

FY 2023-2025 City Work Program as Adopted April 2023 with Status Updates			
#	Project	Description	Status/Updates
Completed Items			
1	Council Governance Reform Package	1. Revised Ethics Policy consistent with City response to the Civil Grand Jury Report authorized on 2/21/2023 2. Investigate and report back on incidents of violations of the Municipal Code and Ethics Policy relative to the Council-staff relationship cited in the Civil Grand Jury Report	Completed
2	City Owned properties	Inventory and assess existing facilities and prepare a long-range planning report for three City-owned properties (including, but not limited to Blesch, Byrne, and Stocklemeir).	Completed
3	Analyze revenue tax measures	Analyze potential revenue resources such as transient occupancy tax, sales tax, property tax, utility users' tax, the City-owned municipal water system, and potential lease/rental income to address possible future financing challenges.	Completed
4	Budget Audit	Audit the Budget and Budget Policies.	Completed
5	Cybersecurity Public Education (FY 23)	Provide education on cybersecurity to City residents, guests, and businesses.	Completed
Expected to be completed by June 30, 2024			
6	Vision Zero	Develop a Vision Zero Policy and Action Plan and hire a consultant. The Plan will guide policies and programs with the goal of eliminating fatalities on Cupertino roadways. Special emphasis will be placed on routes to, and streets surrounding, Cupertino schools.	Anticipated completion: April 2024
7	Public Safety (Commercial Corridor)	Explore best practices to deter crime in commercial areas and bring options to Council.	Anticipated completion: June 2024 An info memo with details of the suggested program will be posted on the City webpage by June 30, 2024.
8	Senior Survey	Assess Survey results and develop a plan to increase awareness of programs and services for seniors based on gaps identified by the survey.	Anticipated completion: June 2024 The survey closed in Spring 2023 and the analysis concluded in Fall 2023. The survey results were analyzed and show that the City ranks high in awareness of programs and services for seniors. Staff is excited to know that information is being received by our senior community and will continue to market similarly. Full survey results can be found at cupertino.gov/senior .
9	Senior Services and Youth Engagement	Connect seniors with youth and their families with inclusive activities.	Anticipated completion: June 2024 The City hosts various opportunities throughout the year for inter-generational engagement. The Parks and Rec Commission, Senior Advisory Council, Teen Commission, and Senior Center Volunteers, provide feedback and input on these events. On an as-needed basis, the City considers cost, need, and experience, when partnering with other organizations to host these events.
10	DOLA	Transition successful trial DOLA programs to permanent programs with a staff level permitting process housed in Parks and Rec.	Anticipated completion: June 2024

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11	DOLA Amenities	Amenities for DOLA programs in City parks, e.g., water facilities for dogs, fencing, benches, etc.	Anticipated completion: June 2024
12	Housing Element	Update Housing Element and complete rezoning, General Plan Amendments and EIR by December 2023.	Anticipated completion: April 2024
13	Commission Governance Reform Package	1. Revised Commissioner's Handbook to align it with Council Procedures Manual 2. Investigate & report back on incidents of violations of the Muni Code re: the Commission-Staff relationship 3. Realignment of Commissioner terms of office 4. Establishment/revision of commissioner qualifications	Anticipated completion: June 2024
14	Lawson Middle School Bikeway (FY 23)	Retain consultant to prepare feasibility study which will evaluate alternatives that provide a separated bike path for students riding to Lawson Middle School.	Anticipated completion: May 2024
15	Bicycle Facilities (FY 23)	Increase the inventory of bicycle facilities and amenities, such as bike racks, citywide.	Anticipated completion: June 2024
Ongoing Two-Year Projects Carrying into FY 24-25			
16	Tree List (CDD)	Review and revise development tree list (per Ch. 14.18: Protected Trees) with an emphasis on appropriate trees and native species.	Estimated completion: December 2024 This project was on hold until after completion of the Housing Element.
17	Tree List (PW)	Project Phases: 1) Review, revise, and communicate street tree list with an emphasis on appropriate trees and native species. 2) Develop an Urban Forest program scope and cost for future consideration.	Estimated completion: January 2025 Staff is currently working on an RFP for a consultant with expertise in this area for both public trees (CMC 14.12) and Private Trees (CMC 14.18).
18	Public Safety (License Plate Readers)	Deploy city-owned automated license plate readers (ALPR) and implement policies to allow neighborhood-owned ones.	Estimated completion: September 2024 This project was on hold pending County update to ALPR policy, which was updated in January 2024. Public Safety Commission received an update in 2023 and the next update will be in July 2024.
19	Public Safety (Block Leader)	Strengthen Block Leader/Neighborhood Watch programs to ensure the leaders are active and expand the coverage of active neighborhoods.	Estimated completion: October 2024 The City received a grant to increase community cohesion and resilience. The City is using these funds to enhance the Block Leader program as set forth in the established requirements for active Block Leaders in FY 23, which can be found on the Block Leader webpage .
20	Preserve existing and develop new BMR/ELI Housing	Explore opportunities to preserve existing expiring BMR housing. Develop ELI (Extremely Low Income) and BMR housing units for Developmentally Disabled individuals (IDD) on City-owned property as well as the County-owned sites.	Estimated completion: January 2025
21	Whole City Policy Review	Repeat the 2013 process of compiling and reviewing all City Policies including 1) Administrative and 2) Council policies and provide recommendations/updates, e.g. Green Purchasing, Property Acquisition.	Estimated completion: December 2024

