

Library Commission Meeting

January 6, 2021

Presentations

Item #2

Update on the Library Expansion Project

Library Commission Progress Report

January 2021



**CITY OF
CUPERTINO**

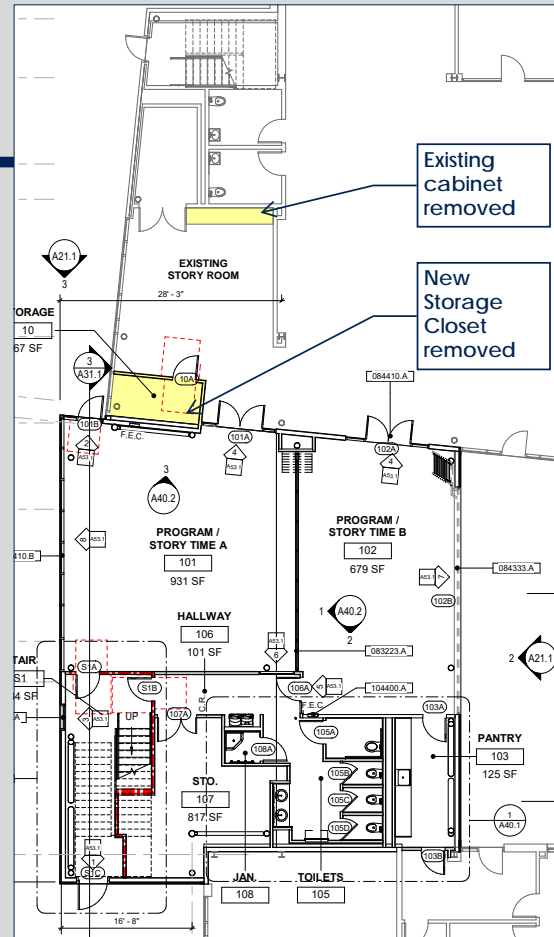
Schedule

- February 2021 - Construction begins
 - February - Site Mobilization
 - March - Demolition
 - March & April - New Foundations
 - May - New Construction begins
 - November & December - Testing & Inspections
- Start of December 2021 - Construction complete
 - December - Library Staff move-in
- End of December 2021 - Library Expansion Opening

