



CITY MANAGER'S OFFICE

CITY HALL
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255
TELEPHONE: (408) 777-3223 • FAX: (408) 777-3366
CUPERTINO.ORG

CITY COUNCIL STAFF REPORT

Meeting: March 31, 2020

Subject

FY 2020-21 City Work Program.

Recommended Action

Adopt FY 2020-21 City Work Program.

Discussion

The City recently launched a Strategic Planning process, beginning with the establishment of City Council Goals and leading to the development of a Proposed FY 2020-21 City Work Program. Council discussed potential FY 2020-21 City Council goals at the first Strategic Planning Session conducted on February 10, 2020. The goals were then adopted at the February 18 Council meeting and used as a framework for the FY 2020-21 City Work Program. The proposed FY 2020-21 City Work Program was discussed at the second Strategic Planning Session on February 24. Council provided feedback and direction which is incorporated in the proposed City Work Program.

Due to some of the additions directed by Council, staff has recommended deletion of specific items as outlined below to accommodate the additional workload. This list describes additions and deletions by Department:

- **City Manager's Office**
 - Items Added (by goal)
 - Public Engagement and Transparency
 - Two-Way Online Communication (Small)
 - Quality of Life (Access to Goods and Services)
 - Study Session on Regulating Diversified Retail Use (Small)
 - Items Removed to Accommodate Additions (by Goal)
 - Public Engagement and Transparency
 - New Sister City Relationship (Small)
 - Removed Visitor's Center from Small Business Development Center (SBDC) item (Small)
- **Community Development**
 - Items Added (by goal)
 - Housing
 - Establish Pre-approved ADU Plans (Small)

- Quality of Life
 - Development Accountability (Small)
 - Heart of the City Plan (Large)
 - Review and Update General Plan (GP) and Municipal Code (Large)
 - Vallco Specific Plan (Medium)
 - General Plan Authorization Process (Small)
 - Items Removed to Accommodate Additions (by goal)
 - Quality of Life
 - Evaluate Conditional Uses (Medium)
 - Evaluate the R1 Ordinance (Medium)
 - Items Moved to Parks and Recreation from Community Development
 - Quality of Life
 - Art Festival (Small)
 - Art Talks (Small)
 - Art in Unexpected Places (Small)
 - **Public Works**
 - Items Added (by goal)
 - Transportation
 - Traffic Congestion Map and Identify Solutions (Large)
 - No items are recommended for removal.

It is recommended that Council adopt the proposed FY 2020-21 City Work Program. The adopted City Work Program will become the basis for the City's budget.

It should be noted that since Council discussed this City Work Program, a Local Emergency proclamation has been issued (along with State and Federal emergency proclamations) related to the current outbreak of COVID-19. There are many unknowns at this time related to the virus, including impacts on staff, consultant, contract, material and financial resources, as well as limitations imposed on the City by other agencies. Taking these unknowns into consideration, it is likely that the City Work Program as presented will change. Some projects may take longer than expected, and others may not be feasible. However, the staff recommendation is that Council approve the Work Program as presented with the understanding that it is likely to change as our circumstances change. Council will be kept apprised of changes as they occur.

Sustainability Impact

Items included on the Work Program regarding sustainability will further the City's progress toward our climate and sustainability goals. In particular, the update to the Climate Action and Adaptation Plan will set the stage for sustainability initiatives in the future.

Fiscal Impact

The fiscal impacts of the adopted FY 2020-21 City Work Program will be reflected in the upcoming FY2020-21 Budget Process.

Attachments:

A – Proposed FY 2020-21 City Work Program

B – Proposed FY 2020-21 City Work Program – Outlining Changes from 2.24.20