



ADMINISTRATIVE SERVICES DEPARTMENT

CITY HALL
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CITY COUNCIL STAFF REPORT

Meeting: JULY 20, 2021

Subject

Consider Proposed Amendments to Appointed Employees Compensation Program to include City Attorney Classification and to Reflect Annual Salary Amount, and Consider Proposed First Amendment to Employment Agreement for the City Attorney Changing Appointment Date to July 20, 2021.

Recommended Action

1. Adopt Resolution No. 21- ~~XXX~~ amending the Appointed Employees' Compensation Program (Attachment B), and
2. Adopt Resolution No. 21 -XXX approving the First Amendment to City Attorney Employment Agreement (Attachment C); Authorize the Mayor to execute the First Amendment to Employment Agreement with the new City Attorney for the City of Cupertino (Attachment D).

Discussion

On June 15, 2021, the City Council approved an Employment Agreement for a full-time, in-house City Attorney. The City Council of the City of Cupertino desires to change the appointment date of the new City Attorney from July 27, 2021, to July 20, 2021.

To accomplish that, a First Amendment to Employment Agreement has been drafted and reviewed by outside special counsel on behalf of the City. The term of shall be as set forth in the amended Employment Agreement unless terminated earlier by the City or the City Attorney.

Staff also proposes to amend the Appointed Employees' Compensation Program to include the City Attorney classification and to reflect the annual salary amount contained in the Employment Agreement, with an effective date of July 1, 2021.

Sustainability Impact

There is no sustainability impact.

Fiscal Impact

There is no fiscal impact.

Prepared by: Kristina Alfaro, Director of Administrative Services
Approved for Submission by: Dianne Thompson, Acting City
Manager

Attachments:

A – Draft Resolution amending the Appointed Employees’ Compensation Program (Redline)

B – Draft Resolution amending the Appointed Employees’ Compensation Program (Clean)

C – Draft Resolution approving the First Amendment to City Attorney Employment Agreement

D - Draft First Amendment City Attorney Employment Agreement