

PRC Meeting

May 1, 2025

Presentations

Item #2

Progress report on the
Lawrence-Mitty Park and
Trail Project

Lawrence-Mitty Park and Trail **CIP Project Update**

Parks and Recreation Commission

May 1, 2025



CUPERTINO

Tonight's Action

Subject: Progress report on the Lawrence-Mitty Park and Trail Project.

Recommended Action: Receive presentation on the progress of the Lawrence-Mitty Park and Trail Project.

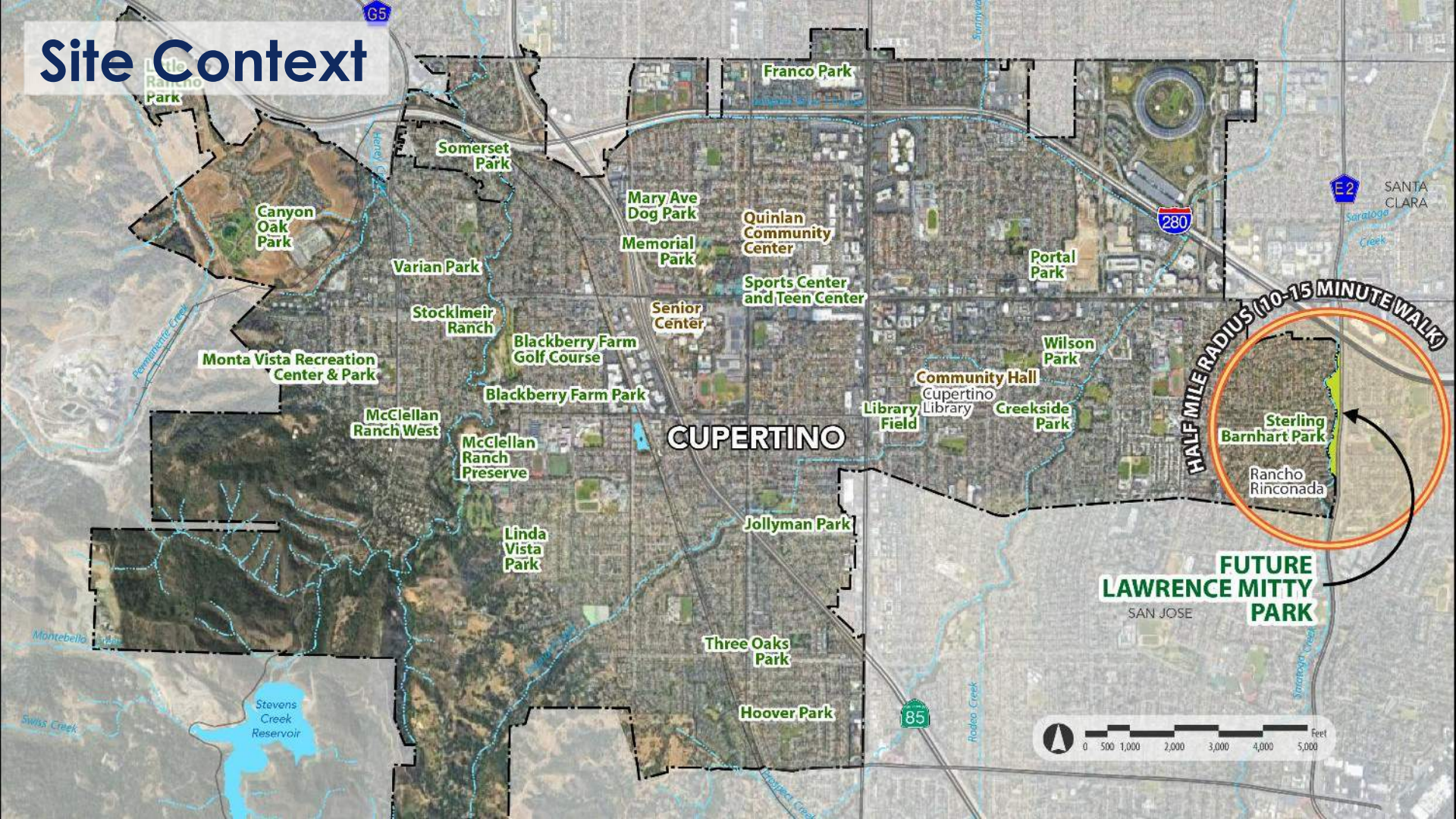
Lawrence – Mitty Park and Trail Project

Overview

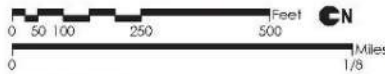
1. Project Background
2. Design Development
3. Next Steps

