

PRC Meeting
November 4, 2021
Presentations

Item 1
Capital Improvement
Projects Update

Parks & Recreation Commission: CIP Project Update

November 4, 2021



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Overview

- Annual Playground Equipment Replacement update
- All-Inclusive Playground at Jollyman Park update
- Junipero Serra Trail - East Segment update
- Memorial Park Ponds Repurposing update

Annual Playground Equipment Replacement

- **Contract:** Approved by City Council on 9/21/21 & it is fully executed
- **Installation:** It will take ~ 3 weeks from delivery
- **Play Equipment Procurement:** Fabricate and deliver play structure equipment & accessories is approximately 3 months, expected delivery date is January 2021
 - * High demand for play equipment and supply chain issues



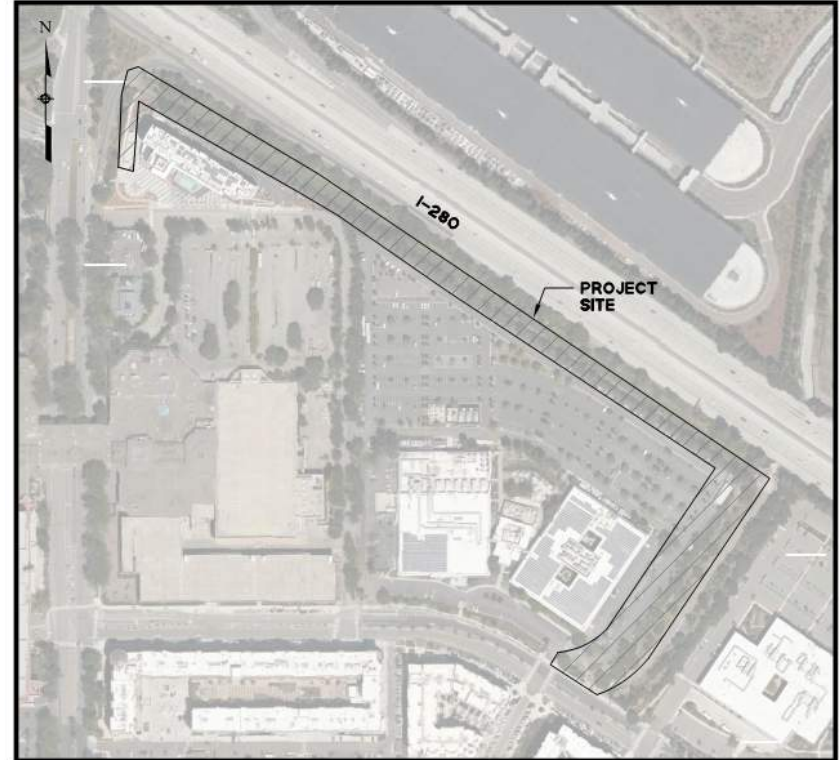
All-Inclusive Playground at Jollyman Park

- RFQ Procurement Process is complete and contract negotiations are underway. Contract scope anticipated to begin in December 2021
- Fundraising campaign planning is underway. Goal to raise \$1M in one year
- Grant Requirements are up to date



Junipero Serra Trail- East Segment

- Schematic Design is under review by Staff and other public agencies
- Environmental consultant is collecting data required for the CEQA document and associated technical studies
- An update is due to the VTA by November 5th in order to meet the Grant Requirements



SITE MAP
NO SCALE

Memorial Park – Pond Repurposing

- The City has selected a design consultant and the design is currently underway with Final Plans and specifications anticipated by mid-March
- The contractor procurement process will begin shortly after, with the start of construction anticipated in late spring/early summer.



