

PC 01-25-2022

Item #1

Approval of January 11
Planning Commission
Minutes

Desk Item (redline)



**DRAFT MINUTES
CUPERTINO PLANNING COMMISSION
Tuesday, January 11, 2022**

REGULAR MEETING

At 6:45 p.m. Chair Wang called the Regular Planning Commission meeting to order. This was a teleconference meeting with no physical location.

ROLL CALL

Present: Chair R Wang, Vice Chair Steven Scharf (6:54 p.m.), Commissioners Sanjiv Kapil, Muni Madhhipatla, Vikram Saxena. Absent: None. All Commissioners teleconferenced for the meeting.

APPROVAL OF MINUTES

1. Subject: Approve the December 14 Planning Commission minutes
Recommended Action: Approve the December 14 Planning Commission minutes

Vice Chair Scharf moved and Commissioner Madhhipatla seconded to approve the December 14 Planning Commission minutes with correction to the votes in item #2. Ayes: Wang, Scharf, Kapil, Madhhipatla, Saxena. Noes: None. Abstain: None. Absent: None.

POSTPONEMENTS – None

ORAL COMMUNICATIONS – None

WRITTEN COMMUNICATIONS – None

CONSENT CALENDAR – None

PUBLIC HEARINGS – None

OLD BUSINESS – None

NEW BUSINESS

2. Subject: 2021 General Plan Annual Review/ Implementation Plan
Recommended Action: Provide direction on the General Plan Annual Review/ Implementation Plan

Planning Manager Piu Ghosh led a discussion on the draft General Plan Annual Review and Implementation Plan to obtain input from the Commission. Feedback received during this discussion will help identify future City Work Plan items to ensure General Plan policies and strategies from development project reviews are implemented and appropriate funding is allocated.

Written Communications for this item included an email from Peggy Griffin that was received before the meeting and was read to the Commission.

Chair Wang opened the public comment period four times during the discussion and the following people spoke:

Jennifer Griffin

Ms. Ghosh and City Attorney Chris Jensen answered questions from the Commission.

Commissioner Saxena left the meeting at 7:49 and returned at 8:31.

City Staff received comments from the Planning Commission, and this item will be brought back for review at a future Planning Commission meeting for approval to be presented to City Council in March 2022.

3. Subject: 2022 Mayor's Meeting with Commissioners
Recommended Action: Appoint representatives for monthly Mayor's Meeting with Commissioners

Administrative Assistant Cyrah Caburian led discussion on appointing Planning Commission representatives for the 2022 monthly Mayor's Meeting with Commissioners.

STAFF AND COMMISSION REPORTS

Ms. Ghosh reported that in-person Building and Planning counter appointments have been suspended until further notice; this decision is due to the impact of COVID-19 on staffing levels and to help further reduce the transmission of the disease locally. Phone and teleconference

appointments are not affected.

The election of the chair and vice chair, as well as Committee assignments for 2022, will be determined at the next Planning Commission meeting.

FUTURE AGENDA SETTING – None

ADJOURNMENT

At 8:37 p.m., Chair Wang adjourned the meeting.

/s/Cyrah Caburian

Cyrah Caburian, Administrative Assistant

PC 01-25-2022

Item #2

Housing Element
Update Study Session

Written Comments

Cyrah Caburian

From: Jenny Griffin <grenna5000@yahoo.com>
Sent: Tuesday, January 25, 2022 7:28 PM
To: City of Cupertino Planning Commission
Subject: Upzoning Land

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Planning Commission:

If we keep upzoning commercial property or apartment zoned land that has existing Entitlements and are never acted upon by the property owners, aren't we just increasing The value of the properties for these owners?

Thank you.

Sincerely,

Jennifer Griffin

Cyrah Caburian

From: Jenny Griffin <grenna5000@yahoo.com>
Sent: Tuesday, January 25, 2022 7:42 PM
To: City of Cupertino Planning Commission
Subject: Religious Sites as Opportunity Sites

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Planning Commission:

I am very concerned that churches or temples or places of worship might be targetted As Housing Opportunity Sites. These sites may be from .5 acres to 10 acres in land Size and they should not be subjected to aggressive rezoning. This is not appropriate.