Project Background

Site Context



Existing Conditions



MAP LEGEND

- Saratoga Creek
- Lawrence-Mitty Park Boundary
- Existing Trees
- Existing Saratoga Creek Trail
- Existing Access Point
- Existing Bike/Pedestrian Route



Community Vision

(from 2022 Online Survey)

Trail Use

- ➔ **70%** walking
- **35%** biking (adults)
- **20%** biking with kids
- **17%** dog walking

Would use the trail more if...

- ✓ Destination, park experience
- ✓ Attractive natural area
- ✓ Quieter, buffered from road
- ✓ Shaded

Final Concept Plan



CONCEPT LEGEND

Park Boundary	New Vegetation:	Recreation Features:
Saratoga Creek (OHWM)	Trees (Proposed)	Play Area
Top of Bank	Stormwater Areas	Creekside Deck Overlook
Existing Vegetation:	Native/Climate Adapted Planting	Creekside Bench Overlook
Riparian Zone	Open Meadow Space	Shaded Seating / Picnic Table
Tree Canopy (Existing)	Circulation:	See image collage
Tree Root Protection Zone	Paved Multi-use Path	
	Walking Path	
	Maintenance/Emergency Access	



Design Development

Budget Alignment: Concept Design Phase

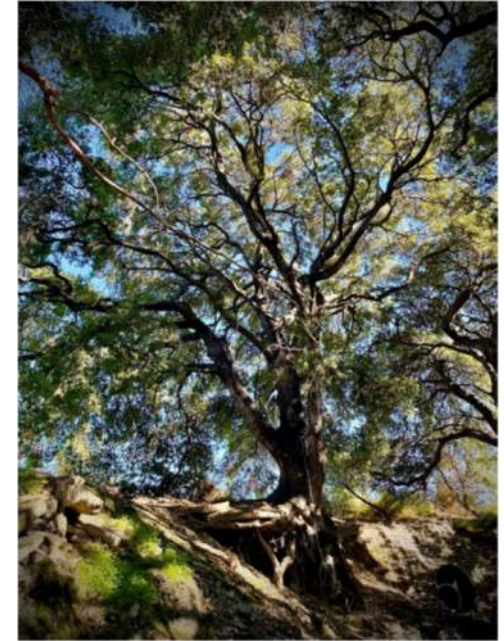
Limit of Work

Concentrated to high-opportunity, high-need areas of the site

Design

Focus on cost efficiency and meeting the community vision

- Balancing cut/fill of soil onsite to create a berm instead of a sound wall
- Reduced piping infrastructure



