

Library Commission
Special Meeting May 12, 2021
Presentations

Item 2

Update on the Library Expansion Project

Library Commission Progress Report

May 2021

Library Expansion Project



CUPERTINO

Construction Progress



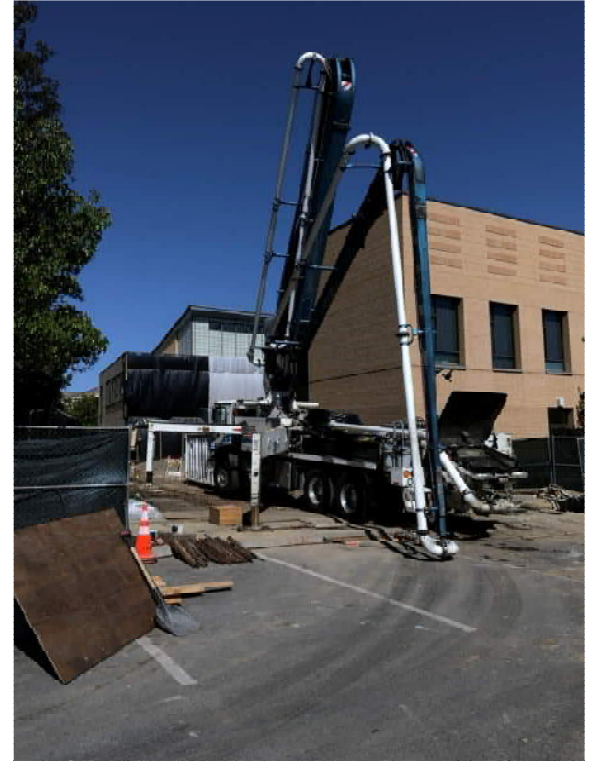
Construction Progress



Construction Progress



Construction Progress



Public Outreach event dates

- Livestream camera is in place & functional
- Tour #1: end of August
- Tour #2: end of October
- Q&A/Forum event: after summer (mid-Sept)
- Monthly Social Media updates
- Website updates & Fact Sheet posted

Donor & Art Wall

ART WALL

DONOR WALL

May 24, 5pm

Thank You



CUPERTINO

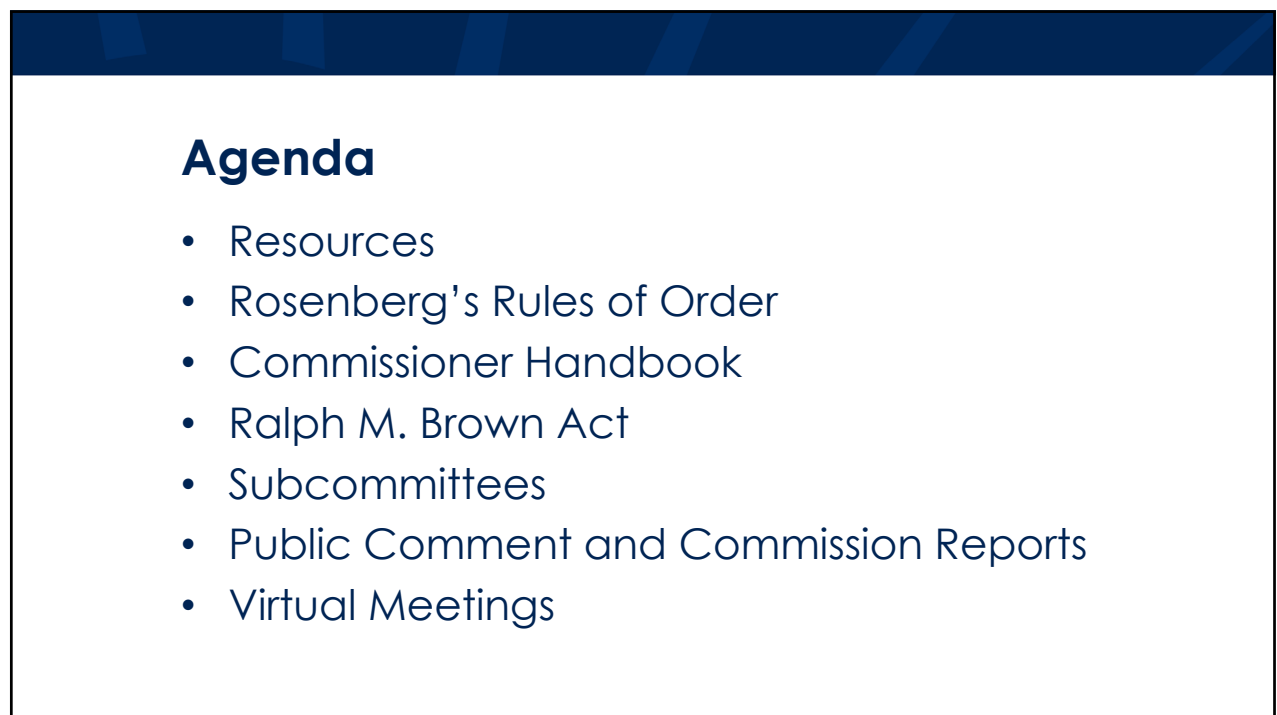
Library Commission
Special Meeting May 12, 2021
Presentations

Item 3

Overview of Conducting Commission Meetings and
Review of Subcommittees



1



2

Resources

- Rosenberg's Rules of Order
- Commissioner Handbook
- Ralph M. Brown Act

3

Rosenberg's Rules of Order

- Parliamentary Procedure
- Establishing a quorum
- Role of the Chair
- Discussing an agenda item
- Motions
- Voting
- Courtesy and Decorum
- Public input

4

Rosenberg's Rules of Order

- Meetings are facilitated by the Chair
- Sequence for each agenda item:
 - Chair announces item number and subject
 - Chair invites report on the item
 - Chair opens clarifying questions for Commissioners
 - Chair invites public comment
 - Chair facilitates discussion
 - If required, Chair invites a motion and a second
 - Chair ensures understanding of the motion
 - Chair initiates a vote
 - Result of the vote is announced

5

Commissioner Handbook

- Adopted by City Council on January 19
- Outlines expectations and resources for Commissioners
- Training provided by the City Clerk at the February 3 Commission meeting

6

Ralph M. Brown Act

- Ensures all meetings of the Commission are open and public, and all persons are permitted to attend
 - Congregation of a majority of the members regarding any item that is within the jurisdiction of the body