Also, we should not be targeting schools etc.

Thank you.

Sincerely,

Jennifer Griffin

Cyrah Caburian

From: Jenny Griffin <grenna5000@yahoo.com>
Sent: Tuesday, January 25, 2022 7:55 PM
To: City of Cupertino Planning Commission
Subject: Rezoning Issues

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Planning Commission:

I don't think it is a good idea to rezone properties that the owners do not want rezoned.
This is like the city using eminent domain to rezone property. HCD seems to be trying to Do something like this.

Thank you.

Sincerely,

Jennifer Griffin

PC 01-25-2022

Item #3

Planning Commission
Chair, Vice Chair and
Committee
Representatives

Desk Item (redline)



COMMUNITY DEVELOPMENT DEPARTMENT

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PLANNING COMMISSION STAFF REPORT

Meeting: January 25, 2022

Subject

Election of Planning Commission Chair and Vice Chair, and Committee representatives

Recommended Action

Elect Planning Commission Chair and Vice Chair, appoint representatives and alternates for the Environmental Review Committee (ERC), Design Review Committee (DRC), Housing Commission, Economic Development Committee (EDC), and discuss Hearing schedule for 2022.

Discussion

Chair and Vice Chair:

Selections for Chair and Vice Chair are typically based on seniority and are rotated among Commissioners. The Vice Chair typically is selected by the Commissioners as the Chair. The current Vice Chair is Commissioner Scharf (appointed January 2021, first term ending January 2025). The following Commissioners are listed below in order of term appointment and rotation:

1. Vikram Saxena – appointed January 2019, first term ending ~~month?~~January 2023
2. Sanjiv Kapil – appointed December 2020, first term ending January 2023
3. Muni Madhhipatla – appointed January 2021, first term ending January 2025
4. R Wang – re-appointed January 2021, second term ends ~~month?~~January 2025

While the meeting dates for the Planning Commission meetings in 2022 have been preset to the 2nd and 4th Tuesdays at 6:45 p.m., the Commission may decide to recess specific dates in the Summer and Winter. The Commission could also decide its schedule upon receiving more information from the Council's decision on their recess.

Environmental Review Committee:

Historically, the Chair of the Planning Commission serves on the ERC; however, the Commission can select another commissioner. The Planning Commission's recommended ERC member will be accepted formally by the City Council at one of its meetings.

Design Review Committee:

According to Municipal Code 2.90.050, the Vice Chair of the Planning Commission is the Chair of the DRC. Therefore, the Commission only needs to select one Commissioner and an alternate. The DRC meetings are currently held on the 2nd and 4th Thursdays at 5:00 p.m. Though not recommended to ensure that there is continuity in the meeting day and time, the Municipal Code allows Design Review Committee members to consider a different meeting day and time.

Housing Commission:

As a matter of interest, and not because there are requirements to do so, the Planning Commission selects a representative to attend Housing Commission for ongoing coordination. The Planning Commissioner is an observer at these meetings, is not a voting member and will have no term of office. The selection is usually determined by voluntary Commissioner interest. The current representative may be re-appointed or a new representative may be selected.

Economic Development Committee (EDC):

Each year, the Planning Commission sends a representative to the EDC to help enhance awareness and communication with Cupertino businessowners. The EDC is an ad hoc committee and is currently under restructure with the City Council. The Commission may choose to re-appoint the current representative or appoint a new representative may be selected once the restructuring is completed.

Prepared by: Cyrah Caburian, Administrative Assistant

Reviewed and Approved for Submission by: Piu Ghosh, Planning Manager

Attachments:

- 1 – 2022 Planning Commission Committee Assignments
- 2 – 2021 Planning Commission Committee Assignments
- 3 – Municipal Code chapter 2.32 Planning Commission
- 4 – Municipal Code chapter 2.84 Environmental Review Committee
- 5 – Municipal Code chapter 2.90 Design Review Committee