

Commissioner's Handbook Review

Teen Commission

February 10, 2021



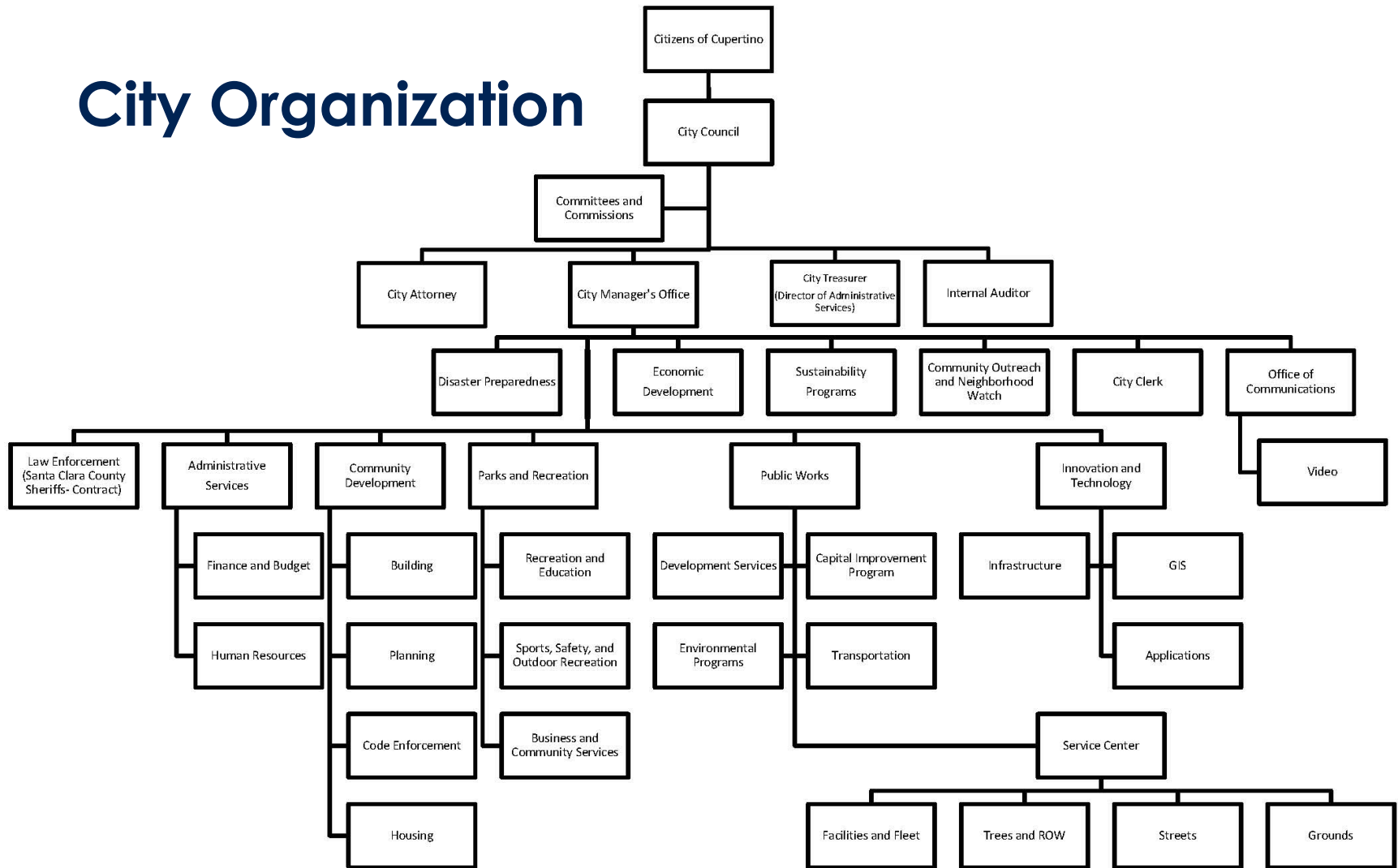
CUPERTINO



Commissioner's Handbook

- Structure of Government
- Commission Purpose
- Attendance
- Public Meetings (Brown Act)
- Parliamentary Procedure (Rosenberg's Rules)
- Ethics
- City Work Program
- City Email Policy

City Organization





Council-Manager Structure of Government

- City Council sets policy and vision
- City Manager implements policy and directs day-to-day citywide administrative operations and staff
- City staff has two primary roles:
 1. Develop policy alternatives/make professional recommendations
 2. Implement Council direction



Commission Purpose, CMC Ch. 2

- A. Advise the City Council and staff on issues and projects important to youth.
- B. Perform such other tasks as may be expressly requested of it by the City Council.