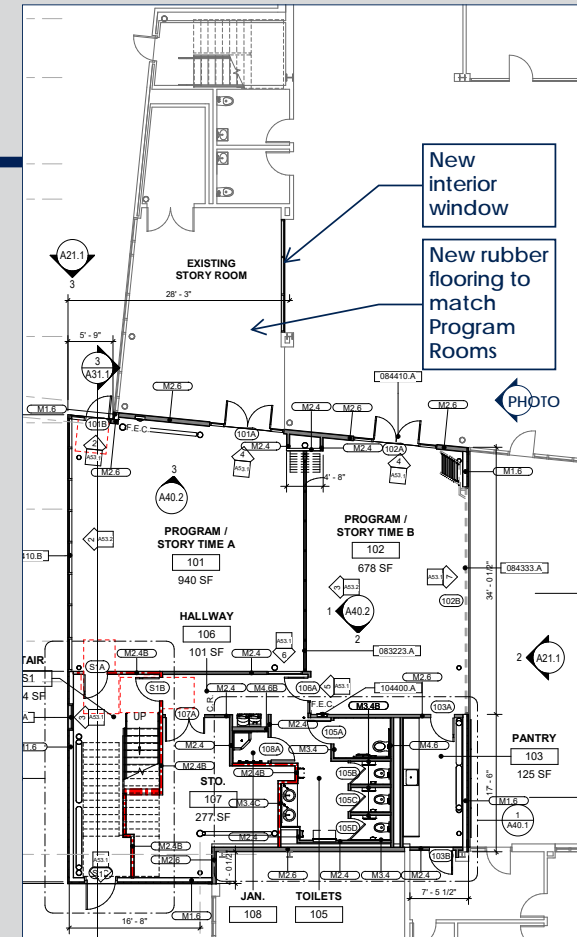
Floor Plans



New Window Location




November 2020




January 2021


Finishes



Level One
Program Room
rubber flooring



Level Two
Program Room
carpet tile



Pantry cabinet
fronts



Typical Window
Shades



Restroom floors
& walls




Doors &
Windows



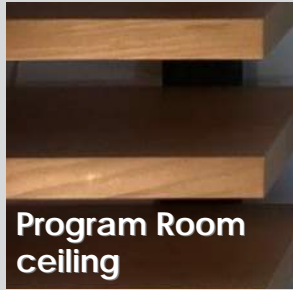
Pantry
countertops



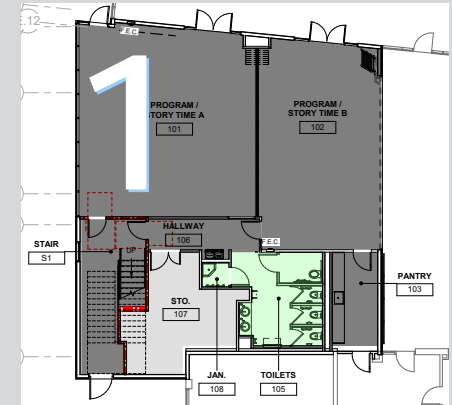
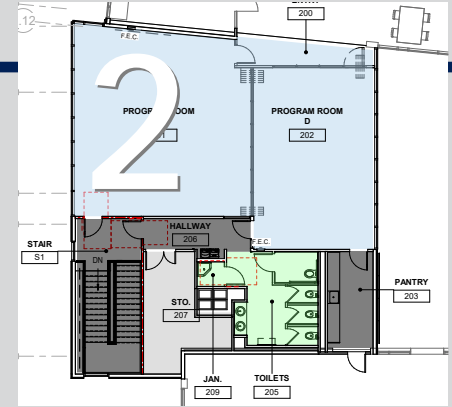
Exterior Stucco



Typical vinyl
base



Program Room
ceiling



Art Wall

Perforated Metal Screen - Concept Imagery

A portion of the Courtyard elevation has a two story solid wall. The Design for this wall will be a Perforated Metal Screen assembly.

These images illustrate the Design Concept.



Art Wall

Perforated Metal Screen - Concept Sketch

A portion of the Courtyard elevation has a two story solid wall. The Design for this wall will be a Perforated Metal Screen assembly.

This sketch shows the Design Concept in location. The graphic image on the panels will be developed by an artist.



