



DRAFT MINUTES
FINE ARTS COMMISSION
Regular Meeting, Conf. Rm. C
10300 Torre Avenue Cupertino
January 23, 2017

ROLL CALL

Present: Matley, Sanchez, Chokshi, Leong, Mahalingam

Absent: -

APPROVAL OF MINUTES

Approval of the Draft Minutes from the November 14, 2016 meeting

Motions:

Chair Matley motioned and Commissioner Mahalingam and seconded the motion to approve minutes from **November 14, 2016**. Motioned approved 5-0.

ORAL COMMUNICATIONS

Chair Matley shared about publicity on Distinguished Artist exposure, She also advised that commercial property owner, Catherine Chen, offered an art wall opportunity and Commissioner Sanchez would reach out to Ms. Chen as follow up.

WRITTEN COMMUNICATIONS

None

NEW BUSINESS

Subject: Fine Arts Commission Chair and Vice Chair 2017

Recommended Action: Select Fine Arts Commission Chair and Vice Chair for 2017

Chair Matley motioned with a second from Commissioner Sanchez to nominate Commissioner Chokshi as chair for the upcoming 2017 meetings. Approved 5-0. Commissioner Sanchez motioned with a second from Commissioner Chokshi to nominate Chair Matley as vice chair for the upcoming 2017 meetings. Approved 5-0.

OLD BUSINESS**Subject: 2017 Work Plan**

Discussion: Commissioners discussed and ranked the work items as follows:

Rank	Activity		Lead Commissioner (s)
1	Community Outreach - Marketing	EA/DA & YA Art Contests	All
		Art teachers CUSD/FUHD	Raji
		FALC	Janki
		Other??	
2	Building Strong Relationships	Parks & Rec	Mike
		Teen Commission	Mike / Raji
		Library	Diana
		Cultural Events	All
		City Council / Staff	All
3	New Programs	Art in Unexpected Places	Mike - Commercial spaces
			Raji - City spaces
		Art Directory	Mike
4	On-going Programs	Public Art Catalog	Mike
5	Improved Processes	Revise EA/DA description	All

Motions:

Commissioner Mahalingam motioned and Commissioner Leong seconded the motion to approve the work plan. Motioned approved 5-0.

2017-18 Budget

Discussion: Commissioners discussed the edits to the budget which will be submitted as follows:

Category	Amount
General Office Supplies	
Outreach materials	1000
YA presentation/reception	300
EA/DA presentation/reception	500
Printing & Duplicating	
Public art catalog	1000
Meeting expenses	400
Memberships & Dues	50
Annual membership to Americans for the Arts	
Grants	
Distinguished Artist	1000
Emerging Artist	750
Young Artists	300
Nonprofit	500
Public Mural Pilot	500
Training & Instruction	0
Prof & Contract Services	
Plaques for DA/EA/YA awards	450
Graphic art services	500
TOTAL	7250

Motions:

Commissioner Mahalingam motioned and Commissioner Leong seconded the motion to approve the budget. Motioned approved 5-0.

Young Artists competition

Discussion: All confirmed time of arrival to prepare for the Mayor's presentation, how to usher winners on stage, and that all winners would be in attendance.

Action Items

- ✓ Staff to assist with setting up display in front lobby.

COMMISSIONER REPORTS AND ANNOUNCEMENTS

- Commissioner Mahalingam reported on the mayor's meeting and relayed opportunities to join other community efforts such as through Rotary.

ADJOURNMENT

Chair Matley adjourned the meeting at 8:30 p.m. to the Regular Meeting on March 27, 2017 at City Hall, Conference Room C.

Staff Liaison: Catarina Kidd, Senior Planner