7

Ralph M. Brown Act

- Outlines requirements for agendas and notices
- Regular meeting
 - 72-hour notice
- Special meeting
 - 24-hour notice

8

Subcommittees

- Appointed by the Chair
- Less than a quorum of the Commission
- Can meet at their convenience
- Must serve a limited or single purpose
- Must dissolve once the specific task is completed
- Report progress at Commission meetings

9

Public Comment and Commission Reports

- Oral Communications
- Public Comment on an Agenda Item
- Commission Reports
 - Brief updates pertaining to Commission's jurisdiction
 - Should not include discussion of matters not on the agenda
 - Items can be added to future agenda

10

Virtual Meetings

- Use the “raise your hand” function
- Allow for the Chair to call on participants
- Ensure audio and video are functioning

11

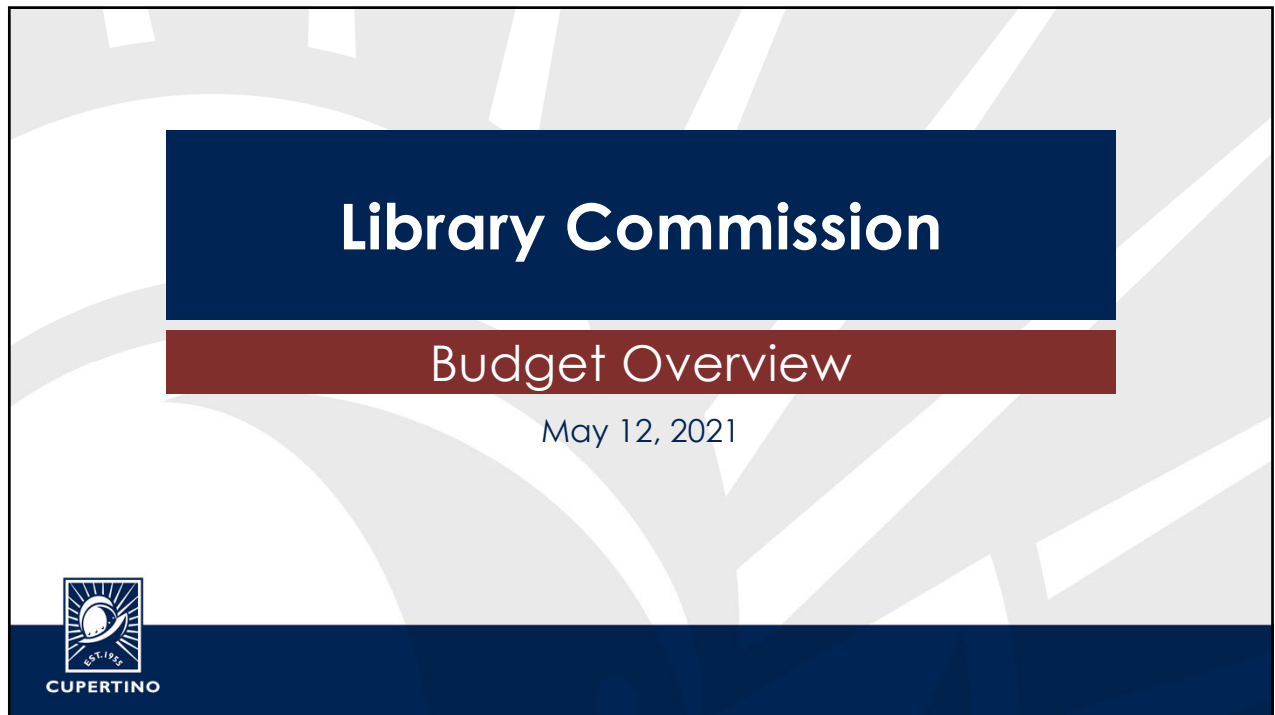
Questions

12

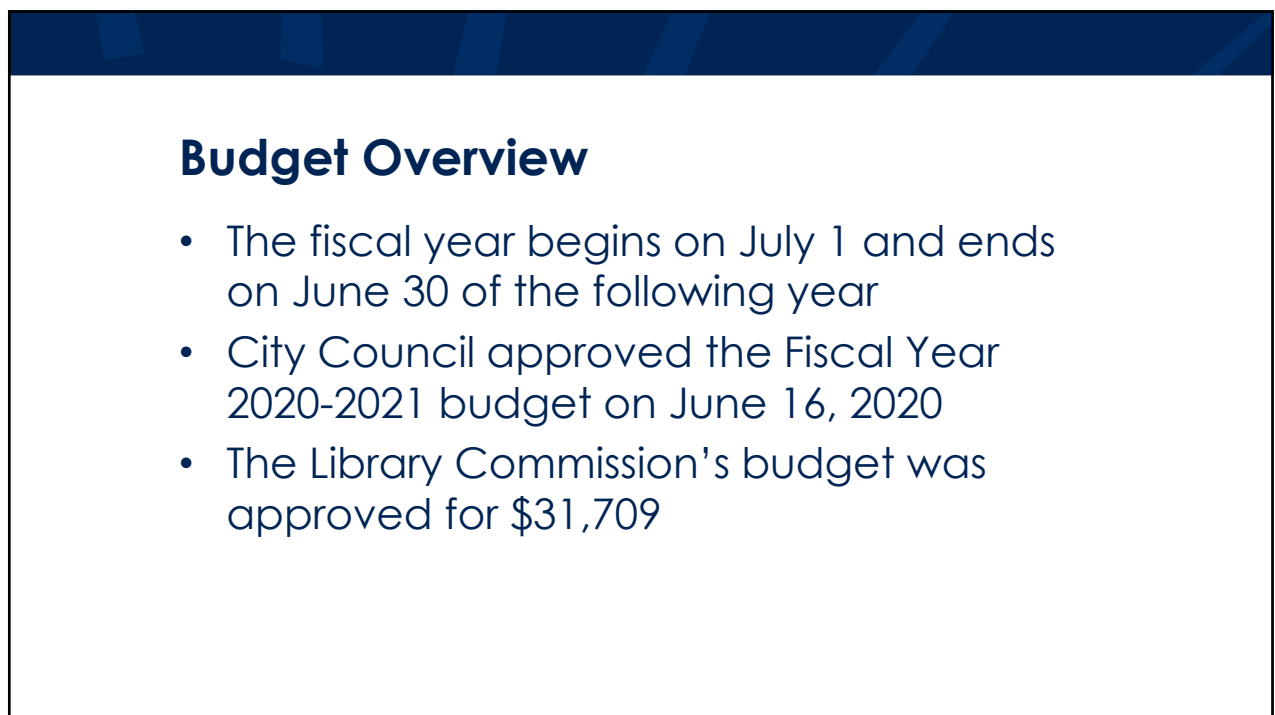
Library Commission
Special Meeting May 12, 2021
Presentations

