

# TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

## Regular Meeting

March 1, 2017, 7:00 p.m.

Conference Room A, City Hall

## MINUTES

### CALL MEETING TO ORDER

Commissioner Livingood called the meeting to order at 7:07 PM

### ROLL CALL

Commissioners present: Rod Livingood, Arnold de Leon, Keita Broadwater, Vaishali Deshpande, Rajaram Soundararajan

Commissioners absent: None

Staff Present: Bill Mitchell

Guests: Mukesh Garg, Alternate TICC Commissioner

### APPROVAL OF MINUTES

1. Commissioner Livingood made a motion to approve the February 1, 2017 minutes with the discussed corrections indicating who made a motion, seconded and the resulting vote for the work plan, and adjournment. Commissioner Broadwater seconded the motion. The motion was carried 5-0.

### ORAL COMMUNICATIONS

2. This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes a person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.
  - a. Mukesh Garg introduced himself as the alternate TICC Commissioner appointed by Council. He provided his background, including being involved in tech for over 30 years. He is currently in the mobile communication and security space. He expressed an interest in giving back to the community.

### WRITTEN COMMUNICATIONS

3. Letter dated February 16, 2017 from AT&T was discussed.

### UNFINISHED BUSINESS:

4. Subcommittee Check-in.
5. SMART Cities – Commissioner Livingood had nothing to report.
6. Joint Venture Silicon Valley Regional Initiative Steering Committee - Bill Mitchell reported that Cupertino is guaranteed a seat on the steering committee. Since Cupertino is the last city to join, the steering committee will form. The payment will be made to Joint Venture Silicon Valley soon. The Cupertino City Manager will determine who will sit on the committee.
7. NexLevel IT - Bill Mitchell discussed that NexLevel IT is a technical consultant who will help the City of Cupertino Innovation & Technology 3-year strategic plan, focusing on applications and infrastructure. He mentioned that city staff will send Commissioners a calendar invitation to the kickoff meeting and an individual interview.
8. Teen Commission Hackathon - The Commissioners discussed that Commissioners Broadwater and Deshpande plan to act as judges at the Teen Commission hackathon. The date has moved the hackathon date to the weekend. Commissioner Deshpande sent a list of potential sponsors to the

Teen Commission liaison. She went to the RSA conference in San Francisco where they discussed internet safety for children.

9. TICC Charter - Commissioners discussed the TICC charter. Commissioner de Leon reviewed that the TICC charter is to advise and make recommendations to the City Council about technology. Commissioner Livingood mentioned that City Ordinance 274060 describes TICC duties, powers and responsibilities. Commissioner Broadwater wanted to clarify the relationship with De Anza College and determine if they want collaboration TICC. Then Commissioners will determine if the requirement of a De Anza Liaison should remain in the charter. Commissioner Broadwater also mentioned he would like to create an innovative hub which creates an environment that fosters smaller startups. He read the policy to Commissioners. He will provide the language of the draft policy to Bill Mitchell for distribution to Commissioners. Commissioners will then provide their comments to the next meeting.
10. TICC Work Plan - Commissioners discussed the TICC Work Plan. Commissioner Livingood recommended that a subcommittee of two Commissioners collaborate on the development of a work plan. Commissioner de Leon requested that staff send him a work plan sample. Then he will draft a Work Plan for Commissioners to review.
11. Cellular Coverage - Bill Mitchell mentioned that he is planning to schedule OpenSignal to provide a virtual presentation at the next Commission meeting. He mentioned that Verizon is on the current City Hall cell tower and there are discussions with AT&T co-locating on the tower.

#### NEW BUSINESS:

12. Bill Mitchell mentioned that Commissioners need to submit a Cupertino email policy form to the City Clerk's Office so they can receive a city email address. Also mentioned was the conflict of interest form.

#### REPORTS:

13. Commissioner de Leon provided information from the Mayor's meeting. The Sustainability Commission reported that April 22, 2017 is Earth Day. The Sustainability Commission has a speaker scheduled on March 16, 2017 at their regularly scheduled meeting. The Commission has recommended a Zero Waste Policy to the City. Silicon Valley Clean Energy is going to be implementing clean energy and is an "opt out" program. The Parks Commission is reviewing other local parks in Palo Alto and San Jose that cater to children with special needs. The Mayor discussed a starting a Citizens Advisory Committee on the Vallco redevelopment. The Target and Hampton projects are on hold. Council has approved a Farmer's Market at Creekside Park in the spring. The Public Safety Commission had a gun safety meeting. They also discussed future women's self-defense education, senior seminar on ID theft and burglary prevention. The Library Commission discussed support for limited mobility patrons and the digital gateway project on which Commissioner Deshpande is collaborating. The Bicycle Pedestrian Commission discussed family events that correspond with the work day. They also want to use the Santa Clara County Library website for outreach. The Teen Commission discussed that a member of the Teen Commission is supposed to attend all other Commission meetings. The Teen hackathon date has been moved to April 8 and 9 to avoid ACT testing. The Teen Commission is interested in hosting an interschool dance. The Fine Arts Commission is looking for more spaces to show art. They're also working to review art for people with disabilities. The Housing Commission discussed affordable housing.

#### MISCELLANEOUS

14. Reviewed Activities Calendar.  
Commissioners Dinner is May 3<sup>rd</sup>  
The Mayor's meeting representatives were assigned for the remainder of the year.
15. Reviewed Action Items, and provided updates.

**ADJOURNMENT**

Commissioner Livingood moved for adjournment. Commissioner Broadwater seconded the motion. Vote 5-0. Meeting adjourned at 9:00 pm.

**SUBMITTED BY:**

---

Lisa Maletis-Massey, Recording Secretary

**APPROVED BY:**

---

Arnold de Leon, Chair