



**PUBLIC WORKS DEPARTMENT**

CITY HALL

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**CITY COUNCIL STAFF REPORT**

Meeting: March 21, 2016

Subject

Report on bids and Award a Construction Contract for City Hall Turf Reduction Project, (No. 2017-03).

Recommended Action

1. Award a construction contract to the low bidder, Scapes, Inc., in the amount of Two Hundred Twenty-Three Thousand Dollars (\$223,000); and
2. Authorize a construction contingency budget of 10% of the construction contract amount, Twenty-Two Thousand Three Hundred Dollars (\$22,300), to address unforeseen conditions during construction.

Description

The City Hall Turf Reduction project will replace the turf adjacent to city hall on the Rodrigues and Torre Aves. sides with new plantings that, when established, will require less water to maintain. In addition, it will install new plants in the area west of the entry to city hall from the Plaza. The project will include permeable walking surfaces on the Torre and Rodrigues sides. The new plantings will also serve as demonstration gardens for visitors to city hall.

Discussion

The City Hall Turf Reduction project was funded in FY 2017 as part of the on-going efforts of the City to reduce water consumption and improve the sustainability of grounds keeping. Another project was funded in the Sustainability Division to install a demonstration garden to model xeriscape plantings that residents and businesses could implement on their own properties. The two projects were merged into a single construction project, extending the scale of the demonstration garden.

Bid Results:

On February 28, 2017 bids were opened for the City Hall Turf Reduction Project. Two bids were received, with results as follows:

<b>Bid Results</b>	
<u>Bidder</u>	<u>Amount</u>
<b>Scapes, Inc.</b>	<b>\$223,000.00</b>
Los Loza Landscaping	\$229,999.00
Expected Expenditure	\$240,000.00

The low bid was submitted by Scapes, Inc., of Half Moon Bay, California, for the amount of Two Hundred Twenty-Three Thousand Dollars (\$223,000), which is approximately seven percent below the posted expected expenditure for the project.

Staff evaluated the bid and contractor qualifications concluding that this contractor meets the qualifications for this project and has successfully completed many landscape installation projects in the Bay Area. Staff recommends awarding a contract for the project to the low bidder, Scapes, Inc.

The project is scheduled to begin on or about April 3, 2017 with construction completion in June/July 2017, which will be followed by a plant establishment period.

A separate project to prepare and install interpretive signage and plant labels will follow, upon completion of the construction project.

#### Sustainability Impact

Once established the planted areas will require less water and fertilizer to thrive than the existing turf had required.

The demonstration garden aspect of the project will be a resource for local residents and businesses to use as examples of xeriscaping that can be applied at private properties, furthering educational opportunities by demonstrating innovative water-saving landscape measures within the city.

#### CEQA

Exempt

#### Fiscal Impact

The FY 2016-2017 CIP budget for the City Hall Turf Reduction (Budget Unit 420-99-033) project along with the contribution of the Sustainability Division special project funding for a demonstration garden (Budget Unit 100-12-122) is adequate for this project and no additional appropriation is needed.

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Approved for Submission by: David Brandt, City Manager