Attendance

- 25% of regular meetings missed or three consecutive meetings missed in a calendar year results in removal
- May request a waiver of this provision to Council
- Teen Commission tardiness is also tracked

The Brown Act

“All meetings of the legislative body of a local agency **shall be open and public**, and all persons shall be permitted to attend any meeting . . . except as otherwise provided in this chapter.” Gov’t. Code Sec. 54953(a)

3 key requirements:

- (1) conduct business and make decisions only in open public meetings;
- (2) publish and follow meeting agendas; and
- (3) provide an opportunity for public participation before making decisions

Brown Act – Meetings

- “ . . . any congregation of a majority of the members of a legislative body at the same time and location, . . . to **hear, discuss, deliberate, or take action** on any item that is within the subject matter jurisdiction of the legislative body.”
- Regular meetings
- Special meetings called by Chair or majority of commission

Brown Act – Action Taken

- a collective **decision** made by a majority
- a collective **commitment or promise** by a majority to make a positive or a negative decision; or
- an **actual vote by a majority** when sitting as a body or entity, upon a motion, proposal, resolution, order or ordinance. Gov't. Code Sec. 54952.6

Brown Act – Serial Meetings

- A majority of the members of a legislative body shall not, outside a meeting . . ., use a **series of communications** of any kind, directly or through intermediaries, **to discuss, deliberate, or take action** on any item of business that is within the subject matter jurisdiction of the legislative body. Gov't. Code Sec. 54952.2(b)(1)

Brown Act – Serial Meetings

- Daisy Chain: A to B, B to C, C to D



- Wagon Wheel: A to B, A to C, A to D



- Includes Email, Texting, Notes
- Do not “Reply All” in emails
- Limit risk by sending communications to commission liaison and not stating position outside of meetings

Brown Act – Exceptions

- Individual Contacts and Staff Briefings – less than quorum
- Staff may have separate conversations or communications with members, outside of a meeting, in order to answer questions or provide information
- Staff may not communicate the comments or position of any other member of the legislative body.
Gov't. Code Sec. 54952.2(b)(2)

Brown Act – Exceptions

- Purely Social and Ceremonial Gatherings & Seminars
- Open, Publicized Community Meetings
- Meetings of Another Agency
- **Members should not discuss City business**

Brown Act - Agendas

- Post 72 hours before regular meeting and 24 hours before special meeting
- Scope of discussion and action is limited to agendaized matters
- Brief general description of items to be discussed – to inform interested members of public of the subject matter
- May schedule future items, hear staff/commissioner announcements, have very brief clarifying questions/responses to public

Brown Act – Public Participation

- Public right to speak on (1) any item within the subject matter jurisdiction of the commission and (2) the specific items of business before or during the commission's consideration
- Comments may be anonymous
- May impose reasonable time limits on public comment
- Cannot prohibit public criticism of policies, procedures, programs, or services of the agency or the acts or omissions of the body itself
- Public right to review communications distributed to a majority of the commission



Rosenberg's Rules of Order

- Simple rules for parliamentary procedure
- How to establish order at meetings
- How motions are made
- How the chair runs the meeting

Rosenberg's Rules of Order

Agenda format handled by the Chair:

- 1) Announces the agenda item
- 2) Invites the staff report
- 3) Asks members for clarifying questions
- 4) Invites public comments
- 5) Invites a motion
- 6) Invites a second to the motion
- 7) Ensures motion is understood
- 8) Invites discussion/deliberation
- 9) Takes a vote
- 10) Announces the vote result



City Work Program

- Established by the City Council
- Guides the work of the City
- Commissions provide suggestions related to their purpose Nov/Dec



Ethics

- Cupertino Ethics Policy
- Promotes public confidence in the integrity of local government
- You are a representative of the City



City Email Policy

- Commissioners assigned City email address
- Use your City email to conduct City business
- Follow “netiquette” guidance set forth in Technology Use Policy
- Do not use your personal email account for City business



Questions?