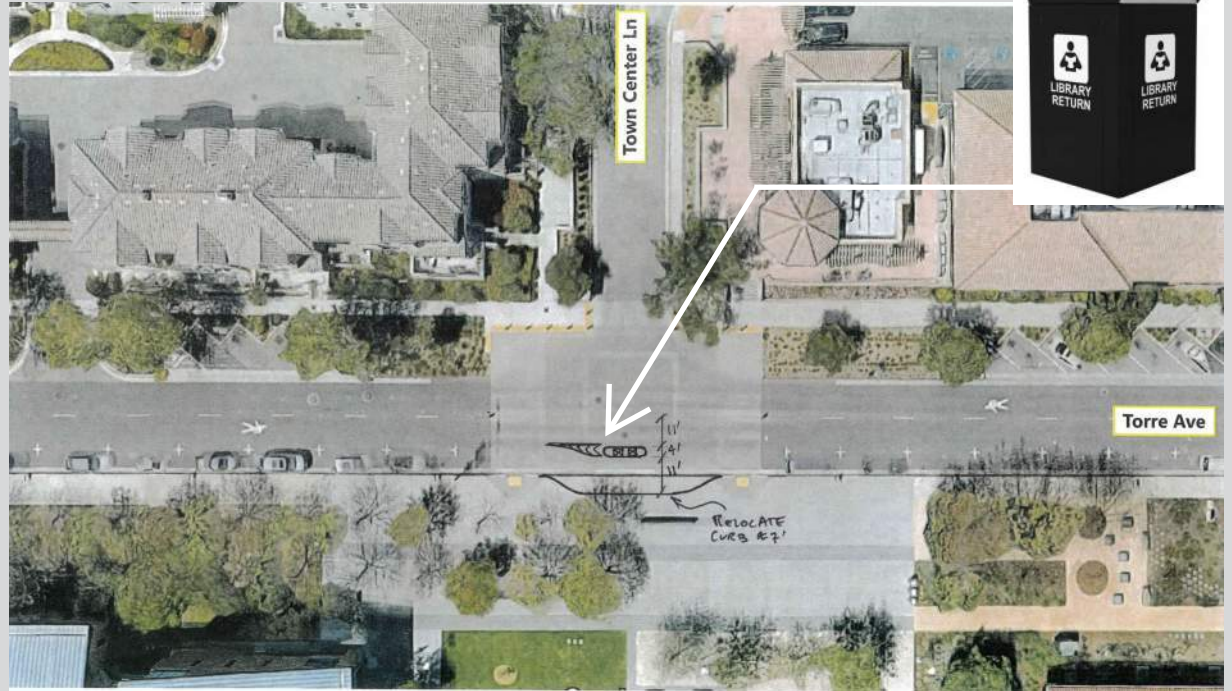
Book Drop

Design & Documentation Phase:

- Currently underway, with Mid-April Completion

Construction Phase:

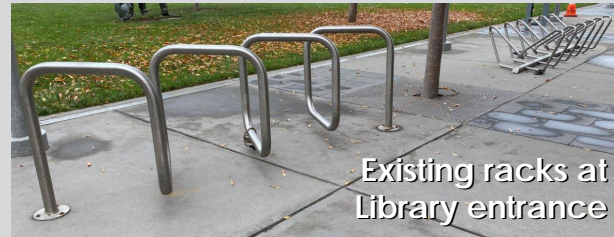
- Completion projected for Summer 2021



Bike Parking

Site Plan - Existing & Proposed Facilities

Civic Center Plaza has bike parking in multiple locations. In December, Public Works installed 10 new "BiKeep" stalls for Public Use.



New BiKeep
locking bike stall;
Two racks [of 5]
installed



Bike Parking

December 2020 Installation

Civic Center Plaza has bike parking in multiple locations. In December, Public Works installed 10 new "BiKeep" stalls for Public Use.



BiKeep parking stalls



East rack



Library Entrance rack

Public Outreach Activities

Ongoing Efforts

- Communications Plan
- Project Fact Sheet
- City Website Library page Refresh & Updates
- Time Lapse/Webcam Photography
- Site Signage & Misc. Graphics

Special Events

- Site Tours - 2 Virtual
- Q&A/Project Team Panel
- Ribbon-cutting Ceremony

Thank You!



**CITY OF
CUPERTINO**

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Item #3

Proposals for the Fiscal Year 2021-22 City Work Program

Commission Proposals for the FY 2020-21 City Work Program

January 6, 2021



1

Agenda

- City Work Program Process
- Proposal Guidance
- Municipal Code
- Proposal Form
- Suggestions
- Questions and Discussion

2

City Work Program Process


- Commissions submit proposals
- Department Heads and City Manager review proposals
- Proposed City Work Program brought to City Council
 - Items submitted by Commissions will be attached
- City Council adopts City Work Program
- Commissions are notified of any adopted items within their purview

3

Proposal Guidance

- Within the purview of the Commission
- Timeline of 12 months or less
- Consider staff resources, budget, and routine business of the Commission
- Top 3 proposals, with no more than 5

4



Municipal Code


2.68.070 Duties–Powers–Responsibilities.

The Library Commission shall have the following duties, powers and responsibilities, and such other as they may be entrusted with by the City Council from time to time:

