



## OFFICE OF THE CITY CLERK

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### CITY COUNCIL STAFF REPORT

Meeting: June 2, 2020

#### Subject

Consideration of a City Council summer recess and cancellation of meeting(s).

#### Recommended Action

Consider a City Council summer recess and cancel meeting(s) or provide direction to staff.

#### Discussion

The City Council annually recesses from its regularly established meeting schedule during the summer. Routinely, this has included the cancellation of one or two City Council meetings based on Councilmember's summer schedules.

A forecast of upcoming draft agenda items for City Council meetings scheduled for the next two-month period is included (Attachment A). When considering which meeting(s) to cancel, please take note of the following:

- Weed abatement lien assessment must be approved no earlier than July 7 and no later than August 4

If Council wishes to authorize any cancellations, staff would reschedule agenda items accordingly and provide meeting cancellation notification(s) to the public in advance.

#### Sustainability Impact

None

#### Fiscal Impact

None

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Prepared by: Kirsten Squarcia, City Clerk

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Attachments:

A – Council Upcoming Draft Agenda Items