



OFFICE OF THE CITY CLERK

CITY HALL

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CITY COUNCIL STAFF REPORT

Meeting: February 7, 2016

Subject

Accept resignation of Parks and Recreation Commissioner David Fung and direct staff to fill the vacancy.

Recommended Action

Accept resignation of Parks and Recreation Commissioner David Fung and direct staff to fill the unscheduled vacancy:

- a.) Application deadline date of Friday, March 10; and
- b.) Interview date of Tuesday, March 21

Background

Parks and Recreation Commissioner David Fung was appointed to the Planning Commission on January 31, 2017 and resigned his seat on the Parks and Recreation Commission effective February 1, 2017.

Cupertino Resolution No. 10-048 states that unscheduled vacancies shall be handled in the following manner:

Notice of unscheduled vacancy shall be posted no earlier than 20 days before nor later than 20 days after the vacancy occurs, and at least 10 working days before appointment. The notice of unscheduled vacancy must be posted in the Office of the City Clerk, at the City Hall bulletin board, at the Cupertino Library, and in other places designated by the City Clerk.

The notice of unscheduled vacancy was posted on February 1, 2017 in accordance with the posting requirements.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

Prepared by: Grace Schmidt, City Clerk

Approved for Submission by: David Brandt, City Manager

Attachments:

A – David Fung Resignation Letter