



**DRAFT MINUTES
LIBRARY COMMISSION
Wednesday, January 3, 2018**

LIBRARY COMMISSION REGULAR MEETING

CALL TO ORDER

At 7:04pm, Chair Kumarappan called the meeting to order at Cupertino Library, 10800 Torre Ave, Cupertino in the Story Room.

ROLL CALL

Commissioners: Gopal Kumarappan, Liana Crabtree, Amanda Jia Wo, Christie Wang
City/County Library Staff: Kim Calame, Clare Varesio, Nancy Howe
Absent: Rose Grymes
Guests: None

APPROVAL OF MINUTES

Regular Meeting of December 6, 2017

Commissioner Wo amended the minutes, under Staff and Commission Reports, to show that Chair Gopal attended the December 13th Mayor's meeting. Commissioner Crabtree motioned to approve the amended minutes and Commissioner Wo seconded. Motion passed.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

Received the email from Commissioner Grymes about co-sponsoring a public presentation with the Sustainability Commission. Will add this item to February's meeting agenda.

OLD BUSINESS

Cupertino User Survey Results & Actions

The Cupertino Library staff provided updates on the following items:

- Highlighted online and electronic resources available at the Library. Trying to advertise them more and have another update next month.

NEW BUSINESS

Polling Box Relocation at Civic Plaza

- Subject was discussed. The Commission requested for information on process to move the polling box and to be informed before box is installed. Will bring this subject back to the next meeting as "Old Business".

Early Voting at Cupertino Library

- Discussion followed. Clare Varesio provided the tentative dates. Won't have confirmation until next month or so if early voting is confirmed at the Library. Item will be brought back to the February meeting under "Old Business".

STAFF AND COMMISSION REPORTS

- Cupertino Community Librarian Report – December report as submitted.
- County Librarian Report – As submitted.
- Friends of the Library Report – None.

- Cupertino Library Foundation Report – None.
- Commissioner Report – Chair Kumarappan reported on the January Mayor’s meeting. Suggested the Commission take turns bringing different program perspectives to the Mayor’s meeting each month.
- Poet Laureate Report – None.
- Staff Report – None.
- Calendar Review –
January meeting will be scheduled as originally planned.
Commissioners to attend Mayor’s meetings, Wednesday @ 5:30pm, as follows:
Commissioner Wo – February 7
Vice Chair Wang – March 7

ADJOURNMENT Time: The meeting adjourned at 8:42pm.

Respectfully Submitted by,

Kim Calame, Recreation Supervisor for Recreation and Community Services

Minutes approved at the _____ meeting.