Thanks



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Item 3
Rancho Rinconada
Recreation and Park
District Update and
Recommendation to City
Council

Rancho Rinconada Recreation and Park District

Parks and Recreation Commission

November 4, 2021



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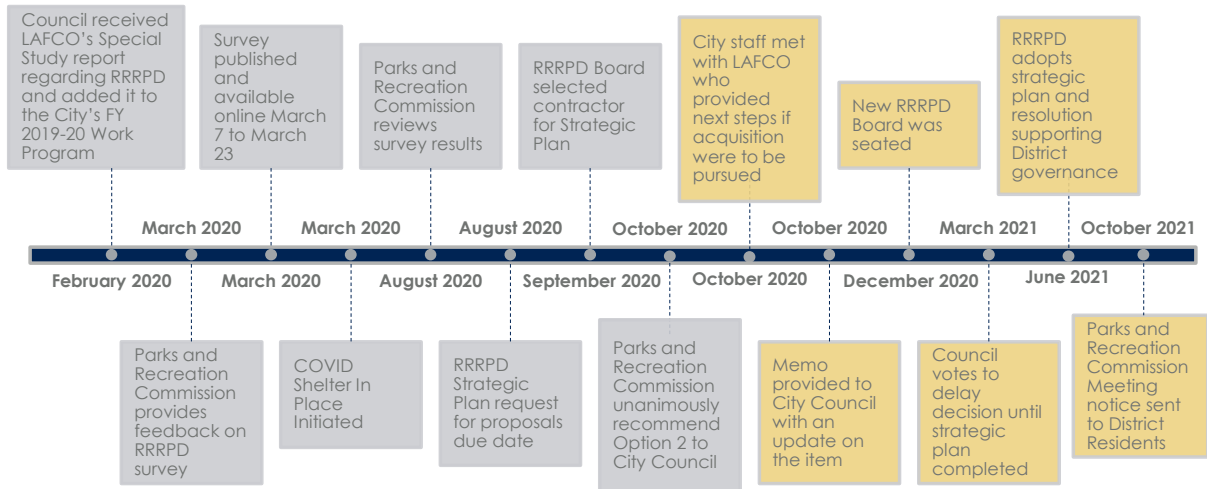
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Agenda

- Timeline
- Rancho Rinconada Recreation and Park District (RRRPD) Outreach
- RRRPD Strategic Plan and Resolution
- Process for Annexation
- Considerations
- Recommended Action

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Timeline



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RRRPD Strategic Plan Community Outreach

- Outreach
 - Interviews with RRRPD Staff and Board members
 - 2 Workshops
 - Survey
 - Two mailers sent to 5,914 homes within a three-quarter mile radius of RRRPD

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RRRPD Strategic Plan

- Strategic Plan adopted on June 10, 2021
- Four goals established
 - Goal #1 addresses question of annexation
- RRRPD Resolution adopted

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Process for Annexation

Annexation would need to be initiated by

- LAFCO Resolution
- City Resolution
- Voter Petition

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Considerations

- Clear opposition by the RRRPD Board
- RRRPD Board is prepared to take future action
- Current RRRPD operations allow Cupertino resident participation in all programming

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Considerations

- If City annexed RRRPD, likely that participant fees would increase due to fee consistency

Rates	RRRPD	Blackberry Farm
Recreation Swim	\$5R/\$6NR	\$6R/\$8NR
Private Swim Lessons	\$27.50R/\$32.50NR	\$50R/\$60NR

- Annexation process is lengthy, expensive, and does not guarantee a successful transfer of the facility

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Recommended Action

Receive an update on the Rancho Rinconada Work Program Item.

Recommend not to proceed with the annexation of Rancho Rinconada Recreation and Park District (RRRPD) until such time that the RRRPD Board requests that the City annex the facility, or until LAFCO initiates a transfer of the facilities management from the RRRPD Board to the City.

Questions?

Kevin Davis, RRRPD General Manager



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Item 4

Update from the Labyrinth
Quest Discretionary Fund
Subcommittee

Cupertino Labyrinth Quest

Parks and Recreation Commission Project Review

Subcommittee:
Carol Stanek, Sashi Begur
November 4, 2021



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Project Review

- Project Goals
- Marketing
- Participation results
- Comments, Fun Photo Descriptions
- Questionnaire responses

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Project Review

- Success factors, suggested changes and improvements, what's next for labyrinths?
- Staff support
- Drawing Winners
- Questions

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Goals

Goal: Create a project to benefit the community for < \$100

P&R Commission Sub-goals:

- Encourage community use of Parks
- Easy to implement
- Minimize staff time
- Be unique, not done before

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Marketing

- Social Media and Email
 - P&R Facebook page
 - Nextdoor.com
 - Walk/Bike Cupertino website
 - Block Leader email update
 - Commission email notifications
 - CUSD Parent Text/Email blast

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Marketing cont.