- A. Consult with the City Council, the City staff and the Santa Clara County Library Joint Powers Authority and staff regarding the functioning of the physical facilities of the Cupertino Library and shall make recommendations from time to time for improvement or modification thereof;
- B. Consult with the City Council, the City staff and the Santa Clara County Library Joint Powers Authority and staff regarding the Cupertino Library programs and services to the community and shall make recommendations from time to time for improvements or modifications thereof;
- C. Consult with and act as liaison with private community groups supportive of the library program;
- D. Consult with the architect and the City Council in the planning of any main or branch library building facilities, including locations, building layout, architecture, landscaping and furnishings;
- E. Hold hearings, formulate policies and make rules and procedures with respect to the foregoing for approval by the City Council;
- F. Perform such other tasks as may be expressly requested of it by the City Council.

(Ord. 1697, (part), 1995; Ord. 679, (part), 1975)

5



Proposal Form

- Project/Task
- Project Objective
- Driven by mandate, law or Council priority/direction?
- Estimated Completion Date
- Measurement Criteria

6



Recommended Action

- Provide a list of proposed items for the Fiscal Year 2021-22 City Work Program

7



Questions and Discussion

8

Library Commission Meeting

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Presentations

Item #4

Receive Monthly Update Reports

cupertino library

LIBRARY COMMISSION UPDATE – 1/6/2021



1

As we start a new year, we look forward to the safe expansion of our library service and the start of construction for our library expansion project. We hope our Cupertino community and library patrons will have a safe and healthy 2021!

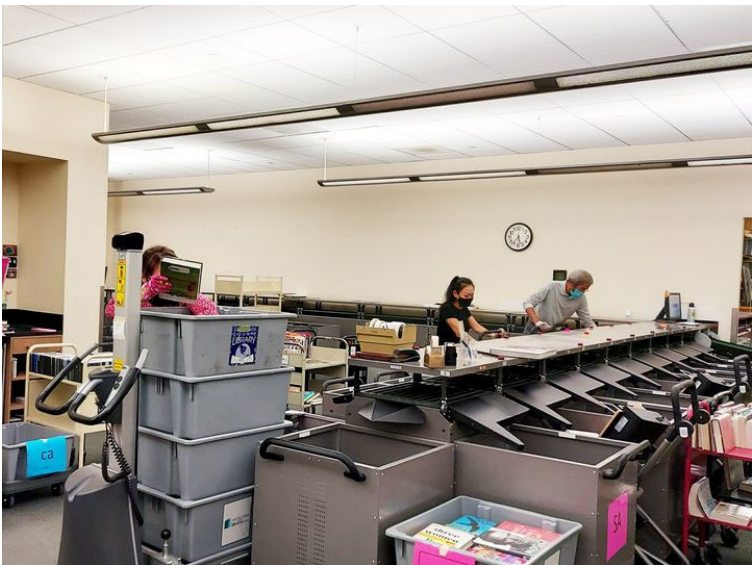
- Clare Varesio, Community Librarian



2

DECEMBER
HIGHLIGHT

LIBRARY
SERVICE



3

DECEMBER
HIGHLIGHT

LIBRARY
SERVICE



4

DECEMBER
HIGHLIGHT

LIBRARY
SERVICE

We picked up books yesterday!! Kiddos were super excited and loved the surprise books. I was amazed with the library's efforts in making this happen. Much appreciated!

Thank you for the great effort!

Thank you so much for keeping the services up and running during this challenging time! You've been a lifesaver all these months.