Budget Alignment: Design Development Phase

Cost Drivers

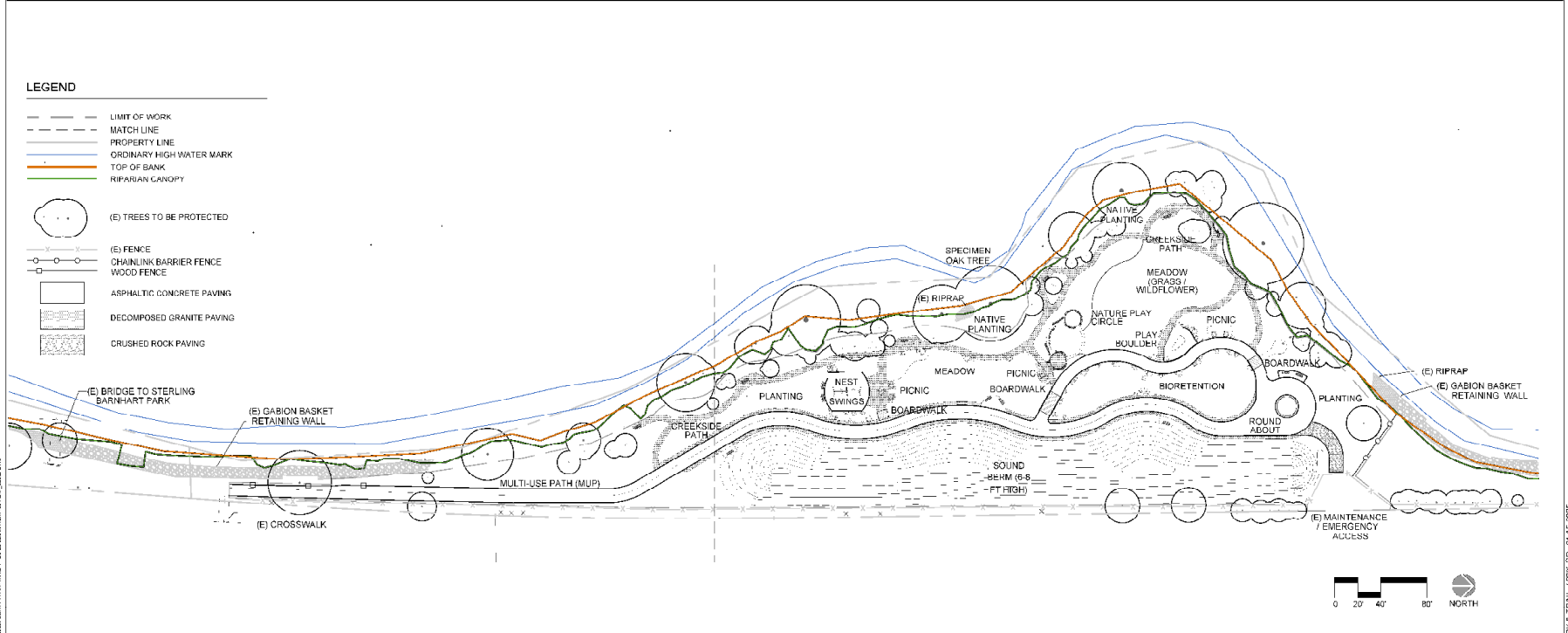
- Project Scale: 111,288 SF (2.55 acres)
- Construction:
 - Demolition / Site Preparation
 - Landscaping & Irrigation
 - Pedestrian Paving
 - Playground Surfacing
 - Play Equipment
 - Fencing & Site Furnishing
 - Site Mechanical Utilities
 - Site Electrical Utilities



Cost Reduction Strategy

- Planning for escalation
- Simplifying where we can, while maintaining community desired experiences
- Balanced approach to reductions for landscaping

Design Development Plan



- LEGEND**
- LIMIT OF WORK
 - - - MATCH LINE
 - PROPERTY LINE
 - ORDINARY HIGH WATER MARK
 - TOP OF BANK
 - RIPARIAN CANOPY
 - (E) TREES TO BE PROTECTED
 - (E) FENCE
 - ○ ○ ○ ○ CHAINLINK BARRIER FENCE
 - □ □ □ □ WOOD FENCE
 - ASPHALTIC CONCRETE PAVING
 - DECOMPOSED GRANITE PAVING
 - CRUSHED ROCK PAVING


CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL UTILITIES AND STRUCTURES TO BE PROTECTED OR REMOVED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES.