Contact the City Clerk's Office:

Email: cityclerk@cupertino.org

Telephone: 408-777-3223

Virtual Earth and Arbor Month

Ritu Atreyas

February 10, 2021



CUPERTINO

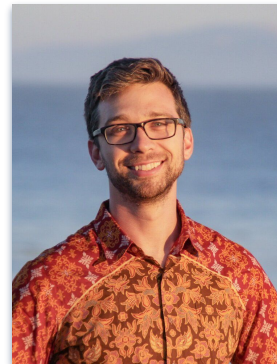
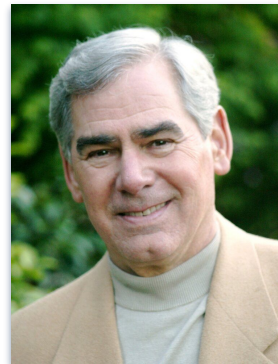
In the Past, Earth and Arbor Day Festival



2021 Theme Reveal, Restore our Earth



Speaker Series



Speaker Series



A word cloud graphic featuring various professional and organizational terms. The words are arranged in a roughly circular shape, with 'CITY OFFICIALS' being the largest and most central. Other prominent words include 'NON-PROFIT ORGANIZATIONS', 'CITY EMPLOYEES', 'ENTREPRENEURS', and 'BUSINESSES'. Smaller words like 'PROFESSORS', 'TEACHERS', 'STUDENTS', and 'CITY OFFICIAL' are also visible, along with some partial words like 'SSORS', 'RENEURS', 'DENTS', 'FESSIONS', 'TUDENTS', 'BUSINESSES', 'ENTREPRENEURS', 'PROFESSORS', 'BUSINESSES', 'CITY EMPLOYEES', 'STUDENTS', 'CITY OFFICIALS', 'BUSINESSES', 'TEACHERS', 'ENTREPRENEURS', 'CITY OFFICIALS', 'BUSINESSES'.

PROFESSORS CITY EMPLOYEES
NON-PROFIT ORGANIZATIONS
CITY OFFICIALS
ENTREPRENEURS
BUSINESSES



Fremont Students Recognized For Green Challenge Competition



9/5 at 3-4PM	9/6 at 3-4PM
Topic: Local Advocacy, Opposing Gas Pipelines in New Buildings	Topic: Transportation advocacy, Public transportation and climate change
W/ DASHIELL LEEDS Communication Assistant at the Lotus Press Chapter of the Sierra Club	W/ PERI PLANTENBERG & MONICA MALLON Leaders of the Silicon Valley Climate Action Team & Silicon Valley Youth Climate Action Tapped Team
9/12 at 4-5PM	9/13 at 4-5PM
Topic: How to create change as a high school student	Topic: Panel on impacting the community as high schoolers
W/ KAUSHIK TOTA Founder of the Climate Youth Ambassador Program	W/ TECH STUDENT BOARD PANEL Students who organize and inspire youth to change two countries and the world through technology



Getting Google's attention: Silicon Valley teens create smart wildfire sensor

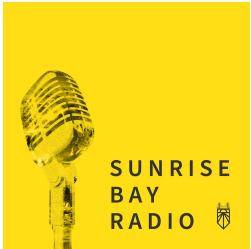
mvenvironmentalscience

Follow

29 posts 268 followers 427 following

MV Environmental Science Club

MV Environmental Science Club Official Instagram page



Unmistakable wildfires rage across the state of California. Smoke, heat, noise, and danger are an all-too-frequent and intensifying, swirling havoc across the nation. One study predicts a 23% fall in average global income by the turn of the century. All are a result of the ever increasing climate crisis the world faces today.

At the end of the summer, the climate change, one of our generation's greatest global challenges, is becoming stronger, so too grows the number of those who want of this evidence as a resource or compass. This form of denial is itself should come as no surprise, of course—the rejection of scientific proof and findings has a history that stretches back as far as, known, man. However, when it may well be in the balance, the implications of what may come of us get a lot more serious.

At its heart, climate change denial is a conflict between facts and values. People deny the climate crisis because to them, it just feels wrong. It is actually more probable for a person to deny the climate crisis because to them, it just feels wrong.

THE MARKETPLACE: A DANGEROUS MISCONCEPTION

In recent years, though, a new plan to combat climate change has begun to emerge. According to economic writer Michael R. Lange, with a solid line in the marketplace, their own dream, it is actually more probable for a person to deny the climate crisis because to them, it just feels wrong.

SENIOR RESEARCHER IN POLITICS DAVID HALL

He and Lange, such as climate is supported for psychology. In particular, the famed Boulder psychologist, Sigmond Freud suggested in his 1900 essay that any form of denial stems from a mental process that attempts to use such new perceptions to limit and, sometimes, reality. Modern psychology identifies a similar concept with the idea of "environmental stress." Denial comes into conflict with individuals' perceived stress and, however, they attempt to reason around the facts and defend themselves from any further reason.

