



OFFICE OF THE CITY CLERK

CITY HALL

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CITY COUNCIL STAFF REPORT

Meeting: March 3, 2015

Subject

Set the dates for the Teen Commission application deadline and interviews and discuss the potential streamlining of the application process.

Recommended Action

Staff recommends the following: 1. Applications due in the City Clerk's office by 4:30 p.m. on Friday, May 8; and 2. Interviews held beginning at 3:30 p.m. on Tuesday, May 26 and Wednesday, May 27 (as needed); 3. Discuss potential streamlining of the interview process and direct staff to prepare a draft resolution noting any changes Council would like to make.

Discussion

The City Council established the Teen Commission in 2001 and interviewed all 34 applicants. In 2002, Council adopted Resolution No. 02-065 adding a ranking procedure in order to streamline the application process. The ranking procedure has only been required 3 times in the years 2002, 2003, and 2009.

In 2009, Council adopted Resolution No. 09-115 which deleted the section regarding ranking to allow all applicants to be interviewed. 2010 was the first year since the Commission's inception that all applicants were interviewed. The chart below shows statistics from 2001 to the present.

Interview Date	Number interviewed	Length of meeting
2001	34	4 hours
2002	26	4.5 hours
2003	27	3 hours
2004	25	3.5 hours

Interview Date	Number interviewed	Length of meeting
2005	25	3 hours
2006	30	3 hours
2007	23	2.5 hours
2008	16	2.5 hours
2009	27	3.5 hours
2010	43	5 hours
2011	66	8 hours
2012	57	7 hours
2013	52 (1 st day)	6 hours
	23 (2 nd day)	3 hours
2014	70	7 hours

Council may wish to review the recruitment process again and consider possible changes.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

Prepared by: Grace Schmidt, City Clerk

Approved for Submission by: David Brandt, City Manager

Attachments:

A – Resolution No. 02-065

B – Resolution No. 09-115