Item 5

Update on the Library Commission Budget



1



2

Budget Summary

Category	Subcategory	Budget Amount
Administrative Costs	Employee Compensation	\$9,915
	Employee Benefits	\$5,228
	Cost Allocation	\$14,126
Materials		\$380
Contract Services		\$2,000
Contingencies		\$60
Total		\$31,709

3

Budget – Poet Laureate Program

FY 20-21 Timeline	Budget Amount
July 2020	\$2,000
August 2020	(\$440.79)
Current Amount	\$1,559.21

FY 21-22 Timeline	Estimated Budget Amount
July 2021	\$2,000
January 2022	(\$300)
Total Available	\$1,700

4

Budget – Website/Important Dates

- Cupertino.org/budget
- May 18 – Study Session for FY 21-22
Proposed Budget
- June 2021 – Review, Approval and
Adoption

5

Library Commission

Budget Overview

May 12, 2021



CUPERTINO

6

Library Commission
Special Meeting May 12, 2021
Presentations

Item 6
Monthly Update Reports

Asian American Pacific Heritage Month

Celebrate by writing a poem!

01

Write a poem, any poem, to celebrate Asian American Pacific Heritage Month. Use letter size paper or the attached template.

02

Drop your poem off with Cupertino Library staff by May 31, or email it to poetlaureate@cupertino.org.

03

View your poem on the front window of Cupertino Library in the month of May.

04

Celebrate poetry all year!



Title:

Author:



cupertino library

LIBRARY COMMISSION UPDATE – 5/12/2021



Welcome back! We have reopened Cupertino Library, upstairs and down, for browsing and public computer use. It is wonderful to see our patrons back at the library—thank you for continuing to read, learn and use your library!

- Clare Varesio, Community Librarian



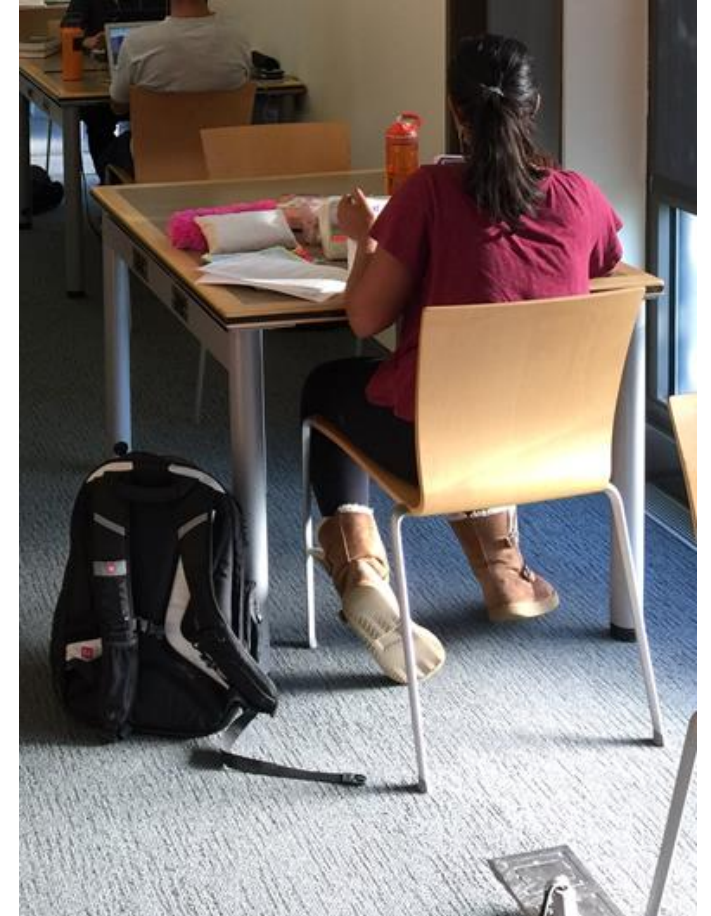
LEARN ABOUT YOUR LIBRARY: *STUDENT SUPPORT*

*The library fosters life-long learning,
promotes cultural enrichment, and
supports education.*




Bookmobile	Gilroy	Morgan Hill
Campbell	Los Altos	Saratoga
Cupertino	Milpitas	Woodland

- Student Portal
- Resources for Students
- Programs & Outreach



LEARN ABOUT
YOUR LIBRARY:
STUDENT SUPPORT



student.scclid.org

Elementary School


Middle & High School

All Ages


Teachers & Parents

Blog

Help




Start Here




Elementary School

Homework and study resources for English language arts and reading, math, science, social studies, and biographies. Find helpful articles, eBooks, videos, and more.




Middle & High School

Homework and study resources for English language arts, math, science and technology, social studies, history, biographies, language learning, primary sources, and more.



All Ages

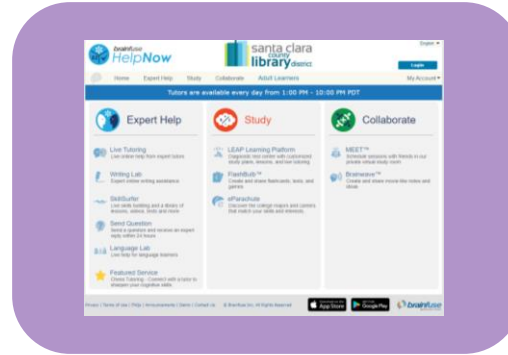
K-12 resources including dictionaries and encyclopedias, science experiments, and language learning, plus music, eBooks and audiobooks, newspapers and magazines.



Homework Assistance

Explore homework and study help with live online tutoring! In addition, discover skill building tools and tutorials, as well as other student resources and study tools.