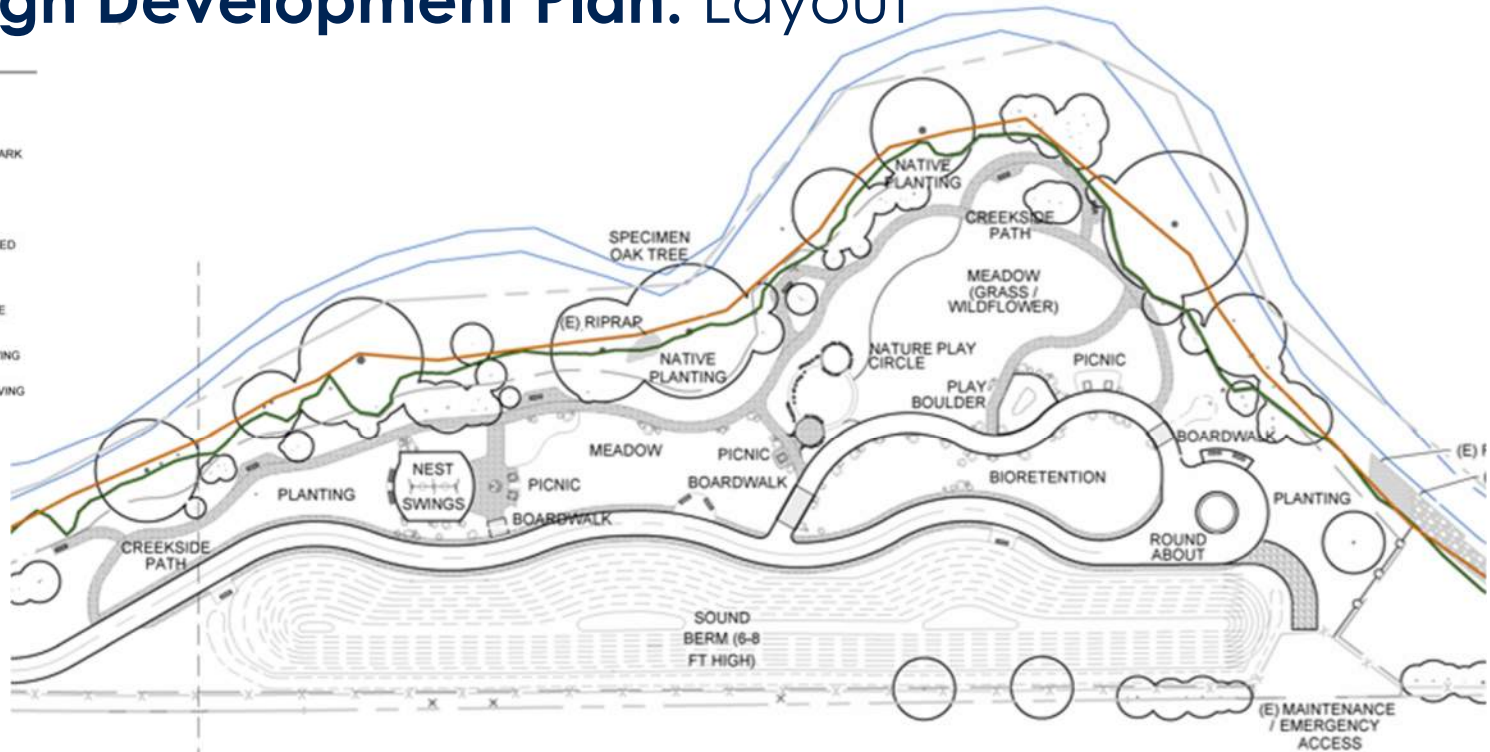
 <p>MIG MATERIALS & INFRASTRUCTURE GROUP</p>	<p>Disc: 05-21-2025 Scale: AS SHOWN Designer: JE Checker: ME Proj. E.ig. File: 30903</p>		<p>IMPROVEMENT PLANS FOR LAWRENCE MITTY PARK & TRAIL</p> <p>CUPERTINO CALIFORNIA</p>	<p>FOR CITY OF CUPERTINO USE PROJECT # NO. C. 108-15 WSP. 001 VONC. 001</p>	<p>CITY OF CUPERTINO 11441 MATERIALS PLAN - MUKHJH SHEET #</p>
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Design Development Plan: Layout