- Flyers
 - Senior Center
 - Blackberry Farm
 - Community Gardens
 - Library
 - Quinlan
 - Sports Center

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Participation Results

>90 Email Responses
> 125 Photos
65 emails with photos of or with kids

115 documented park visits
62 from McClellan
53 from Creekside
22 sent photos from both

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Participation Comments

"We visited the labyrinth at Creekside Park. **The kids loved running around.** Thanks for setting it up and sharing information with the schools." – Deborah Lukan

"The Schannon and Orr families visited the labyrinths on our day off from school on Friday! Thanks for making them!" Julie Orr

"We loved our walk through McClellan Ranch and just today discovered the labyrinth. **The renovations are wonderful and the labyrinth is a-mazing!!** Thank you Cupertino Parks Commission." Mary Spagnol & Fran Hardee

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Participation Comments (cont.)

"It was really fun. This was our first visit to McClellan Ranch Preserve and we enjoyed it so much. **We will come back to these parks.** Thank you!" Hyeyoon Han

"Here's our photo of Captain America (3-5 y/o) feeling silly and happy between many laps around the labyrinth at Creekside Park. Thank you for the labyrinth! Had some quality family time there this morning. **We did this at least ten times.**" Clara Joon-Hee Hahn

"Thanks for something fun." Gayle Herman.

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Participation Comments (cont.)

"Thanks for creating an interesting place to look for in an area of McClellan Park. **We have not walked into that area before.** It was a great day. Clear skies and Autumn colors." Jan Jaeske

"I had a **great day doing this with wonderful old friends!**" Breast Cancer Awareness walk, Tete Endo

"A real hidden gem!" Kathy Zhang

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Participation Comments (cont.)

"We had a great time walking around the labyrinths and getting to know the neighborhood. Thank you!" Li-Shuan Wu

"Thank you for giving us one more good reason to go outside. Love these labyrinths, beautiful work!" Hsui-Chen Lee

"I like the design. I also like that it's not located in a heavy foot traffic area." Lisa Larson

"Nice job! Well done!" Mayor Darcy Paul

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Fun Photo Descriptions

- 18 adults at various points around the labyrinth while on their Cancer Awareness Walk
- Dog sitting in middle
- Mid handstand
- Photo plus video. At the end Alan Zhong says "This is really cool!"
- Dad with his daughter with umbrellas during Atmospheric River
- Jumping, photo caught in mid air
- Lots of photos of kids running around

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Questionnaire Responses

- 7 Questions (tinyurl.com/CupLabyrinthQuest)
- 10 Responses to Questionnaire
- McClellan and Creekside got similar # of visits
- All would come back or encourage others to visit
- Which parks to add Labyrinths?
 - Memorial (3)
 - Wilson (2)
 - Linda Vista (2)
 - Jollyman (1)
 - Any park or any that have ample parking (2)

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Questionnaire Responses (cont.)

- Additional amenities or programs in parks?
 - Shade over playgrounds in all parks
 - Kids fair
 - Play structure at Library Field
 - Local scavenger type of hunt
- Satellite Community Gardens?
 - Yes (2)
 - Not in parks (2)
 - Indifferent (1)

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Questionnaire Responses (cont.)

- Other feedback?
 - Could not find the Labyrinth at McClellan
 - Kids sometimes getting splinters from tan bark in play areas
 - Inconsistent signage regarding dogs on trail at McClellan Ranch Preserve West

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Success factors

- Labyrinths on both East and West sides of Cupertino
- Full month long duration
- Marketing, especially Nextdoor.com and CUSD email and text blast to parents
- Sturdy enough to withstand the Atmospheric River

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What would we change/improve?