LEARN ABOUT YOUR LIBRARY: STUDENT SUPPORT



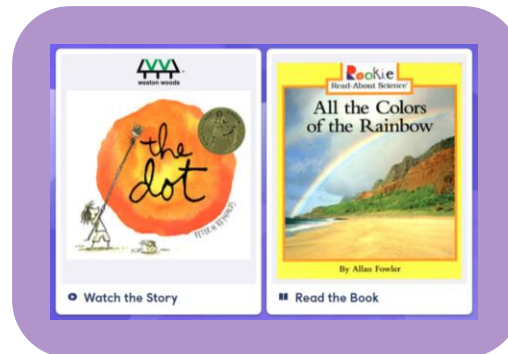
Online
Tutoring



Research
Resources



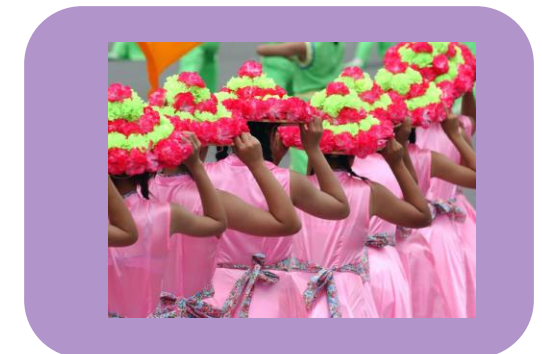
Language
Learning



eBooks &
eMagazines



STEAM
Subjects



...& More!

LEARN ABOUT YOUR LIBRARY: *STUDENT SUPPORT*



APRIL HIGHLIGHT

LIBRARY SERVICE

Monday to Saturday, 1 – 6 pm

- Browse the collection
- Pick up holds
- Computer / printer use
- Self-serve checkouts
- Limit visits up to 1 hour
- Face coverings and social distance required