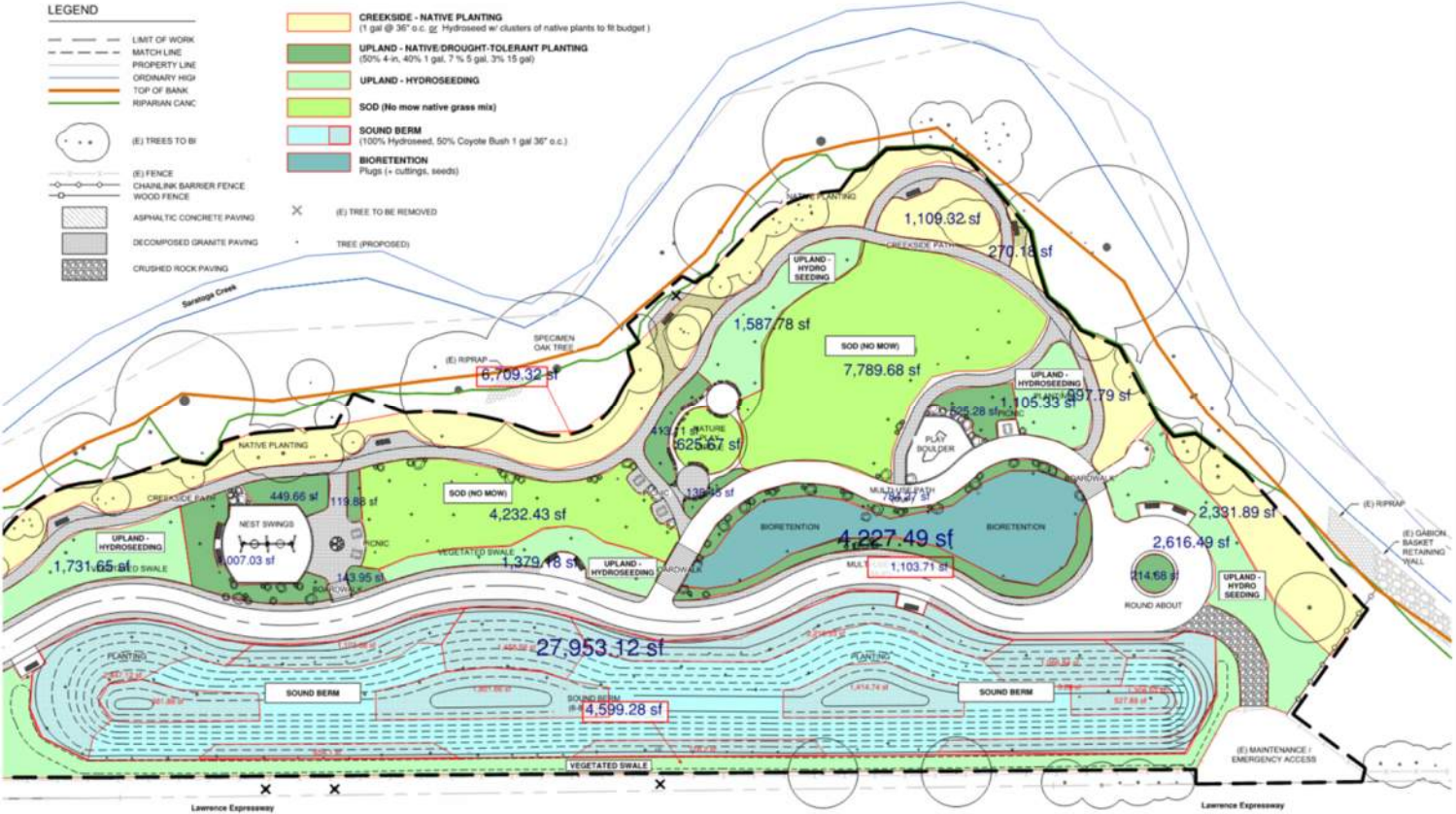
LEGEND

-  LIMIT OF WORK
-  MATCH LINE
-  PROPERTY LINE
-  ORDINARY HIGH WATER MARK
-  TOP OF BANK
-  RIPARIAN CANOPY

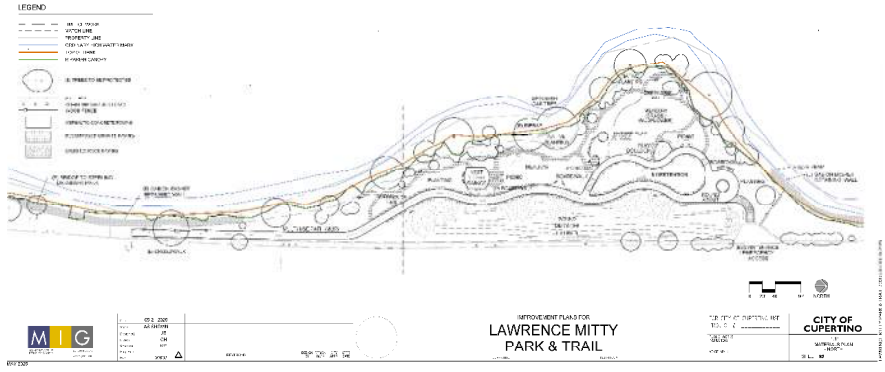
-  (E) TREES TO BE PROTECTED
-  (E) FENCE
-  CHAINLINK BARRIER FENCE
-  WOOD FENCE
-  ASPHALTIC CONCRETE PAVING
-  DECOMPOSED GRANITE PAVING
-  CRUSHED ROCK PAVING



Design Development Plan: Planting



Design Development Plan: Active Recreation



Next Steps

Next Steps



Thank You!



