

Proposal for Friendship City between City of Cupertino, California, USA and City of Nanjing, People's Republic of China

To: City of Cupertino

From: Cupertino - Nanjing Friendship City Foundation

Date: September 13th, 2016

Re: Advocating for the establishment of Friendship City between City of Cupertino, CA, USA and City of Nanjing, PRC

Dear City of Cupertino,

We are representing the Cupertino - Nanjing Friendship City Foundation (The Foundation), and are advocating for the establishment of Friendship City between City of Cupertino, CA, USA and City of Nanjing, People's Republic of China. We strongly believe that with this stronger link, residents from both cities will benefit culturally, educationally and economically.

Cupertino - Nanjing Friendship City Foundation

Cupertino - Nanjing Friendship City Foundation is founded in Cupertino by a group of Cupertino residents and friends. They have strong ties with City of Nanjing. The Foundation is a non-profit organization. The Foundation Planning Committee has been planning the establishment of this Foundation for more than a year and obtained tremendous support from the U.S. and China. The Foundation aims to promote the friendship between residents from both cities, promote international cooperation, enhance connections in culture, education and economy.

The founding members of the Foundation are as below:

President: Chin Lin

Vice President: Christie Wang, Jie Chen

Secretary: David Lee

Treasurer: Lucy Ku

Member representatives: Roy Kong, Sandy Wang, Qin Zhou, Xinrong Xiong

The Foundation plans to carry out mutual exchanges between the City of Cupertino and the City of Nanjing on various grounds. The working plan for the next couple of years will be presented below. The Foundation is seeking funding from various sources, Silicon Valley Nanjing Chamber of Commerce and community members in Cupertino and throughout Silicon Valley. We are applying for the IRS 501c3 status for the long-term development and sustainability of the organization.

For more about the Foundation, please refer to *Appendix A for the Bylaws of the Foundation*.

Funding the Proposal

From the first day of planning, the founding committee understands the essence of financial stability of the Foundation. Hence there will be a series of funding endeavors. The Foundation has planned to organize one to two fundraising events for community members and society elites to participate, mainly the people with strong connections in Cupertino and Nanjing.

For instance, Cupertino and Nanjing are both famous for their IT technology and IT enterprises. The Foundation is tightly connected with the U.S. Nanjing Chamber of Commerce with a network of five hundred corporations from Nanjing and Cupertino. The Foundation will attract IT enterprises from Nanjing who may want to expand their business and set up an office in Cupertino. The Foundation is actively seeking all of these opportunities. We have obtained commitments of \$30,000 from various business enterprises.

Plan of Events and Programs for 2016 and 2017

The main tasks of the Foundation are:

- a. Enhance mutual understanding and friendship through visits, conferences, lectures and exchange of information;
- b. Promote trade, education, science, technology cooperation and exchange;
- c. Carry out cultural exchange by sending and receiving non-governmental cultural and artistic groups and hosting performances and exhibitions
- d. Facilitate and host government and non-government delegations.

The Foundation has carried out several multi-level, all round activities. For example, Nanjing Jin Ling Elementary School was here in Cupertino in August 2016 to perform traditional Chinese Opera, Kun Ju. The senior Chorus group, Red Maple Artist Group performed with Evergreen Chorus group in Silicon Valley on September 11.

Since the Foundation is tightly connected with the US Nanjing Chamber of Commerce with a wide network of five hundred plus corporations, the Foundation founding committee has already conducted several exchange programs for the Executives Delegations in the past six months.

With a deeper connection on various facets between the City of Cupertino and City of Nanjing, we strongly believe that both cities will have a deeper understanding and cooperation in the future. It will also help promote the mutual understanding between The United States and the People's Republic of China.

Appendix A

Bylaws of the U.S. Nanjing Friendship City Foundation

Chapter I General Provisions

Article 1. The name of the Foundation is the Cupertino-Nanjing Friendship City Foundation, or it can be referred to as CNFCF.

Article 2. The Foundation will serve as a non-governmental agency, on behalf of the City of Cupertino and City of Nanjing, to build a cooperative platform for both cities to establish a good relationship between the cities.

Article 3. The Foundation aims to promote the friendship between residents from both cities, promote international cooperation, enhance connections in culture, education, trade and economy, thus empower common development between the two cities.

Article 4. The Foundation is seeking 501c3 status with the IRS and is governed as a non-profit organization.

Chapter II Working Plan

Article 5. The Foundation enhances mutual understanding and friendship through visits, conferences, lectures and exchange of information.

Article 6. The Foundation promotes foreign economics, trade, education, science, technology cooperation and personnel exchange.

Article 7. The Foundation carries out cultural exchange by sending and receiving non-governmental cultural and artistic groups and hosting performances and exhibitions.

Article 8. The Foundation facilitates and hosts government and non-government delegations from and to both cities, and establishes and develops friendly relations between the two cities.

Chapter III Members

Article 9. The Foundation will implement the combination membership mechanisms of corporate members and individual members.