APRIL
HIGHLIGHT

LIBRARY
SERVICE



APRIL HIGHLIGHT

LIBRARY SERVICE



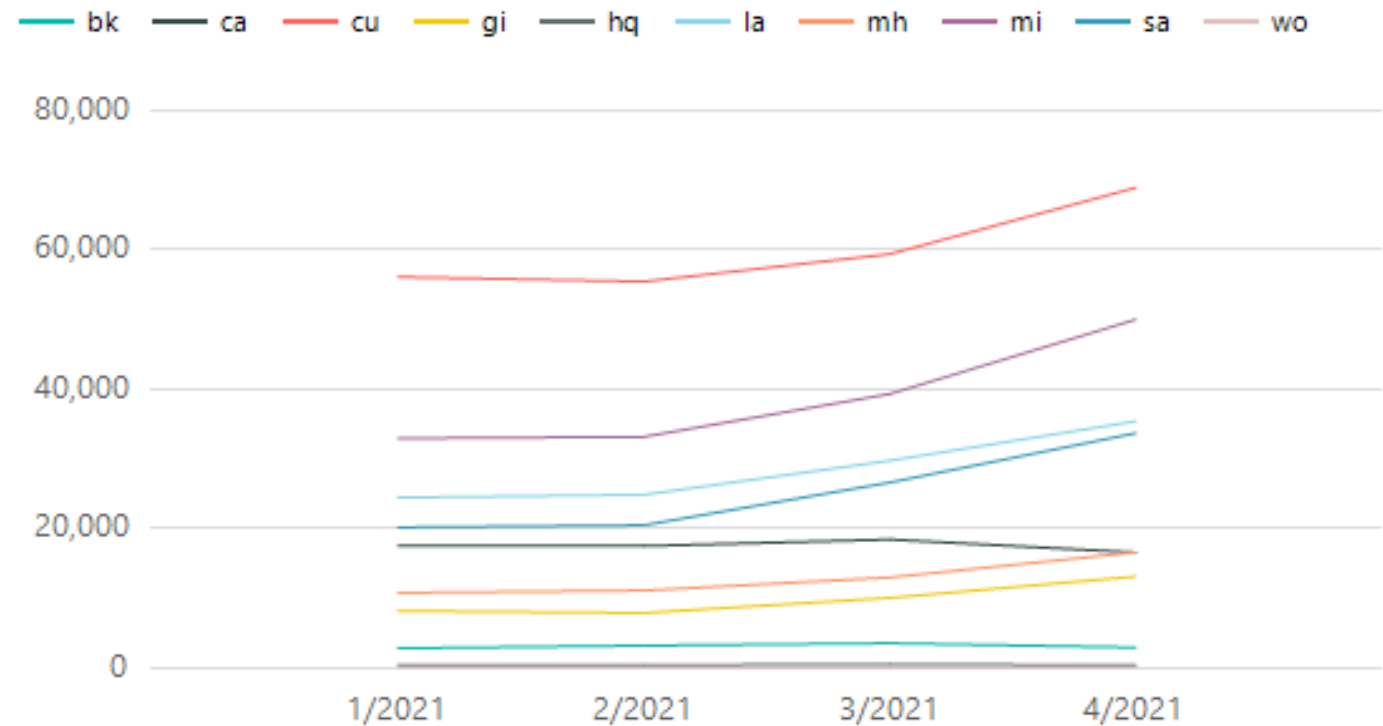
APRIL
HIGHLIGHT

LIBRARY
EXPANSION
PROJECT



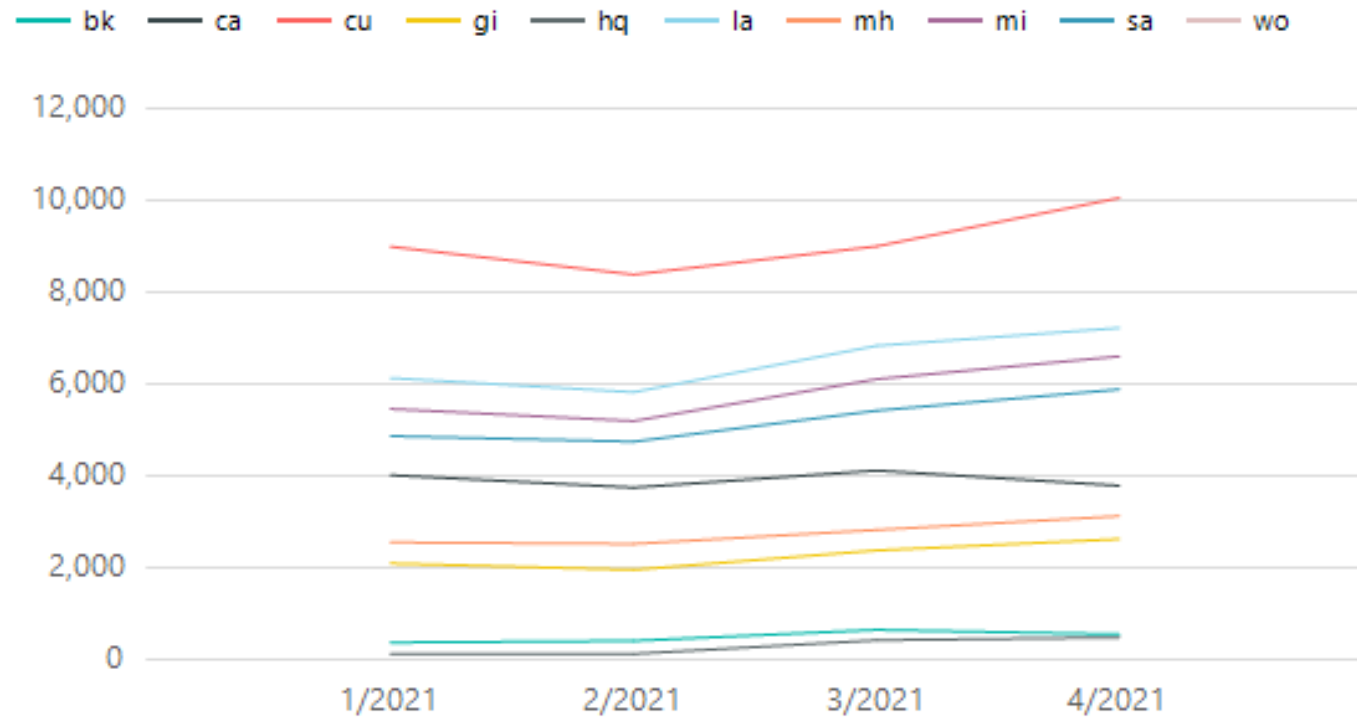
APRIL NUMBERS CHECKOUTS

CHECKOUTS BY MONTH JANUARY – APRIL 2021



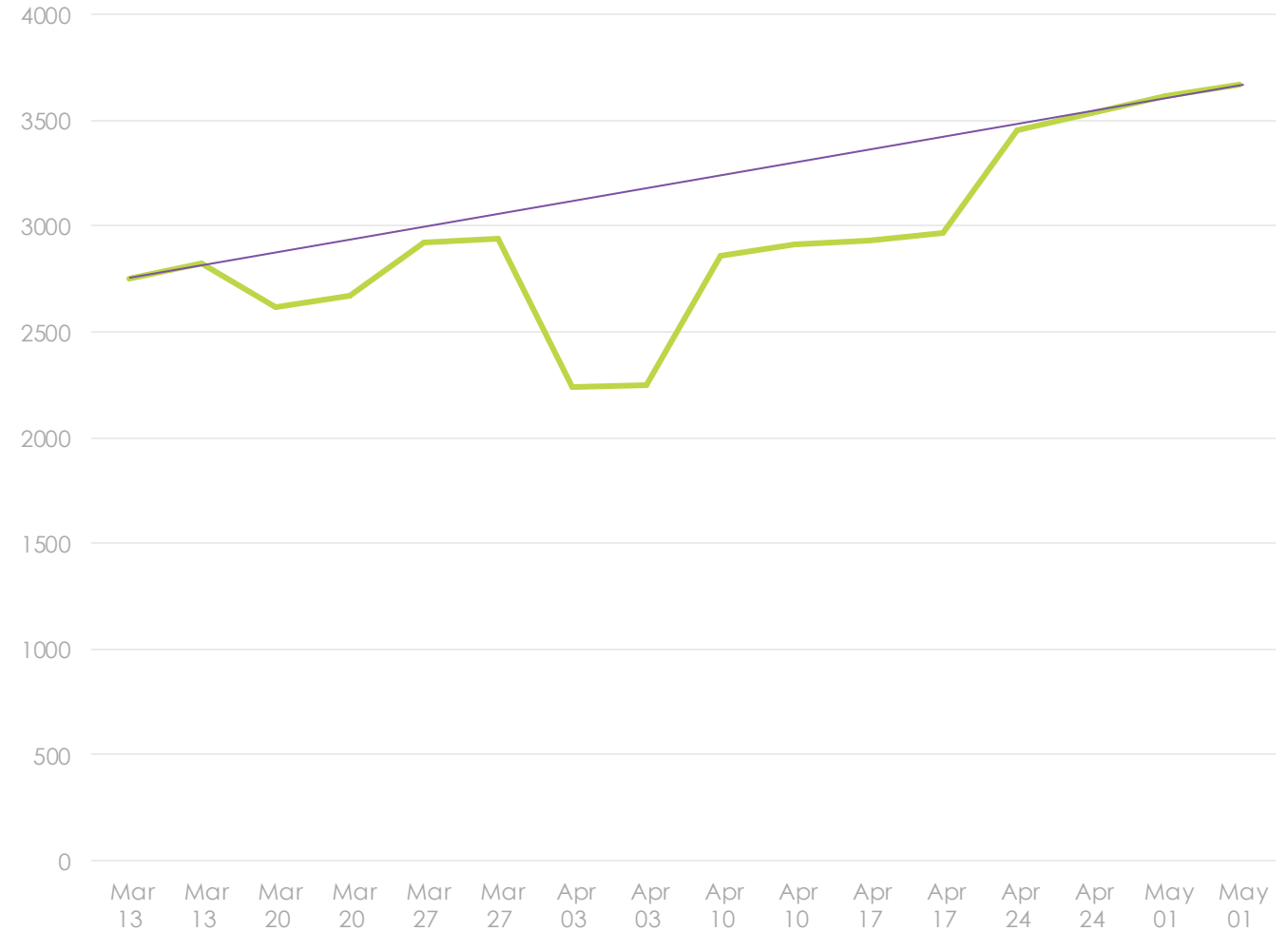
APRIL NUMBERS BORROWERS

BORROWERS BY MONTH JANUARY – APRIL 2021




APRIL NUMBERS VISITORS

CUPERTINO LIBRARY – WEEKLY VISITORS MARCH / APRIL 2021



MAY

**LOOKING
AHEAD**

- 
- Celebrate poetry
 - Enjoy virtual events
 - Follow our construction progress
 - Visit us at the library!



LEARN MORE AT
www.sccld.org

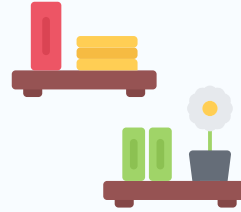
UPDATE - MAY 2021

CUPERTINO LIBRARY

STOP BY YOUR LIBRARY



Cupertino Library service hours have changed with expanded library access. Stop by your library Monday to Saturday, 1:00 - 6:00 pm to browse our collection or use a public computer. scclld.org/informed/



CONSTRUCTION IS COMING ALONG



Continue to keep up with our library expansion by viewing project updates and our live feed of construction on the city of Cupertino's project website. cupertino.org/libraryexpansion/

BRINGING HOME THE BOOKS



Cupertino Library patrons checked out 68,884 items in the month of April, a 16% increase from March. Checkouts on Fridays and Saturdays accounted for 40% of our April total. Keep reading!