- Better/more signage
- Consistent maintenance to ensure labyrinth not dismantled
- \$ for materials
- Direct feedback site

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What's Next for Labyrinths in Cupertino?

- Should these labyrinths be maintained going forward? If so, by whom?
- Should more labyrinths be created? Where?
- What mechanism for determining above?
The Commission Work Plan?

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Staff Support – Thank You!

- Alex Corbalis
- Kevin Khuu
- Branton Curt
- Molly James
- Robert Kaufman
- Kenneth Erickson
- Daniel Mestizo

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Drawing Winners

- | | |
|--------------------|-------------------|
| • Yi Jiang | • Connie Chan |
| • Gayle Herman | • Suet Fei Li |
| • Tzeyuan Fang | • Kathryn Langmak |
| • Tony Shen | • Jane Huang |
| • Subhash Gopinath | • Sydney Stevens |

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Labyrinth Quest Review

Questions?

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Item 5
Status of the Fiscal Year
2021-2022 City Work
Program and First Quarter
Budget

City Work Program and Budget Update

Parks and Recreation Commission

November 4, 2021



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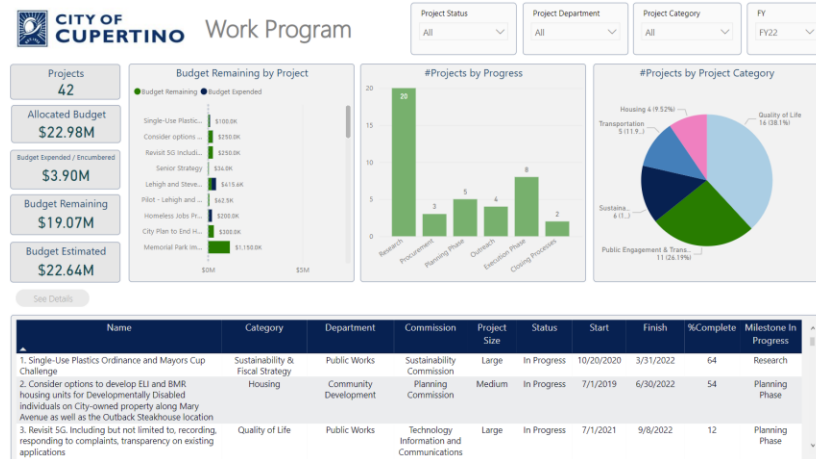
Agenda

- FY 21-22 City Work Program Update
 - City work program dashboard
- First Quarter Budget Report

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City Work Program Dashboard

- cupertino.org/cityworkprogram



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City Work Program Update

Senior Strategy

- Performing a survey to assess resource awareness and needs among seniors.
- Will conduct workshops and invite City Council and appropriate Commissions to review the survey results and gather input to address senior needs.

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City Work Program Update

Memorial Park Improvements (CIP Project)

- Pond Repurposing – plans are being designed to remove the existing ponds and to landscape the area in the short term
- Amphitheater and Specific Plan Design – review existing documentation, develop project scope, initiate consultant contract(s)

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City Work Program Update

Lawrence Mitty – Acquisition (CIP Project)

- Annexation – Estimated as early as April 2022
- Design consultant – RFQs gathered in September
 - Selected by January 2022

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City Work Program Update

Blackberry Farm Golf Course Needs Assessment

- Engaging consultants to study the two options:
 - Minimal repairs
 - Return to natural habitat

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City Work Program Update

Dogs Off Leash Area (DOLA)

- Jollyman Park DOLA trial complete
 - Ongoing DOLA program
 - Administrative policy was approved
- Expansion of DOLA program on hold for at least one year

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First Quarter Budget Report

	Adopted Budget	Year to Date Actuals (as of 09/30/2021)	Percentage Used/Received
Revenues	\$4.98M	\$1.39M	28%

First Quarter uses 25% as a baseline for comparison

Revenues are slightly higher than originally estimated:

- Reopening of some facilities and services
- More offerings for summer programs, classes, and camps
- Continued popularity of tennis and golf