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PRC Meeting

May 1, 2025

Presentations

Item #3

Parks and Recreation
Department Indoor Facility
Rentals

Parks and Recreation Department Indoor Facility Rentals

May 1, 2025

Parks and Recreation Commission



CUPERTINO

Agenda

- Review of Indoor Facility Rentals
 - Which facilities do we rent?
 - What are the fee groups?
 - How do we prioritize residents and resident non-profits?
 - Number of Uses
 - Revenues and Expenses

What Facilities Do We Rent

- Quinlan Community Center
 - Cupertino Room – capacity: 240 - 280
 - Social Room – capacity: 80
 - Conference Room – capacity: 20
- Creekside Park Building – capacity: 50

What Facilities Do We Rent (continued)

- Senior Center
 - Reception Hall – capacity: 160 - 200
 - Bay Room – capacity: 40
 - Arts and Craft Room – capacity: 40
 - Classroom – capacity: 26
 - Conference Room – capacity: 10
- Community Hall – capacity: 152-170

Our highest priority is Cupertino

- Cupertino residents receive better rates than Non-Residents.
- Cupertino Non-Profits receive better rates than Non-resident Non-Profits.
- Cupertino Non-Profits and Cupertino Residents can reserve earlier than Non-Resident Non-Profits and Non-Residents.

Fee Categories

FEE CATEGORY	DESCRIPTIONS	REQUIRED AT TIME OF RESERVATION
Cupertino Non-Profit (Group 1)	Non-Profit with a Cupertino address	<ul style="list-style-type: none"> Internal Revenue Service (IRS) 501(c) Determination Letter Request on organization letterhead signed by officer or staff member stating qualifying criteria used for Cupertino Non-Profit (include event date and time, facility, rental purpose, estimated attendance). Applicant must be organization contact on file. Full membership list with addresses (if qualifying with 33% residents' membership)
	Non-Profit with 33% Cupertino resident members or participation	
	Non-Profit that regularly provides service to Cupertino community	
	Non-Profit community benefit event, free and open to Cupertino public	
	Government agencies, including public schools	Request on agency letterhead signed by agency contact (include event date and time, facility, rental purpose, estimated attendance).
Non-Resident Non-Profit (Group 2)	Non-Profit with address outside of 95014 zip code	<ul style="list-style-type: none"> IRS 501(c) Determination Letter Applicant must be organization contact on file or provide verification to act on behalf of agency.
Cupertino Resident (Group 3)	Applicant resides in 95014 zip code	Current utility bill listing applicant's name and serviced address.
Cupertino Business (Group 3)	Organization with valid business license	Request on business letterhead (include Cupertino business license number, event date and time, facility, rental purpose, estimated attendance count).
Non-Resident or Non-Resident Business (Group 4)	Applicant or business resides outside of 95014 zip code	<ul style="list-style-type: none"> Non-Resident- no additional documents. Non-Resident Business- request on business letterhead (include event date and time, facility, rental purpose, estimated attendance count).

Group 1

FEE CATEGORY	DESCRIPTIONS	REQUIRED AT TIME OF RESERVATION
Cupertino Non-Profit (Group 1)	Non-Profit with a Cupertino address	<ul style="list-style-type: none"> • Internal Revenue Service (IRS) 501(c) Determination Letter • Request on organization letterhead signed by officer or staff member stating qualifying criteria used for Cupertino Non-Profit (include event date and time, facility, rental purpose, estimated attendance). • Applicant must be organization contact on file. • Full membership list with addresses (if qualifying with 33% residents' membership)
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	Non-Profit that regularly provides service to Cupertino community	
	Non-Profit community benefit event, free and open to Cupertino public	
	Government agencies, including public schools	Request on agency letterhead signed by agency contact (include event date and time, facility, rental purpose, estimated attendance).

