



DRAFT MINUTES
LIBRARY COMMISSION
Wednesday, September 6, 2017

LIBRARY COMMISSION REGULAR MEETING

CALL TO ORDER

At 7:05pm, Chair Kumarappan called the meeting to order at Cupertino Library, 10800 Torre Ave, Cupertino in the Story Room.

ROLL CALL

Commissioners: Gopal Kumarappan, Liana Crabtree, Amanda Jia Wo, Rose Grymes (departed at 8:29pm), Christie Wang

City/County Library Staff: Christine Hanel, Clare Varesio, Nancy Howe

Absent: None

Guests: Adrian Kolb

APPROVAL OF MINUTES

Regular Meeting of August 2, 2017

Commissioner Grymes motioned to approve the draft minutes as submitted and Commissioner Wo seconded. Motion passed.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

Chair Kumarappan moved the Poet Laureate Program – Commission's Role and Update to the next item on the agenda.

Poet Laureate Program – Commission's Role and Update – presented by Adrian Kolb, from the Poet Laureate Steering Committee. Reviewed the selection process. Commissioner Grymes motioned to accept Kaecey McCormick as the new Poet Laureate. Commissioner Crabtree seconded. Motion passed unanimously.

Vice Chair Wang will introduce the new poet laureate to City Council on October 3rd meeting at 7:00pm.

OLD BUSINESS

Library Commission 2017 Work Plan

Commission Grymes motioned to accept the work plan as presented. Vice Chair Wang seconded. Motion passed unanimously.

Community Hall Usage – Feedback Requested

The Commission decided to defer this item to the October meeting. The Commission requested to have Aarti Shrivastava, the Assistant City Manager, to attend the October meeting to answer any questions regarding the subject. The City Attorney's Office will review the draft MOU and provide feedback.

NEW BUSINESS

Cupertino User Survey Results

Postponed to the October meeting.

STAFF AND COMMISSION REPORTS

- Cupertino Community Librarian Report – August report as submitted.
- County Librarian Report – As submitted.
- Friends of the Library Report – None.
- Cupertino Library Foundation Report – None.
- Commissioner Report – Mayor’s meeting report next month.
- Poet Laureate Report – None.
- Staff Report – None.
- Calendar Review –
Commissioners to attend Mayor’s meetings, 1st Wednesday @ 5:30pm, as follows:
Commissioner Crabtree – October 4
Chair Kumarappan – November 1
Commissioner Wo – December 6

ADJOURNMENT Time: The meeting adjourned at 9:05pm.

Respectfully Submitted by,

Christine Hanel, Assistant Director for Recreation and Community Services

Minutes approved at the _____ meeting.