



DRAFT MINUTES
LIBRARY COMMISSION
Wednesday, February 7, 2018

LIBRARY COMMISSION REGULAR MEETING

CALL TO ORDER

At 7:03pm, Vice Chair Wang called the meeting to order at Cupertino Library, 10800 Torre Ave, Cupertino in the Story Room.

ROLL CALL

Commissioners: Rose Grymes, Liana Crabtree, Amanda Jia Wo, Christie Wang
City/County Library Staff: Christine Hanel, Clare Varesio, Diane Roche
Absent: Gopal Kumarappan, Nancy Howe
Guests: None

APPROVAL OF MINUTES

Regular Meeting of January 3, 2018
Commissioner Grymes motioned to approve the minutes and Commissioner Crabtree seconded. Motion passed with 4 yes and 1 absent.

CEREMONIAL MATTERS AND PRESENTATIONS

Chair/Vice-chair Selection
Commissioner Grymes motioned to have Christie Wang as the new chair and Liana Crabtree as the new vice-chair. Commissioner Wo seconded. Motioned passed with 4 yes and 1 absent.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

Cupertino User Survey Results & Actions

The Cupertino Library staff provided updates on the following items:

- In January 2018, Saturday programming had 191 attendees.
- In April 2018, the Library will have extended Sunday hours from 10am to 6pm.
- Will have a mobile library cart for neighborhood outreach.

Polling Box relocation at Civic Plaza

The Commission continued the topic from the previous meeting. Vice Chair Crabtree provided 3 alternative sites. Had speakers comment on the subject. The Commission decided to create a sub-committee of 2 to draft a letter to send to the Registrar of Voters, Citizen Advisory Commission on Selections, City Council & City Clerk. Chair Wang and Vice-chair Crabtree were chosen.

Early Voting at Cupertino Library

Clare Varesio reported the library will not serve as a location for early voting, as it didn't meet the requirements. Vice-chair Crabtree motioned to address this issue in the letter. Commissioner Grymes seconded. Motion carried.

NEW BUSINESS

Co-sponsor Talk with Sustainability Commission – NASA Green Building
Scheduled for Thursday, April 12th at Community Hall at 7:00pm.

Poet Laureate Poetry Program

Update was given to the Commission.

Fiscal Year 2017/18 and 2018/19 Budget

Commissioner Grymes motioned to reallocate \$4700 from contract services to supplies and conference and meeting. Chair Wang seconded. Motion passed.

STAFF AND COMMISSION REPORTS

- Cupertino Community Librarian Report – January report as submitted.
- County Librarian Report – As submitted.
- Friends of the Library Report – None.
- Cupertino Library Foundation Report – None.
- Commissioner Report – None.
- Poet Laureate Report – As submitted.
- Staff Report – None.
- Calendar Review –

Commissioners to attend Mayor's meetings, 1st Wednesday @ 5:30pm, as follows:

Commissioner Wo – March 7

Chair Wang – April 4

ADJOURNMENT: The meeting adjourned at 9:16pm.

Respectfully Submitted by,

Christine Hanel, Assistant Director of Recreation and Community Services

Minutes approved at the _____ meeting.