



PUBLIC WORKS DEPARTMENT

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CITY COUNCIL STAFF REPORT

Meeting: December 07, 2021

Subject

Consider authorization to execute a Design Professional Services Agreement between the City of Cupertino and MIG, Inc., for the All-Inclusive Playground at Jollyman Park.

Recommended Action

1. Authorize the City Manager to execute a Design Professional Services Agreement between the City and MIG, Inc. (MIG) to provide design services for the All-Inclusive Playground (AIPG) at Jollyman Park in the amount of \$389,511; and
2. Authorize the Director of Public Works to execute any necessary services or change orders, up to a contingency amount of \$77,900, for a total appropriation of \$467,411.

Background

Santa Clara County (County) developed an AIPG Program in 2017 and provided \$2 million of funding in 2017 and 2018. In October 2018, City Council considered an item regarding the AIPG grant and the completed Citywide AIPG Feasibility Study. Upon consideration of the item, City Council directed staff to apply for the County's grant program.

City staff applied for the grant and the County evaluated all received grant applications based on a range of site-specific criteria:

1. Conceptual design
2. Access to the community
3. Readiness to proceed

In 2018, a Feasibility Study was completed to identify and evaluate park sites that would be a suitable location for an AIPG. The study identified four parks as potential sites and concluded that Jollyman Park was the ideal location. The study findings were presented to the Parks and Recreation Commission (PRC.) The PRC reviewed and endorsed the choice.

The 2020 citywide Park and Recreation System Master Plan acknowledged that an All-

Inclusive Playground be included at a City park, such as Jollyman Park, as a community priority.

Discussion

In August, the City released a Request for Qualifications (RFQ) to solicit qualification submittals to provide design services for an AIPG at Jollyman Park. The task components of the RFQ included:

1. Community outreach
2. Data collection and review of existing conditions
3. Detailed conceptual design
4. Design and Construction Document Deliverables
5. Environmental approvals
6. Compliance with grant requirements
7. Construction support.

The City received six responsive firm qualification submissions for the RFQ from the following firms:

1. Magical Bridge Foundation
2. MIG, Inc.
3. PGA Design Landscape Architects (PGA Design)
4. Place Works
5. SSA Landscape Architects, Inc.
6. Verde Design

The submittals received were ranked, and the two top-ranked firms, MIG and PGA Design, were invited for interviews. Upon completion of the interview process, MIG was the highest ranked.

The MIG team demonstrated relevant experience, including strongly qualified subconsultants, such as community outreach specialists, geotechnical and structural engineers, and land surveyors.

The proposed scope of service involves an initial task to conduct further site evaluation, and to develop a detailed conceptual design that will be shared for public input. The project calls for focused outreach to neighbors and stakeholders, including public feedback, which will be sought out during the design process. The proposed fee also includes all design related tasks, and bidding and construction support.

Sustainability Impact

This Project increases the level and diversity of services within walking distance of many homes. Increasing amenities that are accessible by walkers, people with strollers, and the ability to have wheelchair access is consistent with the Climate Action Plan Goal 2 – Encourage Alternative Transportation.

Fiscal Impact

In December 2018, the County Board of Supervisors authorized an AIPG grant award to the City for \$1,448,201. The City signed a grant agreement with the County in June 2019, including a City contribution of \$1,200,000 and a fundraising goal of \$2,306,799; a total project budget of \$4,955,000. Construction was to be completed by November. Due to fundraising and construction challenges caused by the pandemic in early 2020, staff requested an amendment to the grant agreement. Construction is now to be completed by December 2023.

In March, the County Board of Supervisors amended the grant agreement, reducing the fundraising goal to \$1,000,000, having the project budget be \$3,650,000. The grant award and City contribution remained the same.

The Capital Improvement Programs Project Budget (budget unit 420-99-051) has available funds of \$3,678,000. The City proposes to allocate \$467,411 of these funds toward the MIG Design Professional Agreement (Attachment A.)

Prepared by: Evelyn Moran, Capital Improvements Program Project Manager

Reviewed by: Chad Mosley, Assistant Director Public Works

Reviewed by: Dianne Thompson, Assistant City Manager

Approved by: Greg Larson, Interim City Manager

Attachments:

A – Draft Design Professional Agreement