5

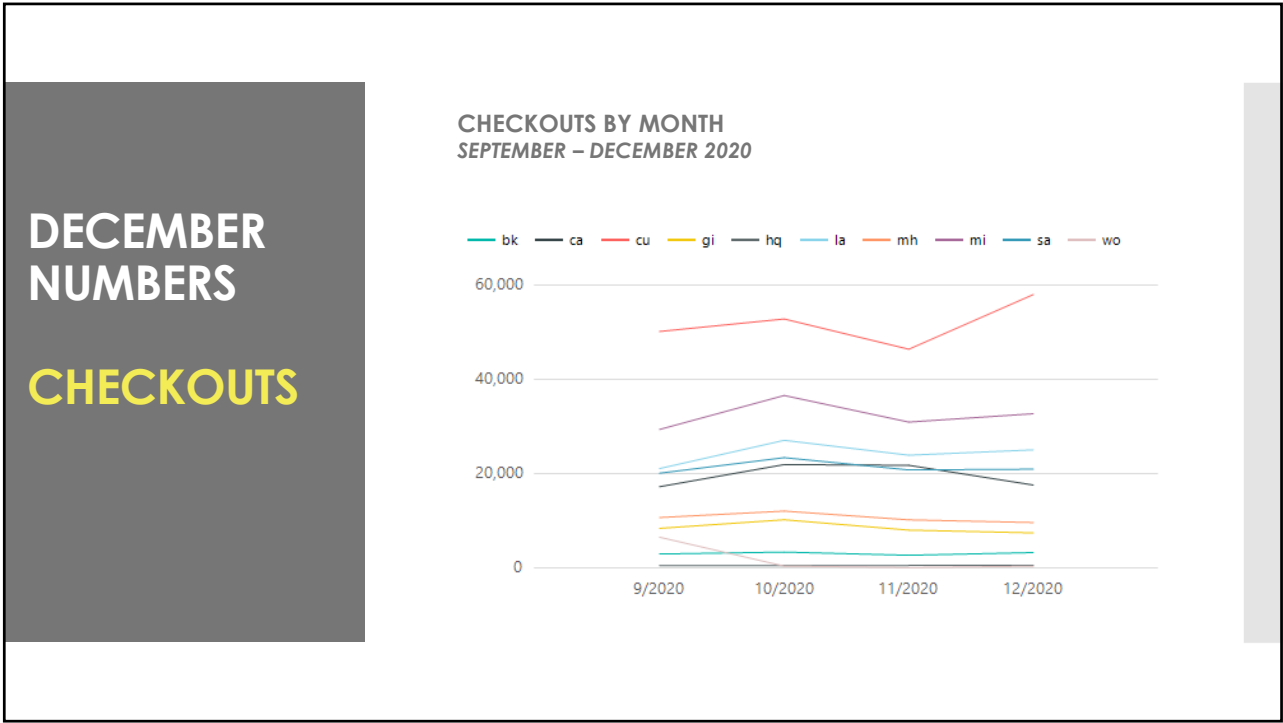
DECEMBER
NUMBERS

BORROWERS

BORROWERS BY MONTH
SEPTEMBER – DECEMBER 2020

Location	9/2020	10/2020	11/2020	12/2020
bk	~500	~500	~500	~500
ca	~4,000	~4,500	~3,500	~3,500
cu	~8,500	~9,000	~7,500	~8,000
gi	~2,500	~2,800	~2,000	~1,800
hq	~4,000	~4,500	~3,500	~3,500
la	~5,000	~6,500	~5,000	~5,500
mh	~2,500	~2,800	~2,000	~2,000
mi	~5,000	~5,500	~4,500	~4,500
sa	~4,500	~5,000	~4,000	~4,500
wo	~2,000	~500	~500	~500

6



7

JANUARY

LOOKING
AHEAD



NEW YEAR, NEW EVENTS & SERVICE OFFERINGS

8



santa clara
county
library district
cupertino library

LEARN MORE AT
www.sccld.org

UPDATE - JANUARY 2021

CUPERTINO LIBRARY



SCCLD GOES FINE FREE



SCCLD is happy to announce the elimination of late fines for all SCCLD materials, including books, magazines, music, and movies. Read more, including information about auto-renewals, on our [website](#).

