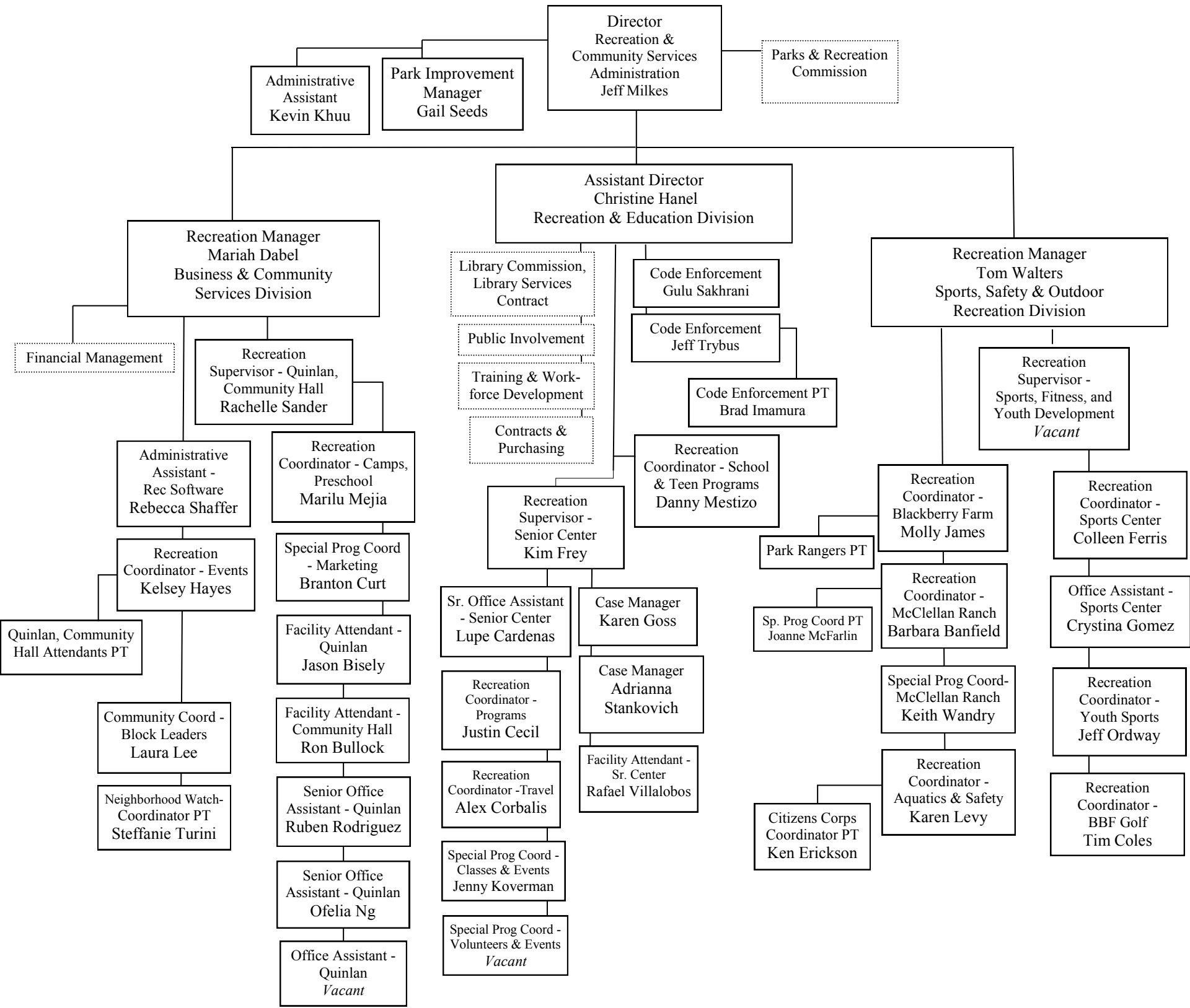




RECREATION AND COMMUNITY SERVICES DEPARTMENT  
ORGANIZATION CHART  
March 2017



**Business & Community Services**

This division is responsible for community services and the administration of customer service, policies, marketing, and technology. It will manage training/implementation of the new software, registration policies and customer service standards, and develop and implement a marketing plan (including social media, brochures, website). The division will also be responsible for community outreach: special events, neighborhood watch, block leaders, and establish guidelines for the department's volunteer programs. This division manages Quinlan Community Center (QCC) and Community Hall and facility and park picnic rentals.

**Recreation & Education**

This division is responsible for recreation and educational programming for all age groups. Concentrations include arts and leisure activities, travel, and school enrichment. This division will staff the Library Commission, Teen Commission, Senior Advisory Board and Leadership 95014 and be responsible for the Senior Center, Teen Center, and Wilson Ceramics.

**Sports, Safety & Outdoor Recreation**

This division is responsible for environmental, sports and fitness programming, leagues and after school sports, golf/foot golf, all swim programs, preschool, and summer camps for all age groups. This division is responsible for citywide disaster preparedness, citizen corps programs, the McClellan Ranch Preserve, BBF Golf Course, BBF Swim & Picnic Area, Monta Vista Rec Center, Portal/QCC/Monta Vista Preschools, and Creekside Park and will contract with the school districts or other agencies for use of pools, gyms, fields, and fitness facilities. This division will staff the Disaster Council.