



DRAFT MINUTES
LIBRARY COMMISSION
Wednesday, October 4, 2017

LIBRARY COMMISSION REGULAR MEETING

CALL TO ORDER

At 7:03pm, Chair Kumarappan called the meeting to order at Cupertino Library, 10800 Torre Ave, Cupertino in the Conference Room.

ROLL CALL

Commissioners: Gopal Kumarappan, Liana Crabtree, Amanda Jia Wo, Christie Wang
City/County Library Staff: Christine Hanel, Clare Varesio, Nancy Howe
Absent: Rose Grymes
Guests: Teen Commissioner Christina Lau

APPROVAL OF MINUTES

Regular Meeting of September 6, 2017

The Commission requested to amend the Regular Meeting Minutes of September 6, 2017 under Old Business, Community Hall Usage; Commissioner Crabtree motioned to approved the amended minutes and Vice Chair Wang seconded. Motion passed.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

Library Commission 2017 Work Plan

Commissioner Crabtree will present the finalized work plan to City Council on October 17, 2017.

Cupertino User Survey Results

The Commission reviewed the reports as submitted. Item will be continued in the November meeting under: Cupertino User Survey Results & Actions.

NEW BUSINESS

Commission Photo

The Commission reviewed and approved the second photo taken.

STAFF AND COMMISSION REPORTS

- Cupertino Community Librarian Report – September report as submitted.
- County Librarian Report – As submitted.
- Friends of the Library Report – None.
- Cupertino Library Foundation Report – None.
- Commissioner Report – Commissioner Wo recommended more level 2 reading books.
Commissioner Crabtree reminded everyone about the Fall Bike Festival on October 21, 2017 at the City Hall Parking Lot.
- Poet Laureate Report – None.
- Staff Report – Christine Hanel reported on the following:

- The Parks and Recreation Commission October meeting was cancelled.
- Blackberry Farm will host its first Pooch Plunge on September 30.
- Harvest Festival at Blackberry Farm on October 21 from 10am to 3pm
- Hidden Treasures at the Cupertino Senior Center on October 26 from 9am to 2pm.
- The City will host its annual Tree Lighting event on December 1, followed by Breakfast with Santa on December 2.
- The Recreation Department will soon have an Emergency Services Coordinator Position.
- There will be a new coordinator at the Cupertino Senior Center.
- Calendar Review –
Commissioners to attend Mayor's meetings, 1st Wednesday @ 5:30pm, as follows:
Chair Kumarappan – November 1
Commissioner Wo – December 6

ADJOURNMENT Time: The meeting adjourned at 9:16pm.

Respectfully Submitted by,

Christine Hanel, Assistant Director for Recreation and Community Services

Minutes approved at the _____ meeting.