



DRAFT MINUTES

MINUTES OF THE REGULAR MEETING OF THE BICYCLE PEDESTRIAN COMMISSION

February 15th, 2017

The meeting was called to order at 7:02 p.m.

ROLL CALL:

Present: Pete Heller, Erik Lindskog, Sean Lyn, Jennifer Shearin

Staff: David Stillman

Others Present: Chelsea Biklen, Vidula Aiyer

APPROVAL OF MINUTES

- 1) The Commission approved the November 16, 2016 minutes unanimously.

ORAL COMMUNICATIONS

WRITTEN COMMUNICATIONS

OLD BUSINESS

- 2) 2016 Bike Plan Implementation (Stillman)
 - a. Covered in item #8

NEW BUSINESS

- 3) Election of Chair and Vice Chair (Stillman)
 - Commissioner Lindskog recommended Commissioner Lyn for the BPC Chair position and commissioner Shearin for Vice Chair. Seconded by Commissioner Heller, the motion was approved.
- 4) Cupertino Bike-to-Shop Proposal (Biklen/Heller)
 - Two different configurations were discussed. (a) 1 Day Preview around Earth Day followed by 90 day program later; (b) 90 Program (no Preview)
 - Decision:
 - a. Execute on Plan (b)
 - b. Timing: wait until Class IV bike lanes in place, expected Q2'18
 - Program components
 - a. Need to ensure big retailers are signed on. Will require long lead time.

- b. Piggy back on CEEF's shop to donate to schools if feasible
 - c. June for kickoff meeting
- Earth Day, April 22nd
 - a. Ride at 10am
 - i. Select social stopping point midway
 - ii. Water to be organized by David Stillman
 - iii. Route to end of February (assigned to Pete)
 - b. Bike Repair: Chelsea will reach out to bike shops to secure a sponsor
 - i. Promotion: David Stillman to secure article placement in The Scene with the City Communications team
- 5) VTA BPAC Representative Nomination (Stillman)
 - Erik Lindskog was nominated and unanimously voted to be the VTA BPAC representative.
- 6) Transportation Forum Proposal (Tallinger)
 - a. No discussion
- 7) Items for Future Agendas
 - a. No items were brought up at this point in time.

STAFF AND COMMISSION REPORTS

- 8) Staff Report (Stillman)
 - David Stillman updated City Council on Class IV plans in early February.
 - Both McClellan and Stevens Creek are moving forward in parallel.
 - Toole will complete conceptual drawings by the end of February.
 - RFP to an engineering consultant will be issued by the end of February. After that:
 - a. 2 months for hiring
 - b. 2 months for drawings
 - All signaling changes will be modeled before live implementation
 - Updates and Expectations:
 - a. 1-way lanes expected to be employed for Class IV; using rolled curbs for easy ingress and egress by cyclists
 - b. 2-way Class IV's not expected to be employed to avoid confounding motorists
 - c. Precast islands will be employed using intermittent physical separators (e.g. giant Botts dots)
 - d. Bike Boulevards also being planned. Toole performing traffic counts. Likely to include speed bumps, traffic circles, bulbouts, and/or raised crosswalks.
 - e. UPRR Class I
 - i. Next step: scope of work for consultants

- ii. David Stillman will then solicit bids
 - Walking Survey to be completed by 23rd in preparation for the Pedestrian Plan.
 - ADA compliant ramps being installed before pavement work.
- 9) VTA BPAC Report
 - No report given
- 10) Public Relations Subcommittee Report (Heller)
 - Nothing new to report
 - Expectation that next activity will be for Earth Day.

ADJOURNMENT

Meeting adjourned at 9:04 p.m.

SUBMITTED BY:

Pete Heller, Commissioner