BOOKS & BUNDLES



Continue to visit Cupertino Library during our contactless curbside and walk up service hours to pick up your books on hold and bundles. Learn more at scclld.org/informed/.
M / Tu / F / Sa - 1:00 - 5:00 pm
W / Th - 3:00 - 7:00 pm

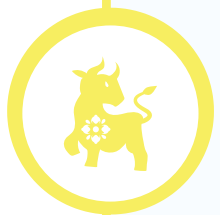
CHECK US OUT



Cupertino Library patrons checked out 57,956 items in the month of December, accounting for 33% of total checkouts for our library district. Keep on reading, watching and learning!

CELEBRATE THE NEW YEAR

To honor the Lunar New Year of the Ox, we welcome the Firebird Youth Chinese Orchestra in an afternoon concert via Zoom on Saturday, January 30 at 2:30 pm. [Online registration](#) is required.



SUCCESS WITH SUCCULENTS

Join us for an online program Tuesday, January 19 at 7:00 pm to learn how to select, care for and design with succulents, hosted by a Master Gardener. [Register online](#) in advance of the event.



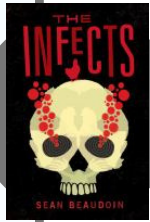
NEW YEAR, NEW SKILL

Take advantage of SCCLD's online learning resources to find your next passion and develop new skills. Find coding, crafts, careers and more online at scclld.org/learning-and-test-prep/.



STAFF PICKS - JANUARY 2021

CUPERTINO LIBRARY



LIBRARIAN MATT RECOMMENDS...

The Infects by Scott Beaudoin - In this hilarious, fast-paced book, seventeen-year-old Nick "Nero" Soul is sent to a wilderness camp where things get much worse as his camp counselors and peers start turning into flesh-eating zombies.

<https://sccl.bibliocommons.com/item/show/351452118>



LIBRARIAN JENNY RECOMMENDS...

Deadwater Fell - An atmospheric and creepy mystery about a couple who lead a seemingly perfect life in a Scottish town. Then a fire ravages their home one night, forcing those closest to them to question everything they knew about their friends. Watch on AcornTV for free through the library!

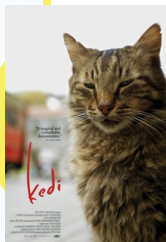
<https://sccl.org/resource/acorn-tv-from-rbdigital-streaming-video/>



LIBRARY PAGE RENELLE RECOMMENDS...

Handmade Pixels: Independent Video Games and the Quest for Authenticity by Jesper Juul - A look at the history and development of independent video games and their place as creative, cultural, experimental pieces of art akin to independent films and music.

<https://sccl.bibliocommons.com/item/show/782281118>



LIBRARIAN KYLA RECOMMENDS...

Kedi - The Cats of an Ancient City and *Quill - The Life of a Guide Dog* - Need something feel-good and true? Check these out! Between sighing and aww-ing over the adorableness of the furry protagonists of these documentaries, you'll also learn about the amazing, healing, relationships between people and animals.

<https://sccl.kanopy.com/>



Bookmobile
Campbell
Cupertino

Gilroy
Los Altos
Milpitas

Morgan Hill
Saratoga
Woodland

Use your library card for access to our entire online library, available 24/7, including eBooks, audiobooks, downloadable movies, music, magazines, newspapers, international content, online learning, research and more.

Don't have a library card? Sign up for an eCard at

sccl.org/card-application/.

SCCLD County Librarian Report

January 2021

1

SCCLD Goes Fine Free in January

- SCCLD is eliminating late fines for all SCCLD materials, including books, magazines, music, and movies.
- Fine Free covers materials for all ages and goes into effect on January 1, 2021.
 - SCCLD has not charged late fines for children’s material for years.
- Existing late fines will also be forgiven
- Fees for lost items will remain
 - Processing fees have been reduced for most items from \$10 to \$5.



2

Silicon Valley Reads 2021

Silicon Valley Reads 2021

Connecting...