Group 2

Non-Resident Non-Profit (Group 2)	Non-Profit with address outside of 95014 zip code	<ul style="list-style-type: none">• IRS 501(c) Determination Letter• Applicant must be organization contact on file or provide verification to act on behalf of agency.
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Group 3

Cupertino Resident (Group 3)	Applicant resides in 95014 zip code	Current utility bill listing applicant's name and serviced address.
Cupertino Business (Group 3)	Organization with valid business license	Request on business letterhead (include Cupertino business license number, event date and time, facility, rental purpose, estimated attendance count).

Group 4

Non-Resident or Non-Resident Business (Group 4)	Applicant or business resides outside of 95014 zip code	<ul style="list-style-type: none">• Non-Resident- no additional documents.• Non-Resident Business- request on business letterhead (include event date and time, facility, rental purpose, estimated attendance count).
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Fees for Creekside Park

CREEKSIDE PARK- 10455 Miller Avenue
 Available Hours: Mon - Sun 10 a.m. - 10 p.m.*

		Mon-Sun	Mon-Fri 5p.m.		Fri 5p.m.-Sun		
			Regular	Overtime**	Regular	Overtime**	
Creekside Building 50 capacity	Cupertino Non-Profit	6 months	\$24	\$36	\$39	\$59	\$100
	Non-Resident Non-Profit	3 months	\$30	\$45	\$48	\$72	
	Cupertino Resident/Business	6 months	\$48	\$72	\$80	\$120	If alcohol served \$250
	Non-Resident/Business	3 months	\$60	\$90	\$100	\$150	

Fees for Community Hall

COMMUNITY HALL-10350 Torre Avenue							
Available Hours: Sun - Thu 8 a.m. - 10 p.m., Fri - Sat 8 a.m. - 11 p.m.*							
		Mon-Sun	Mon-Fri 5p.m.		Fri 5p.m.-Sun		
			Regular	Overtime**	Regular	Overtime**	
Community Hall 152 capacity-Banquet 170 capacity-Theatre	Cupertino Non-Profit	1 year	\$30	\$45	\$80	\$120	\$500***
	Non-Resident Non-Profit		\$48	\$72	\$128	\$192	
	Cupertino Resident/Business		\$120	\$180	\$200	\$300	
	Non-Resident/Business		\$200	\$300	\$300	\$450	

Fees for Senior Center

CUPERTINO SENIOR CENTER-21251 Stevens Creek Boulevard

Available Hours: Sun - Thu 8 a.m. - 10 p.m., Fri - Sat 8 a.m. - 11 p.m.*

		Mon-Fri 5p.m.	Fri 5p.m.-Sun	Mon-Fri 5p.m.		Fri 5p.m.-Sun		
				Regular	Overtime**	Regular	Overtime**	
Arts & Craft Room or Bay Room 40 capacity	Cupertino Non-Profit	6 months	1 year	\$22	\$33	\$36	\$54	\$300
	Non-Resident Non-Profit	2 months	6 months	\$27	\$41	\$45	\$68	
	Cupertino Resident/Business	3 months	1 year	\$43	\$65	\$72	\$108	
	Non-Resident/Business	2 months	9 months	\$54	\$81	\$90	\$135	
Classroom 26 capacity	Cupertino Non-Profit	6 months	1 year	\$20	\$30	\$32	\$48	\$300
	Non-Resident Non-Profit	2 months	6 months	\$24	\$36	\$40	\$60	
	Cupertino Resident/Business	3 months	1 year	\$38	\$57	\$64	\$96	
	Non-Resident/Business	2 months	9 months	\$48	\$72	\$80	\$120	
Conference 10 capacity	Cupertino Non-Profit	6 months	1 year	\$10	\$15	\$25	\$38	\$300
	Non-Resident Non-Profit	2 months	6 months	\$16	\$24	\$40	\$60	
	Cupertino Resident/Business	3 months	1 year	\$31	\$47	\$52	\$78	
	Non-Resident/Business	2 months	9 months	\$39	\$59	\$65	\$98	
Reception Hall 160 capacity-Banquet 200 capacity-Theatre	Cupertino Non-Profit	6 months	1 year	\$30	\$45	\$80	\$120	\$500***
	Non-Resident Non-Profit	2 months	6 months	\$48	\$72	\$128	\$192	
	Cupertino Resident/Business	3 months	1 year	\$144	\$216	\$240	\$360	
	Non-Resident/Business	2 months	9 months	\$180	\$270	\$300	\$450	

