



OFFICE OF THE CITY CLERK

CITY HALL
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CITY COUNCIL STAFF REPORT

Meeting: March 1, 2022

Subject

Consider resignation of Bicycle Pedestrian Commission member Maanya Condamoor and direct staff on filling the unscheduled vacancy.

Recommended Action

1. Direct staff to initiate a special recruitment and approve the application deadline and interview date for filling the unscheduled vacancy:
 - a. Deadline for applications of 4:30 p.m. on Friday, April 15, 2022 and
 - b. Applicant interview date of 5:30 p.m., Tuesday, April 26, 2022;

Discussion

Maanya Condamoor was serving her first term on the Bicycle Pedestrian Commission which expires on January 30, 2025. She resigned from the commission on February 28, 2022, thereby leaving an unscheduled vacancy for the remaining portion of her term. There are no available alternates to backfill the vacant position, therefore staff is requesting further action from Council to fill the vacancy by appointment. The letter of resignation is attached (Attachment A).

Consistent with Government Code 54973 et seq., the City Clerk is required to post an unscheduled vacancy notice not earlier than 20 days before and not later than 20 days after the vacancy occurs. In addition, appointments must not be made at least 10 working days after the posting. A special vacancy notice for the unscheduled vacancy will be posted in the office of the clerk and on the City's Web site. Vacancy notices are also advertised through social media platforms and the Cupertino Scene.

Sustainability Impact

None

Fiscal Impact

If Council chooses to hold a special recruitment, notices would be published in the Cupertino Courier and the World Journal noting the application deadline and interview date. The cost for the publications would be approximately \$450.

Prepared by: Lauren Sapudar, Deputy City Clerk

Reviewed by: Kirsten Squarcia, City Clerk

Approved for Submission by: Dianne Thompson, Assistant City Manager

Attachments:

A - Resignation Letter