING APPROVAL OF THE 2018-19 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), BELOW MARKET-RATE (BMR) AFFORDABLE HOUSING FUND (AHF), AND GENERAL FUND HUMAN SERVICE GRANTS (HSG) PROGRAM AND RECOMMENDED FUNDING ALLOCATIONS TO CITY COUNCIL FOR FINAL ADOPTION

WHEREAS, the Housing and Community Development Act of 1974 provides that funds be made available for the CDBG Program; and

WHEREAS, the City of Cupertino wishes to apply for funds as an Entitlement Jurisdiction under said Act; and

WHEREAS, the City of Cupertino estimates receiving a \$311,943 CDBG entitlement grant from the United States Department of Housing and Urban Development (HUD) to be allocated for fiscal year (FY) 2018-19; and

WHEREAS, the City of Cupertino estimates allocating \$7,944 in CDBG program income for FY 2018-19; and

WHEREAS, the City of Cupertino is required to submit a FY 2018-19 CDBG Annual Action Plan to HUD for review and approval prior to being allowed to expend CDBG funds for FY 2018-19; and

WHEREAS, HSG funds for West Valley Community Services (Haven to Home) are contingent upon approval of increase in General Fund allocations to HSG fund; and

WHEREAS, the City of Cupertino put into place a CDBG Contingency Plan (Exhibit 1) because of the uncertainty in the federal budget and the revised timeline provided by HUD to submit the Action Plan; and

BE IT FURTHER RESOLVED that the Housing Commission of the City of Cupertino hereby recommends approval of the FY 2018-19 CDBG, BMR AHF, and HSG recommended funding allocations (Exhibit 2) to the City Council for final adoption; and

BE IT FURTHER RESOLVED that the FY 2018-19 CDBG, BMR AHF, and HSG recommended grant funding allocations will be decreased/increased based on final budget allocations by HUD and the City Council.

BE IT FURTHER RESOLVED that the City of Cupertino will set an annual limit of \$50,000 for the BMR AHF public service fund starting in FY 2018-19; and

BE IT FURTHER RESOLVED that the City of Cupertino will increase the General Fund allocation towards the HSG fund from \$40,000 to an annual amount of \$100,000 starting in FY 2018-19.

PASSED AND ADOPTED at a regular meeting of the Housing Commission of the City of Cupertino this 22nd day of March, 2018 by the following vote:

<u>Vote</u>	<u>Members of the Housing Commission</u>
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AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

_____/s/Kerri Heusler

Kerri Heusler
Senior Housing Planner

_____/s/ Sue Bose

Sue Bose
Chair, Housing Commission

Exhibit 1 CDBG Contingency Plan

In the case of funding **increase**, the following plan is recommended:

- ☐ Public Services (\$47,983.05): Distribute the additional available amount in the public services cap until an applicant is fully funded. If an applicant reaches the funding amount requested, any remaining funds will be distributed to other applicants who have not yet reached the maximum funding amount.
- ☐ Administration (\$63,977.40): Funds are to be allocated to the City of Cupertino for CDBG administration. General Fund allocation will be reduced accordingly.
- ☐ Capital/Housing Projects (\$207,926.55): Distribute the additional available amount in the capital/housing projects cap until an applicant is fully funded. If an applicant reaches the funding amount requested, any remaining funds will be distributed to other applicants who have not yet reached the maximum funding amount.

In the case of a funding **decrease**, the following plan is recommended:

- ☐ Public Services (\$47,983.05): Distribute any funding decrease proportionately among the remaining public service applicants, but maintain a minimum funding allocation of \$15,000 for any applicant to the extent feasible.
- ☐ Administration (\$63,977.40): Any decrease in funding will be supplemented by the General Fund for CDBG administration.
- ☐ Capital/Housing Projects (\$207,926.55): Any decrease in funding may be supplemented wholly or partially based on funding available, by the Below Market Rate (BMR) Affordable Housing Fund (AHF) for CDBG capital/housing projects.

Exhibit 2
FY 2018-19 Funding Allocations

Exhibit C- 2018-19 CDBG, BMR AHF, and HSG Grant Application Summary					
No.	FY 2018/19 Grant Application Summary	Est. Funds Available	Funding Requests	Funding Recommendations	FY 2017/18 Funding Allocations
1	CDBG Program Administration:		\$63,977.40	\$63,977.40	\$63,977.40
	Sub-Total	\$63,977.40	\$63,977.40	\$63,977.40	\$63,977.40
2	CDBG Capital/Housing Project Applications				
a	Rebuilding Together Silicon Valley- Housing Repair and Rehabilitation Project		\$64,000.00	\$64,000.00	\$64,000.00
b	West Valley Community Services (WVCS) - Greenwood Court Renovation Project		\$80,000.00	<i>Recommended to be funded with BMR AHF Capital Housing funds</i>	
c	WVCS - Vista Village Renovation Project*		\$160,000.00	\$143,926.55	\$167,823.20
	Sub-Total	\$207,926.55	\$304,000.00	\$207,926.55	\$231,823.20
3	CDBG Public Service Applications				
a	Live Oak Adult Day Services- Senior Adult Day Care / Caregiver Respite		\$16,270.00	\$16,270.00	\$15,495.05
b	Senior Adults Legal Assistance (SALA)- Legal Assistance to Elders*		\$10,600.00	<i>Recommended to be funded with HSG funds</i>	
c	WVCS- Community Access to Resource and Education		\$35,000.00	\$31,713.05	\$32,488.00
	Sub-Total	\$47,983.05	\$61,870.00	\$47,983.05	\$47,983.05
4	BMR AHF Capital Housing Project Applications				
a	WVCS- Greenwood Court Renovation Project*		\$80,000.00	\$80,000.00	\$160,000.00
b	WVCS - Vista Village Renovation Project*		\$160,000.00	<i>Recommended to be funded with CDBG Capital Housing funds</i>	\$167,823.20

	Sub-Total	\$6,000,000.00	\$240,000.00	\$80,000.00	\$327,823.20
5	BMR AHF Public Service Applications				
a	Eden Council for Hope and Opportunity (ECHO)- Fair Housing Services**		\$10,000.00	<i>Not recommended</i>	\$10,000.00
b	Project Sentinel - Fair Housing and Tenant-Landlord Counseling and Dispute Resolution Services		\$43,000.00	\$43,000.00	\$35,000.00
	Sub-Total	\$50,000.00	\$53,000.00	\$43,000.00	\$45,000.00
6	General Fund HSG Applications				
a	Catholic Charities of Santa Clara County- Long-Term Care Ombudsman		\$8,000.00	\$8,000.00	\$6,500.00
b	Maitri- MTH Direct Client Services		\$25,000.00	\$25,000.00	\$23,400.00
c	SALA- Legal Assistance to Elders*		\$10,600.00	\$10,600.00	\$10,100.00
d	WVCS- Haven to Home***		\$40,000.00	\$40,000.00	
	Sub-Total	\$100,000.00	\$83,600.00	\$83,600.00	\$40,000.00
	TOTAL	\$6,469,887.00	\$806,447.40	\$446,487.00	\$756,606.85

*Submitted duplicate application

**Project Sentinel recommended for Fair Housing services

***Contingent upon approval of increase in General Fund allocations to HSG fund