Article 10. All members shall abide by the Bylaws, realize the objective of the organization, and actively participate in the activities of the Foundation.

Chapter VI Organization

Article 11. The highest authority of the Foundation is the Foundation Standing Committee and each member of the Committee serves a term of five years.

Article 12. The Composition of the Standing Committee shall contain at least: one president, one vice president, one treasurer, and one secretary. The Standing Committee shall have Committee meetings once every quarter.

Article 13. The Standing Committee has the following functions and powers:

- (a) to review the work report of the meetings, and to determine the working principles and tasks;
- (b) to amend the bylaws in accordance with the development of the Foundation;
- (c) the decision to hire honorary chairman and consultants;
- (d) the election of president, vice president and secretary general.

Chapter V Funds

Article 14. Funding sources:

- (a) From all sectors of the community in the City of Cupertino and City of Nanjing, in particular from affluent individuals and corporations;
- (b) Income from the activities and funding events of the association;
- (c) Government funding.

Chapter IV Supplementary Provisions

Article 15. The Foundation is located in Cupertino, CA, USA.

Article 16. This Bylaws shall come into force after majority approval by the Founding Committee.



**CITY OF CUPERTINO
FRIENDSHIP CITIES PROGRAM
APPLICATION FOR DESIGNATION**

Instructions

This application is to be completed by the Friendship City Committee of the requesting international city and submitted electronically to the Cupertino City Manager's Office by emailing pio@cupertino.org.

Background

A Friendship Cities Designation is an established relationship between the City of Cupertino and a partnering international organization that is mutually beneficial. The first step towards establishing a Friendship Cities Designation is to complete this application. This application helps to identify proposed goals of the relationship, the supporting activities expected, and highlights the areas of interest strengths, or needs of each party. The proponents of establishing such a relationship must be a collaboration of a community organization (a Friendship City Committee) and an elected official of the participating international city.

Who May Request a Friendship Cities Designation?

Any established Friendship City Committee of the proponent Friendship City may submit an application. The most successful applications will have more than one sponsor and will represent multiple agencies or organizations.

Processing and Approval of the Application

This application will clearly state the rationale and the goals of the relationship and the mutual benefits in establishing this relationship. Once the designation is in place, all information in the application will be shared with the community and stakeholders upon request.

Complete information for key contacts and authorizing individuals (the signing authorities) must be provided before the relationship can be finalized. In addition, the committee must have a Cupertino Councilmember sponsorship. Incomplete information will delay the process. A Friendship Cities Designation will be authorized for a period of two (2) years as outlined in the City of Cupertino's "Policies and Guidelines on Sister Cities, Friendship Cities, and International Delegations" and will be subject to all guidelines therein.

CUPERTINO FRIENDSHIP CITIES PROGRAM APPLICATION FOR DESIGNATION

To be completed in English by the requesting organization:

1. Name and Country of the proposed Friendship City and the Friendship City Committee:

Cupertino-Nanjing Friendship City Foundation

Today's date: 09/13/2016

Name of person requesting relationship: Chin Lin

Title:

President

Affiliation: U.S. Nanjing Chamber of Commerce Vice president: Christie Wang, Jie Chen Secretary: David Lee Treasurer: Lucy Ku Member representatives: Roy Kong , Sandy Wang , Qin Zhou, Xinrong Xiong

Address: 10294 South Stelling Rd Cupertino, CA 95014

Email:

cnfriendship668@gmail.com

Phone: 510-928-1769

City of Cupertino Sponsor: Barry Chang

Friendship City Elected Official Sponsor: Mayor of Nanjing: Ruilin Miao

2. **RATIONALE:** Please explain the rationale and focus of the requested Friendship Cities Designation. Describe why a Friendship City relationship would be beneficial to the City of Cupertino and your local community, organization, and city. Please outline the areas of mutual strength and interest for each of the participants. Limit this section to four pages and attach it to this application. Items to include:
 - Names, titles, and affiliations of those who will be involved at the proponent Friendship City and the Friendship City Committee. Be sure to include information for the proponent Friendship City's Mayor as they will have the primary signing authority of the Friendship City.
 - Areas of mutual interest upon which the relationship will focus.
 - Opportunities for new activities and potential outcomes.
 - Benefits and measurable results that the City of Cupertino and proponent Friendship City can expect as a result of the establishment of such a relationship.
3. **RESOURCES:** Please address monetary and in-kind resources that may be necessary to conduct the activities of this relationship, how they are to be obtained, and from whom. If none, state "no funding required". Please note that the City of Cupertino does not currently provide funding for Friendship Cities. Limit this section to one page and attach it to this application.
4. **PROFILE:** Please attach a brief profile of your city and Friendship City Committee including, but not limited to: background, location, nature, size, and relevant programs. Limit the profile to no more than two pages.

5. **ADDITIONAL INFORMATION:** Please add any additional information about this proposed relationship, the proponent Friendship City, and/or the Friendship City Committee that you wish to share. Limit additional information to no more than 2 pages.