SUPPORT YOUR STUDENT

As CUSD and FUHSD students wrap up the school year, point them to our SCCLD Student Portal, where they have free access to online tutoring, study resources, eBooks, language learning, and more. student.scclld.org



AWARD WINNING AUTHORS

Join us online for the final two events in our Distinguished Author Series, featuring renowned writers Joyce Carol Oates and Jhumpa Lahiri. [Register in advance](#) for these virtual visits, held Saturdays May 8 and May 22.



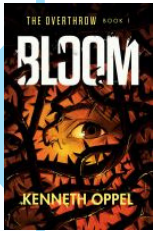
GROW GREAT BASIL

Learn from Master Gardeners in this online event, which will cover how to grow basil from seeds and transplants, and how to provide the garden culture it needs to thrive. [Register online](#) for this program, held May 18 at 7:00 pm.



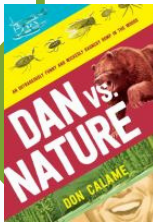
STAFF PICKS - MAY 2021

CUPERTINO LIBRARY



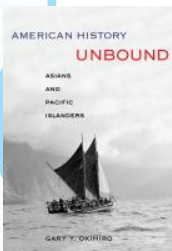
LIBRARIAN JUDITH RECOMMENDS...

Bloom by Kenneth Oppel - An invasive species of plant comes out of nowhere and is threatening crops thereby endangering food supplies. They are growing in a rapid rate and show the ability to kill humans with their branches. A group of teens with severe allergies seem to be the hope to save the planet. Two books are out in the series; for pre-teen and teen readers. <https://sccl.bibliocommons.com/item/show/771152118>



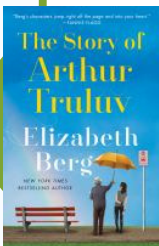
LIBRARIAN MATT RECOMMENDS...

Dan Versus Nature by Don Calame - When his mom arranges a camping trip for Dan and his step-father-to-be, Dan seizes the opportunity to put him to the test through a series of embarrassing pranks. Aided by his friend Charlie, the two pranksters end up getting lost in the woods setting off a series of unfortunate and hilarious events. <https://sccl.bibliocommons.com/item/show/494257118>



LIBRARY PAGE RENELLE RECOMMENDS...

American History Unbound: Asians and Pacific Islanders by Gary Y. Okihiro - Asian (including East Asians, West Asians, and native Hawaiians/Pacific Islanders) history in its complexity, acknowledging the similarities and differences of experiences between Asian people, Black/African-American people, and mainland Native people. I deeply appreciated the chance to dive into a complex history that is hard to find. <https://sccl.bibliocommons.com/item/show/645871118>



LIBRARIAN JENNY RECOMMENDS...

The Story of Arthur Truluv by Elizabeth Berg - a warm-hearted novel about chosen family. While visiting his wife's grave, Arthur, who is in his eighties, meets 18 year old Maddie who has come to the cemetery to avoid the bullies at her high school. In time, the unlikely pair strike up a friendship which expands to include Arthur's grieving neighbor Lucille. The trio become a loving family, supporting each other through some tough times. <https://sccl.bibliocommons.com/item/show/543160118>



Bookmobile
Campbell
Cupertino

Gilroy
Los Altos
Milpitas

Morgan Hill
Saratoga
Woodland

Use your library card for access to our entire online library, available 24/7, including eBooks, audiobooks, downloadable movies, music, magazines, newspapers, international content, online learning, research and more.

Don't have a library card? Sign up for an eCard at sccl.org/card-application/.

SCCLD County Librarian Report

May 2021

Distinguished Author Series

- The Santa Clara County Library District's four-part, virtual author series concludes in May. The Distinguished Author Series brings together great authors who spark new thoughts, ideas and deep discussion.



Joyce Carol Oates
Saturday, May 8
3:00pm



Jhumpa Lahiri
Saturday, May 22
3:00pm



Asian American/Pacific Islander Heritage Month

Celebrate Asian and Pacific Island Americans in May

- Learn to [Hula](#) and a chant from the last monarch of Hawaii- Queen Lili'uokalani
 - May 1-31
- [Bilingual storytime](#) in Mandarin/English
- [Virtual Yoga](#) for Adults
- Distinguished Author [Jhumpa Lahiri](#)
- Recommended reading for [adults](#), [teens](#), and [kids](#)

New SCCLD Mobile Library App



SCCLD will introduce an all-new, modern library app, designed to bring you an exceptionally personalized mobile library experience.

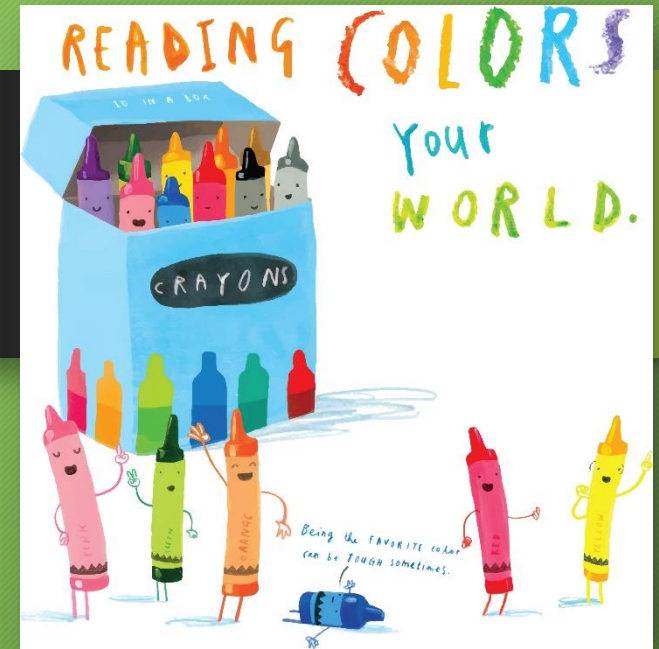
Features include:

- User friendly navigation
- In-app library card
- Easy library account access
- Improved relevant, accurate catalog search
- Browse new titles, library events and staff lists
- Access library hours and locations

AVAILABLE MAY 10 for free download from the [Apple App](#) store or [Google Play](#) store

Summer Reading Program 2021

Reading helps all expand their world through kindness, growth, and community.