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Tuesday, September 1, 2020
7:30 PM - 9:00 PM PDT

Create a Just & Green Economic Recovery

with Nancy Smith and Justine Burt

THE MISCONCEPTION

Denialism, the art of denying the existence of a problem, is a common tactic used by those who want to avoid the consequences of a problem. In the case of climate change, denialism is a common tactic used by those who want to avoid the consequences of a problem.

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projectcreateafuture

Message

74 posts 929 followers 345 following

CreateAFuture

501(c)(3) striving for sustainability! All proceeds from our originally-designed products go towards protecting the planet.

DM to order OLYMPUS Tees!

linktr.ee/projectcreateafuture

Thank you for listening!

Do you know of any students or organizations we should reach out to? Let us know!



Esports Programming

February 10, 2021



CUPERTINO

Agenda

- Overview
- Program
- Marketing
- Feedback

An abstract blue geometric pattern consisting of various shades of blue triangles and polygons, creating a dynamic, low-poly background on the left side of the slide.

What is Esports?

- Structured competition
- Multiplayer video games
- Like league or intramural sports leagues
- Emerging trend in Parks and Recreation field

An abstract blue geometric pattern with various shades of blue and white, featuring lines and shapes that create a sense of depth and movement. It is located on the left side of the slide.

Benefits

- Cognitive
- Communication and Teamwork
- Social

Program Details

- League Ages
 - Teen Division – 13 to 17
- Timing
 - Games held on Mondays
 - Can be rescheduled
- Fee: \$10 for each game league
- Mission Control (MC) App



Program Details – Participant Registration

1. Register on reg4rec.org and review the Code of Conduct.
2. **Download the Mission Control app.**
3. **Create Mission Control profile.**
4. **Find and join the 'City of Cupertino' Esports page.**
5. Pay and register for leagues on MC.
6. Use Mission Control app to check schedule, chat with league mates, keep track of standings.

Program Details: Timeline

Date	Event
Sunday, March 7	Registration opens
Sunday, March 21	Registration closes
Monday, March 22 to Thursday, May 6	Spring 2021 season
Thursday, May 6	End of regular spring 2021 season
Thursday, May 6 to Monday, May 31	Playoffs
Monday, May 31	Season ends. Will end earlier if all matches completed.

Program Details: Games and Prize Ideas

*Available Games	Prizes
<ul style="list-style-type: none">❖ Rocket League❖ Super Smash Bros Ultimate❖ Mario Kart 8 Deluxe❖ Fortnite❖ NBA 2k21❖ Apex Legends❖ FIFA 20,21❖ Clash Royale❖ Overwatch❖ Hearthstone❖ Valorant❖ Madden 19,20,21❖ Defense of the Ancients (DotA) 2 <p>*Titles with an 'M' rating are not included. BOLD indicates proposed choices for inaugural season</p>	<ul style="list-style-type: none">❖ Social media recognition❖ Complimentary registration for league winner❖ Gift card to local milk-tea/boba shop❖ GameStop gift card❖ Amazon gift card



Marketing

- City Website
- Calendar
- Nextdoor
- Social Media – Instagram, Facebook, Peachjar, CUSD
- E-mail to teen program subscriber list

Questions and Feedback

- ❖ Questions
- ❖ Discussion Items
 - ❖ Esports program logistics
 - ❖ Game selection (4)
 - ❖ Prizes
 - ❖ Marketing

Staff Update

February 10, 2021

Teen Commission



CUPERTINO

Kindness Week

- Cupertino YAB with Campbell and Saratoga YAC
- February 15 to 19
- Social Media Campaign

Kindness Week



Brought to you by Cupertino Youth Activity Board, Saratoga Youth Commission, & Campbell Youth Commission

**Mon
Feb 15**

Cards for Kindness starts today! Send a kind message to an essential worker in our community.



Check out @cityofcupertino for kind messages and prizes!

**Wed
Feb 17**



**Fri
Feb 19**

Self care is important! Visit our social media for mental health resources and help spread the message.



#teenkindnessweek

Youth Led Monthly Feature

- Live on February 3
- Website
- March 10



Meeting Frequency

- 1x per month
- 2nd or 4th
- March 2021
- Evaluate after COVID

Commissioner Change



Nitya Devisetti



Arya Srivastava