



CITY OF CUPERTINO

AGENDA

CITY COUNCIL

This will be a teleconference meeting without a physical location.

Monday, January 25, 2021

6:00 PM

Non-Televised Special Meeting (Commission Interviews)

TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19

In accordance with Governor Newsom's Executive Order No-29-20, this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.

Members of the public wishing comment on an item on the agenda may do so in the following ways:

1) E-mail comments by 4:30 p.m. on Monday, January 25 to the Council at citycouncil@cupertino.org. These e-mail comments will also be forwarded to Councilmembers by the City Clerk's office before the meeting and posted to the City's website after the meeting.

2) E-mail comments during the times for public comment during the meeting to the City Clerk at cityclerk@cupertino.org. The City Clerk will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Mayor's discretion to shorten time for public comments). Members of the public that wish to share a document must email cityclerk@cupertino.org prior to speaking.

3) Teleconferencing Instructions

Members of the public may provide oral public comments during the teleconference meeting as follows:

Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.

To address the City Council, click on the link below to register in advance and access the meeting:

Online

Register in advance for this webinar:

https://cityofcupertino.zoom.us/webinar/register/WN_ukReFcuoTTKIA780fVUeFQ

Phone

Dial: 669-900-6833 and enter Webinar ID: 912 9805 0584 (Type *9 to raise hand to speak).

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia)

69.174.57.160 (Canada)

Meeting ID: 912 9805 0584

SIP: 91298050584@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
3. When the Mayor calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time allotted and the specific agenda topic.

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference City Council meeting who is visually or hearing impaired or has

any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the Council meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, City Council meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO CITY COUNCIL

NOTICE IS HEREBY GIVEN that a special meeting of the Cupertino City Council is hereby called for Monday, January 25, 2021, commencing at 6:00 p.m. In accordance with Governor Newsom's Executive Order No-29-20, this will be a teleconference meeting without a physical location. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading, "Special Meeting."

SPECIAL MEETING

ROLL CALL

COMMISSION INTERVIEWS

- Subject: Interview applicants for commission terms expiring on the Planning Commission, Library Commission, and Fine Arts Commission.

Recommended Action: Conduct interviews and make appointments to the Planning Commission, Library Commission, and Fine Arts Commission; and select alternates

[A - Interview Schedule](#)

[B - Commission Diversity Resolution](#)

[C - Advisory Commissions Resolution](#)

[D - Planning Questions](#)

[E - Planning Applications](#)

[F - Library Questions](#)

[G - Library Applications](#)

[H - Fine Arts Questions](#)

[I - Fine Arts Applications](#)

[J - Commission Attendance Report](#)

[K - Current Commission List](#)

ADJOURNMENT

The City of Cupertino has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a final decision of the City Council must be brought within 90 days after a decision is announced unless a shorter time is required by State or Federal law.

Prior to seeking judicial review of any adjudicatory (quasi-judicial) decision, interested persons must file a petition for reconsideration within ten calendar days of the date the City Clerk mails notice of the City's decision. Reconsideration petitions must comply with the requirements of Cupertino Municipal

Code §2.08.096. Contact the City Clerk's office for more information or go to <http://www.cupertino.org/cityclerk> for a reconsideration petition form.

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the Cupertino City Council after publication of the packet will be made available for public inspection in the City Clerk's Office located at City Hall, 10300 Torre Avenue, during normal business hours and in Council packet archives linked from the agenda/minutes page on the Cupertino web site.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.



CITY OF CUPERTINO

Agenda Item

21-8729

Agenda Date: 1/25/2021
Agenda #: 1.

Subject: Interview applicants for commission terms expiring on the Planning Commission, Library Commission, and Fine Arts Commission.

Conduct interviews and make appointments to the Planning Commission, Library Commission, and Fine Arts Commission; and select alternates

1/21/2021

Monday, January 25, 2021

PLANNING COMMISSION				
3 available seats (residency requirement for all five members)				
	Time	Name	Candidates Other Choice	Notes:
1	6:05 PM	Venkatesan Ranganathan	None	
2	6:10 PM	Jack Carter	Bike Ped	
3	6:15 PM	Sundar Narayanan	Bike Ped	
4	6:20 PM	Rajiv Puranik	None	
5	6:25 PM	Kiet Nguyen	Bike Ped	
6	6:30 PM	Timothy Gorsulowsky	Housing	
7	6:35 PM	Neha Sahai	Fine Arts	
8	6:40 PM	Eric Crouch	Bike Ped	
9	6:45 PM	R Wang	None	Incumbent
10	6:50 PM	Muni Madhhipatla	None	Bike Ped Commissioner
11	6:55 PM	Steven Scharf	None	
12	7:00 PM	Deepa Mahendraker	Bike Ped	
13	7:05 PM	Dinelle Rudd	None	
14	7:10 PM	Ravi Kumar	Housing	
15	7:15 PM	Neil Park-McClintick	Housing	
16	7:20 PM	Frances Hu	Audit	
17	7:25 PM	Kriti Garg	Library	
	7:30 PM	10 minute break followed by debrief and voting		
		Vote for 3 full terms ending 1/30/25 and any alternates		
LIBRARY COMMISSION				
3 available seats (residency requirement for three out of five members)				
	Time	Name	Candidates Other Choice	Notes:
1	8:00 PM	Archana Panda	Fine Arts	
2	8:05 PM	Esha Rao	Fine Arts	
3	8:10 PM	Priscilla Grille	None	
4	8:15 PM	Vidya Murthy	Audit Bike Ped	
5	8:20 PM	Vijaya Chavva	Housing	
6	8:25 PM	Govind Tatachari	Housing	
7	8:30 PM	Latha Chandrashekhar	Housing	
8	8:35 PM	Himani Singh	Bike Ped	
9	8:40 PM	Seema Swamy	Housing	
10	8:45 PM	Sheela Sreekanth	Bike Ped	
11	8:50 PM	Sreekanth Bhaskar	Bike Ped	
12	8:55 PM	Liyan Zhao	None	
13	9:00 PM	Kriti Garg	Planning	
14	9:05 PM	Xiuqing (Winona) Chen	Audit	
	9:10 PM	10 minute break followed by debrief and voting		
		Vote for 3 full terms ending 1/30/25 and any alternates		
FINE ARTS COMMISSION				
2 available seats (residency requirement for three out of five members)				
	Time	Name	Candidates Other Choice	Notes:
1	9:40 PM	Madhusudan Tare	None	