- Pre-registration starts on May 1, 2021 at scclld.org/summer2021
- Reading Colors Your World runs from June 1 through July 31
- Fun virtual programs for all ages
- Earn a reward by signing up, reading and logging 5 books, and completing 1 activity.
 - Register and track your books with [Beanstack](#)

Campbell Temporary Library



- Campbell Library: Last day of service for walkup or curbside holds pickup: May 8
 - Book drops will remain open at Campbell Library through May 24
- Campbell Temporary Library: Opens Monday, May 24
 - 1 W. Campbell Avenue, Building E, Room 46 (across the hall from Orchard City Banquet Hall in Campbell Community Center)
 - Limited browsing, computer and printer use, book returns

For more information, including a map to the new location, visit scclld.org/campbell-renovation

Save the Date

- Library Joint Powers Authority Board Meeting
 - Thursday, June 3 @ 12pm



Praise for the Library



- [Milpitas Beat](#): Milpitas Library: My family's journey through the phased re-opening (yes, it's OPEN!)

“On Monday, April 19th, the kids and I lugged 70 books back to the library, to receive the greatest surprise of our lives: It was *fully* open. The excitement in that building was palpable as my kids went crazy, exploring each aisle — eager learners with endless options once more.”

May 2021
Library Stakeholder Report
Jennifer Weeks, County Librarian

Distinguished Author Series

The Santa Clara County Library District's four-part Distinguished Author Series concludes in May, bringing together great authors who spark new thoughts, ideas and deep discussion.

Delve into the minds of celebrated authors Joyce Carol Oates and Jhumpa Lahiri this month. All talks are virtual and will include an opportunity for audience Q&A.

Advanced registration required. All events are free, held online, and open to the public.

Thank you to our generous sponsors to make the Distinguished Author Series possible!



*Friends of the
Milpitas Library*



Joyce Carol Oates

Award-Winning Novelist, Poet, Playwright and Essayist

Versatile and accomplished author Joyce Carol Oates has penned bestselling novels, critically acclaimed collections of short fiction, essays, plays and a memoir. Several of her stories have been adapted to films or television. Her writing has earned awards such as the National Book Award, O. Henry Awards, the National Humanities Medal and the Jerusalem Prize. Notable works include [We Were the Mulvaney](#) (1996), [The Falls](#) (2004), [Night. Sleep. Death.](#) [The Stars](#) (2020) and [The \(Other\) You](#) (2021).

Saturday, May 8 @ 3:00 pm
[REGISTER HERE](#)



Jhumpa Lahiri

Pulitzer Prize-Winning Short Story Writer and Novelist

Jhumpa Lahiri received the Pulitzer Prize in 2000 for *Interpreter of Maladies*, her debut story collection that explores issues of love and identity among immigrants and cultural transplants. Her novel, *The Namesake* (2003), also received great acclaim, expanding the perplexities of the immigrant experience and search for identity. She was awarded the National Humanities Medal, the PEN/Hemingway Award and an O. Henry Prize, among others. [See some of Jhumpa Lahiri's works.](#)

Lahiri will be in conversation with [Author, Meg Clayton](#).

Saturday, May 22 @ 3:00 pm

[REGISTER HERE](#)

This event is full but a waitlist is available. There will also be an opportunity to register to receive a passcode to view the full recorded program if you are unable to watch it live on May 22.

scclld.org/authorseries

Asian American and Pacific Islander Heritage Month



May is [Asian American and Pacific Islander Heritage Month](#), designated to recognize "the contributions and influence of Asian Americans and Pacific Islander Americans to the history, culture, and achievements of the United States." The library will be celebrating with some delightful and educational programs and booklists.

Aloha! Learn some hula moves to a chant from the last monarch of Hawaii -- Queen Lili'uokalani. Watch and enjoy an olapa performance that takes you to the islands. Let's spread a little Aloha! This video will be available from May 1 through May 31.

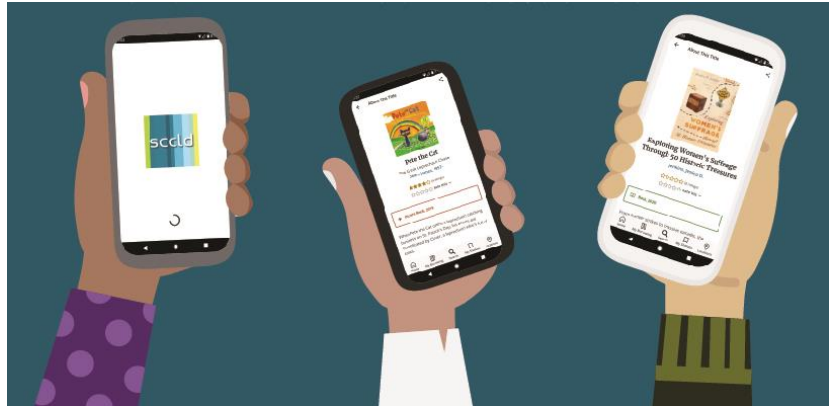
And, of course, we have our weekly streaming [Bilingual Storytimes in Mandarin and English](#) and our [Virtual Yoga for Adults](#). Attend our Distinguished Author series program on May 22nd with Pulitzer Prize winner [Jhumpa Lahiri](#). And be sure to check out the recommended reading for [adults](#), [teens](#), and [kids](#).

A New SCCLD Mobile Library App Coming May 10!

SCCLD will introduce an all-new, modern library app, designed to bring you an exceptional personalized mobile experience.

Features include:

- User friendly navigation
- In-app library card
- Easy library account access (place holds, renew checked out items, manage your account)
- Improved relevant, accurate catalog search experience
- Browse new titles, library events & staff lists
- Access library hours & locations