RELATIONSHIPS • ART • MUSIC • BOOKS • NATURE • FOOD • ANIMALS

Theme: Connecting

- Each featured title approaches “connecting” from a different vantage point including nature, music, food, animals, books and relationships

Vivek H. Murthy, MD
THE HEALING POWER OF HUMAN CONNECTION IN A SOMETIMES LONELY WORLD

Together

ALWAYS HOME
A Daughter's Recipe for Survival
FANNY SINGER

CAROL NOVELLO
HOW ADOPTING A HOMELESS ANIMAL CAN SAVE YOU, TOO

Mutual Rescue

THE HOME PLACE
A Novel
JENNIFER E. SMITH

Jojo Moyes
The Giver of Stars
A NOVEL

The Music Shop
Rachel Joyce

PARKER LOOKS UP
A STORY OF FRIENDSHIP AND HOPE

Maybe Something Beautiful
A Story About Community

GARVEY'S CHOICE
A NOVEL

THE SUN IS ALSO A STAR
NICOLA YEO

Kickoff Event January 28, 2021
www.siliconvalleyreads.org

3

SCCLD Forum 2021

- Adapt & Adopt: Strategies for Success
- Virtual event via Zoom
- Saturday, February 6 from 9am-10:30am
- Special guest speaker- Carol Novello, author of *Mutual Rescue*, Board Alumni Ambassador and former President of Humane Society Silicon Valley
- Participation link will be sent to those who RSVP. Online invitations have been sent.
- Contact Tracy Ellenberger at tellenberger@sccl.org with questions
- By invitation only

18TH ANNUAL FRIENDS, FOUNDATIONS, ENDOWMENT, & COMMISSIONERS FORUM

santa clara library

ADAPT & ADOPT
Strategies for Success

4

2020 America's Star Libraries

- SCCLD's 13th year as a Star Library by LJ Index of Public Library Service
- Ranked among the Top 10 Libraries in the Nation in our expenditure category of \$30M+
- Four Star Library in the [2020 report](#)
- Ranked #6 overall in our expenditure category



5

Save the Date

Joint Powers Authority Board Meeting	• Thursday, Jan 28, 2021 at 12pm
SVR Kickoff Event	• Thursday, Jan 28, 2021 at TBD
18 th Annual Friends, Foundations, Endowment, and Commissioners Forum	• Saturday, Feb 6, 2021 at 9am

6

January 2021
Library Stakeholder Report
Jennifer Weeks, County Librarian

SCCLD Goes Fine Free in 2021

SCCLD is happy to announce the elimination of late fines for all SCCLD materials, including books, magazines, music, and movies. While we haven't charged late fines for children's materials for years, the new change covers materials for all ages. Fine Free goes into effect on January 1, 2021 to kick off the new year.

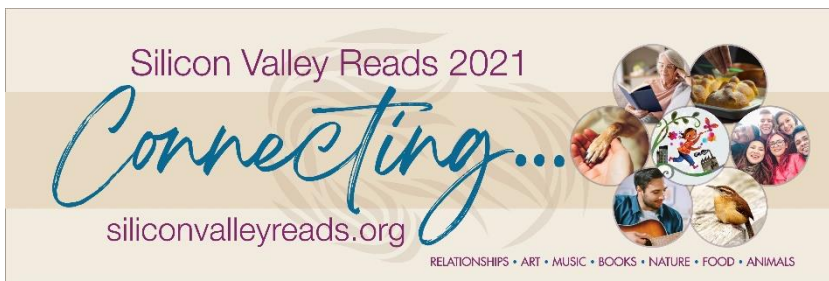
Existing late fines will also be forgiven, so patrons can start the year with a clean slate. Fees for lost items will remain, and the processing fees have been reduced for most items from \$10 to \$5. Please visit the [website](#) for details.



SCCLD also recently launched the new [auto-renewal](#) feature. This automatically extends due dates on eligible physical materials from SCCLD. There are a few requirements for eligibility, including more available copies than holds, and not reaching the maximum number of five renewals. Patrons will receive notifications with each successful auto-renewal.