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First Quarter Budget Report

	Adopted Budget	Year to Date Actuals (as of 09/30/2021)	Percentage Used/Received
Expenses	\$13.19M	\$2.45M	18.6%

Savings in expenses are due to the following:

- Four vacant full-time employee positions
- Reductions in part-time salaries, materials, and contract services related to:
 - Partial reopening of some facilities
 - Limited return of summer events

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Work Program and Budget Update

Parks and Recreation Commission

November 4, 2021



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Item 6
Monthly Update Reports

Director's Update

Parks and Recreation Commission

November 4, 2021



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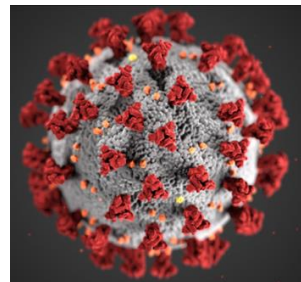
COVID Updates

Free COVID testing – November 15

- Cupertino Senior Center
- 9:30 a.m. to 4:00 p.m.
- sccfreetest.org

Vaccine Information

- sccfreeevax.org



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COVID Updates

City Facilities – Reopening Details

- cupertino.org/reopening



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Council Updates

October 19 Regular Meeting:

- 2021 Helen Putnam Award for Excellence by the League of California Cities
 - Pizza and Politics



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Council Updates

November 2 Regular Meeting:

- Continued Remote Teleconference Meetings of Legislative Bodies through December 2

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General Updates

Recreation Manager –
Sonya Lee



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General Updates

Tree Plantings – Quinlan Parking Lot

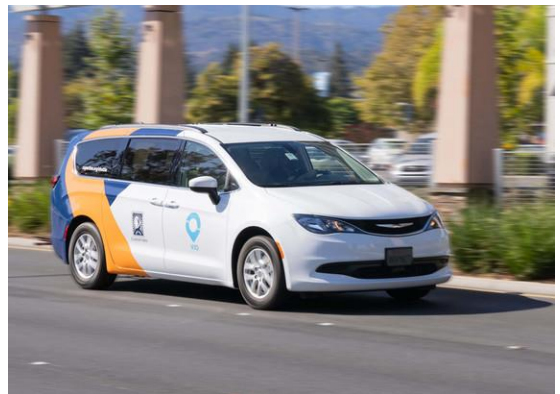


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General Updates

Via-Cupertino Services Return

- Monday to Friday
 - 7:00 a.m. to 7:00 p.m.
- Saturdays
 - 9:00 a.m. to 5:00 p.m.
- cupertino.org/shuttle



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General Updates

Upcoming Events - 2021 Cupertino Holiday Light Map

- Submissions due by
- November 12 at 5:00 p.m.
- cupertino.org/cupertinocares



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General Updates

Upcoming Events – Tree Lighting

- Friday, December 3
- 6:00 p.m.
- Quinlan Community Center (Outdoors)
- Free event, registration required at reg4rec.org



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General Updates

Upcoming Events – Breakfast with Santa

- Saturday, December 4
- 8:30 a.m. to 11:30 a.m.
 - \$16 for Residents
 - \$19 for Non-Residents
- Quinlan Community Center
- Register at reg4rec.org



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General Updates

Upcoming Events – Signing Santa

- Saturday, December 11
- 2:00 p.m. to 4:00 p.m.
 - \$5 for residents
 - \$6 for non-residents
- Quinlan Community Center
- Register at reg4rec.org

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General Updates

- **November 17 – Artist Award Nominations**
 - cupertino.org/artistawards
- **November 30 – Virtual Community Meetings**
 - Community Garden - cupertino.org/wpgarden
 - Full Size Basketball Court - cupertino.org/wpbasketball
- **December 3 – Senior Resource Availability Survey**
 - engagecupertino.org/seniorresources

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Budget and Dashboards

Budget – cupertino.org/budget

CIP Dashboard – cupertino.org/CIP

City Work Program Dashboard –
cupertino.org/cityworkprogram

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Upcoming Mayor's Meetings

December 8
Commissioner Tambe

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Director's Update

Parks and Recreation Commission

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