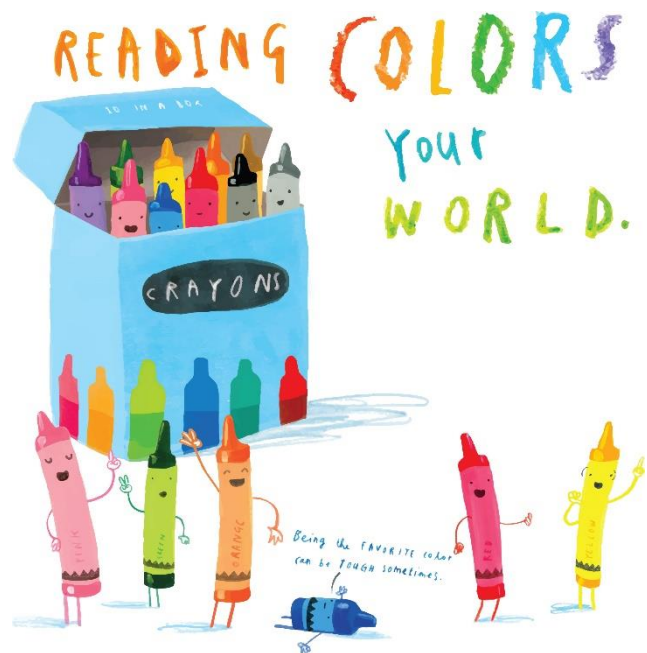
The SCCLD app will be available for free download in the Apple iTunes store and Google Play store on May 10. Visit our [website](#) for more information. *Please note the current SCCLD app will be discontinued as of May 3.*

Summer Reading Program—Reading Colors Your World

It is time to register yourself and each of your family members for the annual Summer Reading Program 2021—Reading Colors Your World. Reading helps all expand their world through kindness, growth, and community. It is a feel-good activity that can last a lifetime. You're never too young to be introduced to books and you're never too old to enjoy reading.

Pre-registration starts on May 1, 2021 at scclld.org/summer2021 and Reading Colors Your World officially runs from June 1 through July 30, 2021.

This summer will be filled with fun virtual programs for adults, teens and kids including animals, book clubs, magic, storytimes, art, STEAM, LEGO, and more!



Earn a reward by signing up, reading 5 books and completing 1 activity. You can register and track your books with [Beanstack](#) online, or download the free Beanstack App to track your reading on the go. If you participated last year, signing up is as easy as clicking a button.

Getting all of your books for Summer Reading 2021 will be easier than last year as our Community Libraries are open to the public for full browsing! Come in during open hours and pick up books, magazines, comics, and more to count towards your reading goals. And for our online library fans, [scclld.org](#) is available 24/7 and online reading counts too!

Get ready, get set, and get started at scclld.org/summer2021!

Campbell Temporary Library Opening May 24

Thanks to Campbell residents voting to pass Measure O, Campbell can look forward to a fully renovated Library and a new Campbell Police facility.

The Campbell Library staff is preparing to move library services to a temporary facility, conveniently located in [1 W. Campbell Avenue, Building E, Room 46](#). It is next to the Orchard City Banquet Hall in the Campbell Community Center. The last day of service at the Campbell Library to pick up holds using walkup or curbside service, is **Saturday, May 8**. The book drops at the Campbell Library will remain open until the temporary facility is available.

We will welcome patrons to the new, temporary facility on **Monday, May 24** to pick up holds, browse a limited collection, and use the public computer and printer. Items can be returned through a book drop at the new temporary facility starting May 24. [Contactless curbside service](#) is not available at the temporary location but is available at the other SCCLD libraries. Patrons are invited to visit the [Cupertino](#), [Saratoga](#) or any other [SCCLD library](#) for additional services.



SAVE THE DATE:

The next JPA Board Meeting will be on Thursday, June 3 at 12:00 p.m.

Praise for the Library

As SCCLD Libraries continuously resumed more services throughout the year, our patrons have expressed their appreciation and thanks. This past year has been tough on everyone, and the Library is happy to be supporting our communities and bringing joy to our residents.

Below is an article recently published in the [Milpitas Beat](#). While this particular story is about the Milpitas Library, the many wonderful messages we receive from patrons shows that this sentiment is true for all of the Santa Clara County Library District locations. Thank you to our staff, our patrons, and our stakeholders for your support. Together, we are able to safely and successfully provide library services to our communities.

Milpitas Library: My family's journey through the phased re-opening (yes, it's OPEN!)

By [Vanessa Dueck](#)

April 27, 2021

Milpitas Library is my family's absolute favorite place in the community — well-organized, friendly staff, and great programs. What's not to love? The first thought that occurred to me last March when I found out about lockdown was *We'd better get to the library!* The kids and I frantically gathered up nearly a hundred books (we have a library book-specific



bookshelf to keep track of them all...*that's* how much we frequent the place), and hightailed it down to the Milpitas Library, already talking strategy: who would go where and get which type of books and how many we would get to keep us entertained while we hunkered down at home. But to our horror, we saw the dreaded sandwich board informing us that the library was closed until further notice. There's nothing like holding a book in your hand — flipping through the pages, turning it over to read the summary, and feeling the excitement as you add it to your stack to take home. I don't care what anyone says — virtual books are *not* the same. I can't stand watching my kids staring at their computers after another day of online school. I need real life in the real world and I don't want some person on the internet reading to the kids...I want to read with them! Or have them read with each other and point at the pictures and share ideas. Virtual *anything* these days is starting to give me a sick feeling. But, you do what you have to. My kids, of course, loved the extra screen time. I, on the other

hand, after refusing to buy a Kindle, started reading my 700-page novel on my phone screen, which turned it into a 3,000-teeny-page novel, and had a hard time staying engaged.

A month or so later, we discovered we could start reserving books for pick-up. This drastically changed the way that we selected books. Gone were the days of browsing, meandering through aisles chock full of familiar favorites and budding authors with new and exciting stories. Now we had to remember which series we were enjoying before the shutdown (there had been so many!) and which books we had yet to read. I was impressed with the efficiency and staff through the whole process. I've always been amazed by the organization and efficiency of the library, but even more so now that the books were all ordered over computer and organized for pickup.

I never knew quite what to choose, so I stuck with a tried and true favorite author. Just as his books were feeling stale to me, a new, glorious option came to Milpitas: book bundles. The kids excitedly began expanding their horizons with graphic novel bundles, a genre they hadn't known existed. And I started reading the "memoir bundles" and getting to know inspiring women I hadn't previously known.

We devoured books. Every week, while returning full bags of them, we would choose new bundles, along with reservations of tried and true favorites.

Then, one beautiful day about four weeks ago, it happened: the lobby opened up. Now, we had small tables of books for every age group to choose from. Our visits became even more frequent: twice a week, with more worlds to explore.

On Monday, April 19th, the kids and I lugged 70 books back to the library, to receive the greatest surprise of our lives: It was *fully* open. The excitement in that building was palpable as my kids went crazy, exploring each aisle — eager learners with endless options once more. I watched smiling parents taking pictures and videos as children tore books off of shelves and marveled at all there was to see. My kids are already asking when we will go back. Maybe Milpitas Library will become a thrice-a-week ritual in our quiet schedule. Until then, I've got a stack of Garfields calling my name...