Fees for Quinlan Community Center

QUINLAN COMMUNITY CENTER- 10185 N. Stelling Road								
Available Hours: Sun - Thu 8 a.m. - 10 p.m., Fri - Sat 8 a.m. - 11 p.m.*								
		Mon-Fri 5p.m.	Fri 5p.m.-Sun	Mon-Fri 5p.m.		Fri 5p.m.-Sun		
				Regular	Overtime**	Regular	Overtime**	
Conference Room 20 capacity	Cupertino Non-Profit	6 months	1 year	\$10	\$15	\$25	\$38	None
	Non-Resident Non-Profit	2 months	6 months	\$16	\$24	\$40	\$60	
	Cupertino Resident/Business	3 months	1 year	\$31	\$47	\$52	\$78	
	Non-Resident/Business	2 months	9 months	\$39	\$59	\$65	\$98	
Cupertino Room 240 capacity-Banquet 280 capacity-Theatre	Cupertino Non-Profit	6 months	1 year	\$30	\$45	\$80	\$120	\$500***
	Non-Resident Non-Profit	2 months	6 months	\$48	\$72	\$128	\$192	
	Cupertino Resident/Business	3 months	1 year	\$168	\$252	\$280	\$420	
	Non-Resident/Business	2 months	9 months	\$224	\$336	\$368	\$552	
Social Room 80 capacity	Cupertino Non-Profit	6 months	1 year	\$20	\$30	\$60	\$90	\$300***
	Non-Resident Non-Profit	2 months	6 months	\$32	\$48	\$96	\$144	
	Cupertino Resident/Business	3 months	1 year	\$72	\$108	\$120	\$180	
	Non-Resident/Business	2 months	9 months	\$90	\$135	\$150	\$225	

Number of Uses – Creekside

FY 2022	7 (Open small portion of year)
FY 2023	20
FY 2024	91
FY 2025 YTD	56

Number of Uses – Community Hall

FY 2022	15 (Open for limited time)
FY 2023	77
FY 2024	127
FY 2025 YTD	125

Number of Uses – Senior Center

FY 2022	21
FY 2023	90
FY 2024	111
FY 2025 YTD	126

Number of Uses – Quinlan Community Center

FY 2022	281
FY 2023	468
FY 2024	492
FY 2025 YTD	372

Revenue Creekside

FY 2022	\$0
FY 2023	\$0
FY 2024	\$16,256
FY 2025 YTD	\$13,193

Revenue Community Hall

FY 2022	\$1,922
FY 2023	\$6,746
FY 2024	\$30,781
FY 2025 YTD	\$30,609

Revenue Senior Center

FY 2022	\$8,880
FY 2023	\$28,953
FY 2024	\$41,515
FY 2025 YTD	\$41,099

Revenue Quinlan Community Center

FY 2022	\$115,093
FY 2023	\$126,670
FY 2024	\$146,086
FY 2025 YTD	\$130,376

Part time Building Attendants Expenses

FY 2022	\$51,753
FY 2023	\$97,637
FY 2024	\$117,630
FY 2025 YTD	\$114,374

Note: Building Attendants have been used for building cleaning in 2024 and 2025 to supplement cleaning contract days that were cut.

Questions?



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PRC Meeting

May 1, 2025

Presentations

Staff and Commission
Reports

Liaison's Update

Parks and Recreation Commission

May 1, 2025



Parks and Recreation Events

Live Well Age Well Health Expo

- Friday, May 9
- 10 a.m. to 1:30 p.m.
- Cupertino Senior Center



Parks and Recreation Events

Teen Movie Night

- Friday, May 16
- 6:30 p.m.
- Quinlan Community Center
- Movie: Wonka
- cupertino.gov/teenevents



Reminders and Updates

Parks and Recreation Summer 2025 Recreation Schedule

- Activities start June 2
- cupertino.gov/recschedule

City Offices and Facilities Closed

- Monday, May 26 in observance of Memorial Day
 - *Normal Operating Hours – BBF Golf Course & Sports Center*

