



**CITY OF CUPERTINO**  
**PARKS AND RECREATION COMMISSION**

**Community Hall**  
**10350 Torre Ave, Cupertino, CA**

**Thursday, May 4, 2017**

**7:00 PM**

**MEETING**

**DRAFT MINUTES**

**CALL TO ORDER**

Chair Davis called the meeting to order at 7:00 p.m. in the Community Hall, at 10350 Torre Ave, Cupertino, CA.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners present: Carol Stanek, Judy Wilson, Helene Davis, Neesha Tambe, Meenakshi Biyani

Staff present: Jeff Milkes, Gail Seeds, Danny Mestizo, Gian Martire, Kevin Khuu

**APPROVAL OF MINUTES**

1. Regular Meeting of April 6, 2017 – Commissioner Wilson moved to approve the minutes of April 6, 2016. Commissioner Stanek seconded. Motion carried unanimously.
2. Special Meeting of April 17, 2017 – Commissioner Wilson moved to approve the minutes of April 17, 2017. Vice Chair Tambe seconded. Commissioners voted 4 yes and 1 abstain. Motion carried 4 to 1.

**CEREMONIAL MATTERS AND PRESENTATIONS**

3. Teen Commission Hackathon Result  
Ankita Sahni and Anooj Vadodkar, from the Cupertino Teen Commission, presented to the Commission about the 2017 hackathon event, <hack> Cupertino, held on April 8 – 9, 2017. The theme was public safety and Cupertino connectivity. 108 teens attended and the event was well received. Desired to host the event again next year in 2018. Suggested several improvements in the planning process and more sponsors for next year.

Vice Chair Tambe attended as a judge. Discussion followed. The Teen Commission hopes to present the winning applications to City Council and eventually develop the apps with the City.

Discussion followed. Daneil Metizo clarified that there is no confirmed timeline about when the apps would become finalized, but that discussions would follow with the TICC and the City's IT department about the apps.

Commissioner Biyani suggested to have a secure timeline for next year so that more teens are willing to join the event. The Teen Commission reiterated the need for more sponsors, for food and swag, to increase the popularity of the program and participation.

Commissioner Biyani suggested to go through the districts, FUHSD and CUSD, to broaden the advertisement for the program. The winning teams are tentatively scheduled to present to City Council on May 16th.

## **POSTPONEMENTS**

None

## **ORAL COMMUNICATIONS**

None

## **WRITTEN COMMUNICATIONS**

None

## **OLD BUSINESS**

### **4. Main Street Park**

Jeff Milkes provided some background about the project. Gian Martier, a City planner, presented to the Commission a review of the Main Street Park. Confirmed that City Council did follow the majority of the suggestions from the Commission in 2015. Discussion followed.

Jennifer Griffin, a Cupertino Resident, explained that there was a lot of shift on the property. Confirmed that there was a family and some people there. Supports and appreciates the park at Main Street. Requested that something be done to mitigate the view of the building behind the park.

Commissioner Stanek presented some pictures that she took at the park. Wanted to focus on showing kids on the play structures. Had spoken to some teens and got their approval of the park. Mentioned that the checker boards on top of the

tables were hot and dog waste bags were empty. Suggested to possibly add signs of no smoking.

Vice Chair Tambe supported the nature play area. Had spoken to some parents and heard that people wanted a traditional play apparatus or two. Suggested to add one, which could draw in some more park users.

Commissioner Biyani also had visited the park and suggested an official opening of the park to spread the word and to add a sign on Stevens Creek to point people towards the park.

Commissioner Wilson used it recently and agreed with Commissioner Biyani to advertise it more, a soft opening or ribbon cutting.

Jeff Milkes confirmed that the park is owned by Main Street but the Recreation department can schedule 6 events in the park each year. Met with Mike, the manager, to have a sign in the area and do possibly do a ribbon cutting later this summer.

Vice Chair Tambe suggested to send an update City Council about the park.

5. 2016-2017 Commission Work Plan  
The Commission reviewed the work plan.

## **NEW BUSINESS**

None

## **STAFF AND COMMISSION REPORTS**

6. Director's Report  
Jeff Milkes reported to the Commission about 3 items:
  - A. On April 27<sup>th</sup>, had a block leader appreciation event, celebrating the 15<sup>th</sup> year of the program.
  - B. For 4<sup>th</sup> of July, confirmed there will be a fireworks show. Launching at Hyde Middle School. Can be viewed from Sedgwick Elementary. Will do more testing to try to find more viewing sites. Council approved \$100,000 to produce the show. Will try to spread some of the 4<sup>th</sup> of July events to the local neighborhoods.
  - C. The Recreation department has filled the vacant positions from David Jahns and Thomas Walters. Hired 2 supervisor positions: Jennifer Koverman and Kim Calame. Jennifer starts on May 15<sup>th</sup> and Kim starts on June 12<sup>th</sup>

Discussion followed. The 4<sup>th</sup> of July discussion will be discussed in June under Summer Events.

Commissioner Wilson reported about the block leader dinner and commended Laura D. Lee on her work on the program.

Commissioner Stanek attended the age friendly workshop at the Senior Center, which is part of a regional effort by the county, to try to create a senior friendly city. Attended the Cherry Blossom festival last weekend.

Commissioner Biyani was the volunteer coordinator for the Cherry Blossom Festival. Received positive feedback on the event.

Vice Chair Tambe also attended the Commissioners Dinner and judged the Teen Hackathon. Suggested that the City produce other events like it.

Chair Davis attended the Big Bunny Fun Run, the Cherry Blossom Festival, and the Commissioners' Dinner.

**ADJOURNMENT** – Chair Davis adjourned the meeting at 8:17 p.m.

Respectfully submitted,

Kevin Khuu, Administrative Assistant  
Recreation and Community Services Department  
*Minutes approved at the \_\_\_\_ regular meeting*