



PARKS AND RECREATION DEPARTMENT

QUINLAN COMMUNITY CENTER
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CITY COUNCIL STAFF REPORT

Meeting: May 3, 2022

Subject

Consider a donation from Marilyn Francesco for a memorial plaque to be placed on a bench in Memorial Park, in memory of Robin Andy.

Recommended Action

Authorize the following regarding a plaque in memory of Robin Andy.

- 1) Acceptance of the plaque donation
- 2) Wording of the plaque
- 3) Installation on a designated bench at Memorial Park

Discussion

Marilyn Francesco has offered to donate a plaque in memory of Robin Andy, with the intent that the plaque be installed on a designated bench in Memorial Park.

The plaque would include the following language.

*In Memory of
Robin J. Andy
Devoted Mother and Friend*

This recommended action is consistent with the Cupertino Donation Policy, Section IX.3, titled "Donor Recognition Guidelines" which states that City Council may recognize a donation of a plaque with wording to be determined on a case-by-case basis (Attachment A.)

Sustainability Impact

No sustainability impacts.

Fiscal Impact

No fiscal impact

Prepared by: Jenny Koverman, Recreation Supervisor

Reviewed by: Joanne Magrini, Director Parks and Recreation

Approved for Submission by: Dianne Thompson, Assistant City Manager

Attachments:

A – Resolution 17-102 and Attached Donation Policy

B – Completed Standard Donation Form