



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION

Community Hall
10350 Torre Ave, Cupertino, CA
Thursday, November 2, 2017
7:00 PM
MEETING

DRAFT MINUTES

CALL TO ORDER

Chair Davis called the meeting to order at 7:00pm in the Community Hall, at 10350 Torre Ave, Cupertino, CA.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners present: Helene Davis, Meenakshi Biyani, Neesha Tambe, Carol Stanek

Commissioners absent: Judy Wilson

Staff present: Jeff Milkes, Kevin Khuu, Kim Calame

APPROVAL OF MINUTES

1. Regular Meeting of September 7, 2017 – Commissioner Biyani corrected an item under the Staff and Commission Reports, from draw on buildings to Art in Unexpected Places. Vice Chair Tambe motioned to approve the amended minutes of September 7, 2017. Commissioner Biyanbi seconded. Motion passed with 3 yes, 1 abstain, and 1 absent.

CEREMONIAL MATTERS AND PRESENTATIONS

2. Age Friendly City Initiative

Diana Miller, from the Santa Clara County Department of Aging and Adult Services, presented to the Commission about the Age Friendly City Initiative. Cupertino is currently awaiting its designation. Invited the Commission to attend the San Jose Public Life Summit at the San Jose City Hall Rotunda on November 8 and the Seniors' Agenda Network Summit on January 31, 2018. Discussion followed.

3. Community Gardens Presentation

Kim Calame, Recreation Supervisor, presented to the Commission about the Cupertino Community Gardens, covering the current conditions. Highlighted the

reset of the gardens in 2018. Will meet the landscape architect on November 13 to review the new potential designs of the gardens and then open it up for public input. Goal to start the construction in September of 2018 and finish by the end of 2018. Also looking to possibly expand the gardening program to other parks.

The Commission offered to help with the compliance issue and asked to see the current ideas written down to deal with it. Vice Chair Tambe suggested to revise the waitlist structure to possibly have a weighting system, dependent on the applicant.

4. Recreation Department Budget Performance FY 16/17

Jeff Milkes, the Director of Recreation & Community Services, presented to the Commission on the Recreation Department's budget performance from the previous fiscal year. Highlighted add ons to the Commission for the new fiscal year, including the mobile recreation program and additional funds to partner with Grassroots Ecology. Underspent by 10% overall.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

5. 2017-2018 Commission Work Plan

The Commission reviewed the Work Plan and decided on the date for the November special meeting. November 9 and 13 were suggested. The Commission decided for Thursday, November 9, with the location to be determined. Chair Davis asked for the Community Gardens item to come back and be presented during the special meeting. Vice Chair Tambe asked for the meeting with the Bicycle Pedestrian Commission to come back to the Commission by early next year if possible.

NEW BUSINESS

6. Future Capital Improvement Projects (CIP) Priorities

Jeff Milkes, presented to the Commission, the currently funded CIP projects, reviewed possible future CIP projects, and asked for feedback from the Commission on what projects to prioritize.

The Commission emphasized the safety projects, such as the Blackberry Farm entrance. Commission Stanek added that it should include both pedestrian and bicycle access. Also prioritized the outdoor table tennis project (to build at all parks), Quinlan Community Center front office renovation, and HVAC system projects for both the Sports Center and Quinlan Center.

Chair Davis also highlighted the walkway to the Senior Center project, supported the service improvement projects and the revenue projects, i.e. locker improvements at the Sports Center. Vice Chair Tambe didn't prioritize the accessible playground at Blackberry Farm, but supported the ADA buttons at Quinlan. Commissioner Biyani also supported the safety and ADA improvement projects. The Commission agreed on placing more water bottle fountains for all parks in Cupertino.

Commissioner Stanek emphasized these projects should be considering the overall vision discussed in the Stevens Creek Corridor Master Plan. Suggested to invest money into the Stockmeir Property or focus on the Stevens Creek Corridor Master Plan or the golf course instead. Commission Tambe asked about adding parklets and that it would supplement the Master Plan and creating intercity connections through a city bus or shuttle. Chair Davis wanted to add in replacing the non-function BBQs at the parks and the shade and reconfigured playground at the Monta Vista and Quinlan Preschool.

STAFF AND COMMISSION REPORTS

7. Director's Report

Jeff Milkes reported to the Commission on the following:

- From September, followed up on previous items:
 - o Will come back with the environmental update of the McClellan Ranch Parking Lot.
 - o Will bring Clare Francavilla to the next Commission meeting to introduce her as the new Emergency Coordinator.
 - o Will come back with the Recreation Software Update

Commissioner Biyani had attended the mayor's meeting. Highlighted that the Teen Commissioners are attending other Commission meetings, producing the second hack-a-thon, and a teen workshop program. The Library Commission introduced flu shots at the library, the Cupertino Library might have a passport renewal service, and will build an electronic board to post flyers and events. Fine Arts Commission is putting up a wall to display work from their young and emerging artists. Housing Commission reviewed the BMR program. TICC presented that due to a vetoed bill, the City still has the rights to decide where to place cell towers within city limits. Will have a walkshop at Regnart Creek on Saturday, November 18th at 10:30am to 12 or 1 to 2:30 to walk through the

Regnart Creek Trail. Access is from Rodriguez Ave to see the trail and is promoted by Safe Routes to School. Public input is invited.

Vice Chair Tambe is working with Teen Commission to redesign the Teen Hackathon for next year. Also working on ways to impliment the ideas that come from the event.

Chair Davis attended the Puppy Plunge at Blackberry Farm and the Fall Bike Fest that was put on the Bicycle Pedestrian Commission. 15 people attended and rode a total 13 miles. Also gave a presentation to City Council on the work plan. Commissioner Stanek attended the work plan presentation and represented the Commission at Leadership 95014.

ADJOURNMENT – Chair Davis adjourned the meeting at 9:24 p.m.

Respectfully submitted,

Kevin Khuu, Administrative Assistant
Recreation and Community Services Department
Minutes approved at the ____ regular meeting