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22	Fiscal Procedures and Policies Handbook	Develop the handbook to ensure standardization of accounting, budget, investment, procurement policies, procedures, rules and regulations.	Estimated completion: December 2024
23	Support for the unhoused	Collaborate and fund jointly with West Valley efforts to address regional needs and find workable support for the Unhoused.	Estimated completion: September 2024
24	Municipal Water System	To analyze and recommend options for the continued operation of the system currently and at the end of lease with San Jose Water Company in September 2024.	Estimated completion: September 2024
25	5G Ordinance	Update 5G Ordinance	Estimated completion: Summer/Fall 2024
26	Residential and Mixed Use Residential Design Standards	Create objective design standards for residential projects, including ensuring adequate buffers from neighborhood low-density residential development.	Estimated completion: December 2024
FY 23-25 Unfunded Projects On Hold			
27	Recycled Water Feasibility Study	Develop Recycled Water Feasibility Study. Include Blackberry Farm focus and extension of recycled water from SCVWD.	Staff recommends adding this item to the proposed CWP to inform planned irrigation improvements at Blackberry Farm Golf Course.
28	The Rise: Construction stakeholder engagement	Improve engagement with stakeholders to ensure progress with construction and reduce barriers.	Staff recommends adding this item to the proposed CWP as this project is ongoing.
29	Revise and update Heart of the City Special Area	Prioritize following completion of Housing Element: 1. Address effect of AB 2011 and build on Housing Element goals to facilitate housing production in transit-oriented locations 2. Tailor permissible uses to revitalize local public-facing commercial uses (retail/restaurant/entertainment/professional office, etc.)	Staff recommends keeping this project on hold due to its high cost and limited staff capacity.
30	Homelessness Jobs Project and Transitional Housing	Continue the Homeless Jobs program for two individuals for the third year. Revisit for review and consider Transitional Housing.	Staff recommends not continuing this item due to its high cost and limited staff capacity.
31	Privacy Screening and Balconies Code	Prioritize following completion of Housing Element: Muni Code (Ch.19.28: R-1 Zones) Privacy Screening and Balconies. Update privacy planting list to be climate appropriate/native.	Staff recommends keeping this project on hold due to limited staff capacity.
32	Pond Repurposing at Blackberry Farm	Repurposing ponds at Blackberry Farm, focus on groundwater recharge.	Staff recommends keeping this project on hold as this is a future project on the CIP 5-year plan
33	New Bike Ped Plan	1) Update the current Bicycle and Pedestrian Plans and combine them to create a comprehensive Active Transportation Plan. 2) Consider Complete Streets concepts to enhance the interface between Active Transportation improvements and public and private transportation systems.	Staff recommends adding this item to the proposed CWP as plans are generally updated every five years.
34	Real Estate Purchasing Policy	Create Real Estate Purchasing Policy	Staff recommends keeping this project on hold due to limited staff capacity.
35	280 Stretch as Scenic Highway	Establish/maintain I-280 as scenic highway	Staff recommends keeping this project on hold due to limited staff capacity.