

City of Cupertino  
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**ACTION MINUTES OF THE SPECIAL MEETING OF  
THE COMMUNITY ENGAGEMENT PLAN – STRATEGIC ADVISORY COMMITTEE  
HELD ON MARCH 30, 2022**

**CALL TO ORDER**

Senior Planner Luke Connolly opened the meeting at 11:00 a.m.

**ROLL CALL**

Committee Members present:       Liang Chao, Vice Mayor  
  Kitty Moore, City Councilmember  
  Steven Scharf, Chair, Planning Commission  
  Tessa Parish, Chair, Housing Commission

Committee Members absent:       None

Staff present:                         Luke Connolly, Senior Planner  
  Piu Ghosh, Planning Manager  
  Chris Jensen, City Attorney

Outside Panelists:                 Ande Flower, Principal Planner, EMC Planning Group

**APPROVAL OF MINUTES**

None

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

Member of the public, Jennifer Griffin, spoke regarding Plan Bay Area Regional Housing Needs Allocation (RHNA) numbers.

Member of the public, Lisa Warren, spoke regarding the mission of the Strategic Advisory Committee.

**WRITTEN COMMUNICATIONS**

None

**CONSENT CALENDAR**

None

**PUBLIC HEARINGS**

None

**OLD BUSINESS**

None

## NEW BUSINESS

1. Subject: Report from staff and EMC Planning Group regarding the proposed community engagement and Affirmatively Furthering Fair Housing (AFFH) plans for the Housing Element update process.

Recommended Action: Receive report and provide guidance on plans for community engagement and an engagement plan for ensuring compliance with State Affirmatively Furthering Fair Housing (AFFH) requirements.

Mr. Flower introduced team, consisting of the following sub-consultants and their roles:

- Lea/Lee Robinson (they/them), diversity and equity education
- Kirsten Masters (she/they), non-violent communication
- Kylie Clark, West Valley Community Services (WVCS)

Mr. Flower and team gave presentation focusing on the purpose and requirements of AFFH and how to approach engaging the community in an inclusive and equitable manner. Discussion followed how to best reach out to several special needs populations in Cupertino as part of the Housing Element Update community engagement plan.

The following members of the public spoke:

Jennifer Griffin  
Brooke Ezzat  
Kalisha Webster  
Govind Tatachari  
Lisa Warren  
John Zhao  
Neil Park-McClintick

## STAFF UPDATES AND COMMISSION REPORTS:

None

## FUTURE AGENDA *(limitation, cannot discuss)*

- Election of Chair and Vice Chair (Jensen)

## ADJOURNMENT:

The meeting was adjourned at 1:00 p.m. to the next special meeting, scheduled for Thursday, April 7, 2022 at 11:00 am.

Respectfully submitted:

    /s/Cyrah Caburian      
Cyrah Caburian  
Administrative Assistant