CITY COUNCIL STAFF REPORT
Meeting: <u>April 3, 2018</u>

<u>Subject</u>

General Plan Annual Progress Report. (Application No.(s): CP-2018-01; Applicant(s): City of Cupertino; Location: Citywide)

<u>Recommended Action</u>

That the City Council accept the General Plan Annual Progress Report.

<u>Discussion</u>

Background:

State law (Government Code Section 65400) requires that the City provide an annual report on or before April 1 of each year to the legislative body regarding the status and progress in the implementation of the General Plan, the degree to which the General Plan complies with the State adopted guidelines, the progress in meeting its regional housing needs allocation (RHNA) and local efforts to remove government constraints to the maintenance, improvement, and development of housing. The report must also be sent to the Office of Planning and Research and Department of Housing and Community Development (HCD.)

This report also addresses the state mandated reporting requirements on the Housing Element, including progress toward meeting the City's RHNA and local efforts to remove governmental constraints to the maintenance, improvement and development of housing.

The General Plan comprises of the seven mandatory Elements (topics) and one optional Element with goals and policies that intersect with the mandatory requirements of State Law and two chapters that set the stage for long term planning within the City by identifying a common vision and Planning Areas in the City.

The mandatory Elements include:

1. A land use element (*Chapter 3: Land Use and Community Design*)
2. A circulation element (*Chapter 5: Mobility*)

3. A housing element (*Chapter 4: Housing*)
4. A conservation element (*Chapter 6: Environmental Resources and Sustainability*)
5. An open-space element (*Chapter 9: Recreation, Parks and Community Service*)
6. A noise element (*incorporated into Chapter 7: Health and Safety*)
7. A safety element (*Chapter 7: Health and Safety*)
8. An environmental justice element – required as of 2017. <u>*This is not part of the current General Plan but will need to be incorporated at the next General Plan update.*</u>

The City's optional element is Chapter 8: Infrastructure. This element was introduced to capture certain existing policies that did not belong in any of the mandatory elements, but could be categorized as related to infrastructure and to incorporate best practice policies related to long term maintenance of public infrastructure into the General Plan.

Analysis:

<u>*Implementation Plan*</u>

The Policies and Strategies that support Goals identified in each Element have been arranged in tabular form as the General Plan Implementation Plan (See Attachment 1.) Responsible, and supporting, departments and agencies have been identified in the implementation of each of the Strategies and Policies. Most General Plan policies and strategies are implemented on a continuous basis and have been identified as such in Attachment 1. For Policies and Strategies that require the implementation of specific action items, a tentative general timeframe has been identified.

<u>*Housing Element Annual Progress Report*</u>

The City is also working on an ongoing basis to implement the programs, policies and strategies in the Housing Element. In addition to the report on implementation on the programs, policies and strategies in the Housing Element, state law requires cities to report on the City's progress toward the production of housing units on forms specified by HCD. This report has been sent to the HCD and presented to the Council as a separate item.

<u>Next Steps</u>

The policies, programs and strategies in the General Plan will continue to be implemented by the City on an ongoing basis. The required forms will continue to be submitted to HCD by April 1, 2018 as required by state law.

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Attachments
1. General Plan Implementation Plan