These two changes will greatly benefit all patrons. We know late fines do not affect everyone equally. Especially in tough economic times, public libraries are more critical than ever. These changes help to reduce barriers to our communities and meet one of our core values, providing access to the library and library services.

Silicon Valley Reads 2021



Silicon Valley Reads 2021 includes a selection of six feature books centered on this theme of “Connecting” – the universal human ability to build resilience by looking for people, places and things that provide comfort and joy during tough times. Each book approaches the concept of connecting from a

different vantage point such as nature, music, food, animals, books and relationships. We hope that through these books, everyone can find a connection and enhance their sense of well-being.



There are a wide range of virtual events for all ages planned including author talks, book groups, films, special guest presenters, student classroom virtual visits, and more.

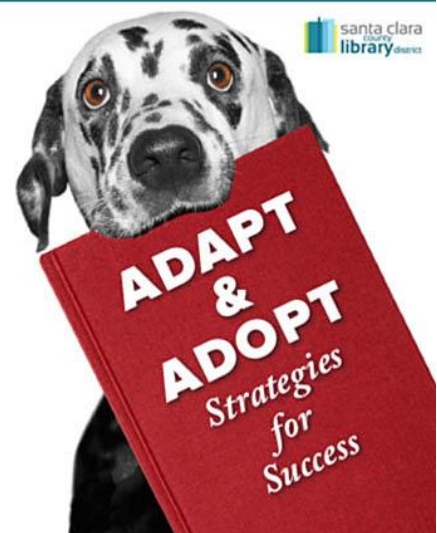
The **virtual kickoff event is Thursday, January 28** featuring a panel of speakers around the theme of Togetherness, moderated by Sal Pizzaro, Journalist with Mercury News. Visit www.siliconvalleyreads.org for more information.

18th Annual Friends, Foundations, Endowment & Commissioners Forum

Join us on Saturday, February 6 from 9am-10:30am for the 2021 Library Forum. This year's theme is Adapt & Adopt: Strategies for Success and our event will be held virtually via Zoom. You will have the opportunity to learn how SCCLD has adapted to the changing environment due to COVID-19 and adopted many new ways to deliver library services.

You won't want to miss our special guest speaker- Carol Novello, author of *Mutual Rescue*, Board Alumni Ambassador and former President of Humane Society Silicon Valley. Get cozy with your two or four-legged family members and enjoy. Participation link will be sent to those who RSVP. Online invitations have been sent. If you have not received an invitation, please contact Tracy Ellenberger at tellenberger@sccl.org. *By invitation only*

18TH ANNUAL FRIENDS, FOUNDATIONS, ENDOWMENT, & COMMISSIONERS FORUM



If you have pictures of yourself with your four-legged family members you are willing to share with us for the Forum slideshow, please email one photo to tellenberger@sccl.org.

Joint Powers Authority Board meeting

Our next JPA meeting will be held on Thursday, January 28, 2021 at 12pm.

Changes in January 2021

Congratulations to Deputy County Librarian Chris Brown, who has been appointed as the new Library Commissioner with the Chicago Public Library and will be leaving SCCLD January 15, 2021. Chris has been involved with delivering many innovative programs and services. The list includes passport services, expanding public service hours, adding the Headspace app, and being a key contributor of the award-winning Rise Up program in South County. We want to thank Chris for his many contributions to the District and wish him good luck in his new role. Library Services Manager Steve Fitzgerald will step in as Interim Deputy County Librarian as we begin a search in January to permanently fill this important role.

STAR LIBRARY 2020



For the 13th year in a row, Santa Clara County Library District has made the list of Star Libraries and is ranked among the Top 10 Libraries in the Nation in our expenditure category of \$30M+ by LJ Index of Public Library Service. SCCLD has been awarded Four Stars and in the new [2020 report](#), we are ranked #6 overall in our expenditure category, moving up from 7th place in 2019, and leading the 4 star pack with an average of 7.58 library visits per capita.

It is through the support of our patrons, staff, and stakeholders that we are able to achieve success. Thank you for your continued support!