



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION

Quinlan Community Center Conference Room

10185 N. Stelling Road, Cupertino, CA

Thursday August 4, 2016

7:00 PM

SPECIAL MEETING

DRAFT MINUTES

CALL TO ORDER

Chair Stanek called the meeting to order at 7:05 p.m. in the Quinlan Community Center Conference Room, 10185 N. Stelling Road, Cupertino, CA.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners present: Carol Stanek, David Fung, Neesha Tambe, Judy Wilson, Helene Davis

Commissioners absent: None

Staff present: Christine Hanel, Liz Nunez, Gail Seeds

APPROVAL OF MINUTES

1. Special Meeting of May 23, 2016 –Commissioner Tambe moved to approve the minutes of May 23, 2016. Commissioner Davis seconded and motion passed unanimously.
2. Regular Meeting of June 2, 2016 - Commissioner Tambe moved to approve the minutes of June 2, 2016. Commissioner Davis seconded and motion passed unanimously.

ORAL COMMUNICATIONS

None

STAFF AND COMMISSION REPORTS

Christine Hanel sent FY15-16 Quarterly report for April-June to commissioners earlier in week. Leader In Training (L.I.T.) dinner held 8/4/16 recognized volunteers this year with the highest participation. Fall brochure went out. Recruitment for new Director of Recreation and Community Services begins late August.

Commission Reports:

Commissioner Wilson attended Shakespeare reception; Shakespeare in the Park; BBF on the 4th of July.

Commissioner Fung attended Shakespeare reception; summer concerts; Flash mob at one of the concerts and Mayor's meeting for commissioners. Reported on activities of other commissions and mayor's visit to China.

Chair Stanek attended the 4th of July at BBF; Shakespeare in the Park; summer concerts and participated in two flash mobs at the concerts.

Commissioner Davis attended the 4th of July at BBF and Shakespeare in the Park.

Commissioner Tambe attended the 4th of July at BBF and Shakespeare in the Park.

Mayor's meetings with commissioners schedule:

September – Helene Davis

October – David Fung

November – Neesha Tambe

December – Judy Wilson

January – Carol Stanek

February – Helene Davis

NEW BUSINESS

3. FY 16-17 Parks & Recreation Commission Work Plan. The Commission discussed the new fiscal year Work Plan and agreed to the following:

August 4, 2016

- Discuss Commission's Work Plan for FY2016/2017

September 6, 2016 – Work Plan presentation to City Council

September 1, 2016

- Introduction to new staff in Recreation and Community Services Department
- Main Street Park
- Santa Clara Valley Water District presentation
- Citywide Parks, Open Space and Recreation Master Plan *

September 23, 2016 – Special Meeting

- Bus tour to Inclusive Play Parks – Palo Alto and San Jose

October 6, 2016

- Age Friendly
- Sponsorship policy
- Citywide Parks, Open Space and Recreation Master Plan *

November 17, 2016 – Special Meeting**

- McClellan Ranch update
- Citywide Parks, Open Space and Recreation Master Plan *

December 1, 2016

- Blackberry Farm update
- Library Agreement
- Citywide Parks, Open Space and Recreation Master Plan *

January 5, 2017

- Emergency Preparedness Presentation
- Beekeeping Ordinance
- Citywide Parks, Open Space and Recreation Master Plan *

February 2, 2017

- City's Communication and Technology vision
- Stocklmeir property
- Citywide Parks, Open Space and Recreation Master Plan *

March 2, 2017

- Perfect Mind Update
- Citywide Parks, Open Space and Recreation Master Plan *

April 6, 2017

- Big Bunny Fun Run Update
- Citywide Parks, Open Space and Recreation Master Plan *

May 4, 2017

- Annual CIP Presentation – Public Works
- Citywide Parks, Open Space and Recreation Master Plan *

June 1, 2017

- Citywide Parks, Open Space and Recreation Master Plan *

July 6, 2017

- No meeting

August 3, 2017

- Discuss Commission's Work Plan for FY2017/2018

Items to schedule:

- Hills of Vallco
- Oaks
- Sedgwick property

- Mid Peninsula Open Space District
- Lawrence Mitty
- Teen Center
- “Parks for Life” presentation
- Community Theatre
- Stevens Creek Corridor

**Commissioners discussed moving the November 3rd meeting to November 17 due to lack of quorum. Commissioner Davis motioned to move meeting and Commissioner Fung seconded and motion passed unanimously.

Commissioners Stanek and Wilson volunteered to be on sub-committee with staff for the Age Friendly item on the Work Plan.

ADJOURNMENT – Chair Stanek adjourned the meeting at 8:57 p.m.

Respectfully submitted,

Liz Nunez

Recreation and Community Services Department

Minutes approved at the ____ regular meeting