

City of Cupertino  
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**ACTION MINUTES OF THE SPECIAL MEETING OF  
THE COMMUNITY ENGAGEMENT PLAN – STRATEGIC ADVISORY COMMITTEE  
HELD ON APRIL 7, 2022**

**CALL TO ORDER**

Councilmember Moore opened the meeting at 11:00 a.m.

**ROLL CALL**

Committee Members present:       Liang Chao, Vice Mayor  
  Kitty Moore, City Councilmember  
  Steven Scharf, Chair, Planning Commission  
  Tessa Parish, Chair, Housing Commission

Committee Members absent:       None

Staff present:                         Luke Connolly, Senior Planner  
  Piu Ghosh, Planning Manager  
  Chris Jensen, City Attorney

Outside Panelists:                 Ande Flower, Principal Planner, EMC Planning Group  
  Anastazia Aziz, Principal Planner, EMC Planning Group

**APPROVAL OF MINUTES**

None

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

Member of the public, Jennifer Griffin, spoke regarding San Jose rezoning.

Member of the public, Liana Crabtree, spoke regarding the responsibilities of the Strategic Advisory Committee.

Member of the public, Brooke Ezzat, spoke about equitable distribution of housing sites in Cupertino.

**WRITTEN COMMUNICATIONS**

None

**CONSENT CALENDAR**

None

**PUBLIC HEARINGS**

None

**OLD BUSINESS**

None

## NEW BUSINESS

1. Subject: Election of Chair and Vice Chair

Recommended Action: Elect a Chair and Vice Chair of the Community Engagement Plan - Strategic Advisory Committee

Chao moved and Scharf seconded for Councilmember Moore and Housing Commission Chair Parish to serve as Chair and Vice Chair, respectively.

AYES: Moore, Parish, Scharf, Chao

NOES: None

ABSTAIN: None

ABSENT: None

VOTE: 4-0-0-0

2. Subject: Report from staff and EMC Planning Group regarding the proposed community engagement and Affirmatively Furthering Fair Housing (AFFH) plans for the Housing Element update process.

Recommended Action: Receive report and provide guidance on plans for community engagement and an engagement plan for ensuring compliance with State Affirmatively Furthering Fair Housing (AFFH) requirements.

Mr. Flower and Ms. Aziz gave presentations on outreach efforts regarding the Housing Element Update and how to efficiently prepare the Housing Element update to meet State Department of Housing and Community Development (HCD) certification.

The following requests were discussed:

- Naming of initial community meeting
- How to increase inclusiveness at community meetings
- Questions to raise at panelist meetings
- Information the Committee would like to see be made available on the refreshed Housing Element Update webpage

The following members of the public spoke:

Jennifer Griffin

Govind Tatachari

Liana Crabtree

Neil Park-McClintick

Jennifer Shearin

Lisa Warren

Jean Bedord

## STAFF UPDATES AND COMMISSION REPORTS

None

**FUTURE AGENDA** (*limitation, cannot discuss*)

- Next meeting date: Monday, April 25, 2022 at 11:00 a.m.

**ADJOURNMENT:**

The meeting was adjourned at 1:08 p.m. to the next special meeting.

Respectfully submitted:

    /s/Cyrah Caburian    

Cyrah Caburian  
Administrative Assistant