COMMISSION INTERVIEW SCHEDULE

CC 01-25-21
7 of 29

2	9:45 PM	Archana Panda	Library	
3	9:50 PM	Esha Rao	Library	
4	9:55 PM	Neha Sahai	Planning	
5	10:00 PM	Sonia Dhami	None	Incumbent
6	10:05 PM	Kalpana Aroda	None	
	10:10 PM	10-min break		
		Vote for 2 full terms ending 1/30/25 and any alternates		

Tuesday, January 26, 2021

HOUSING COMMISSION

1 available seat (residency requirement for four out of five members; Business representative must be from a Cupertino-based business)

	Time	Name	Candidates Other Choice	Notes:
1	6:05 PM	Timothy Gorsulowsky	Planning	
2	6:10 PM	Vijaya Chavva	Library	
3	6:15 PM	Govind Tatachari	Library	
4	6:20 PM	Matthew Hurley	Bike Ped	
5	6:25 PM	Roger Chen	Bike Ped	
6	6:30 PM	Latha Chandrashekhar	Library	
7	6:35 PM	Ravi Kumar	Planning	
8	6:40 PM	Maanya Condamoor	Bike Ped	
9	6:45 PM	Sapna Gupta	None	
10	6:50 PM	Neil Park-McClintick	Planning	
11	6:55 PM	Seema Swamy	Library	
	7:00 PM	10 minute break followed by debrief and voting		
		Vote for 1 full terms ending 1/30/25 and any alternates		

BICYCLE PEDESTRIAN COMMISSION

2 available seats (residency requirement for all five members)

	Time	Name	Candidates Other Choice	Notes:
1	7:30 PM	Mathew Widmann	None	
2	7:35 PM	Sundar Narayanan	Planning	
3	7:40 PM	Luciano Saccani-Vidya Murthy	None Library	
4	7:45 PM	Sophia Chan	None	
5	7:50 PM	Kiet Nguyen	Planning	
6	7:55 PM	Gary Newman	None	
7	8:00 PM	Eric Crouch	Planning	
8	8:05 PM	Christian Lei	None	
9	8:10 PM	John Lin	None	
10	8:15 PM	Deepa Mahendraker	Planning	
11	8:20 PM	Matthew Hurley	Housing	
12	8:25 PM	Roger Chen	Housing	
13	8:30 PM	Maanya Condamoor	Housing	
14	8:35 PM	Himani Singh	Library	
15	8:40 PM	Jack Carter	Planning	
16	8:45 PM	Sheela Sreekanth	Library	
17	8:50 PM	Sreekanth Bhaskar	Library	
18	8:55 PM	Ilango Ganga	None	Incumbent
	9:00 PM	10 minute break followed by debrief and voting		
		Vote for 2 full terms ending 1/30/25 and any alternates		

AUDIT COMMITTEE

1 available seat (no residency requirement for at large members)

	Time	Name	Candidates Other Choice	Notes:
1	9:30 PM	Laura Hammer	None	
2	9:35 PM	Khyati Upadhyay	None	
3	9:40 PM	Vidya Murthy	Library	

COMMISSION INTERVIEW SCHEDULE

CC 01-25-21
9 of 29

4	9:45 PM	Yan (Sophie) Song	None	
5	9:50 PM	Tania Lu	None	
6	9:55 PM	Frances Hu	Planning	
7	10:00 PM	Dana Li	None	
8	10:05 PM	Xiuqing (Winona) Chen	Library	
	10:10 PM	10-min break		
		Vote for 1 full term ending 1/30/25 and any alternates		

RESOLUTION NO. 03-203

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CUPERTINO ESTABLISHING A POLICY EMBRACING THE CITY'S DEMOGRAPHIC DIVERSITY (ADVISORY COMMISSIONS AND COMMITTEES)

WHEREAS, the City intends to provide efficient, effective and equitable governmental services to all of Cupertino, and

WHEREAS, respect for all cultures, and other demographic differences is the foundation of Cupertino's future, and

WHEREAS Cupertino's residents are its most important resource, their cultural and economic diversity provides the living fabric that binds Cupertino together, and

WHEREAS, the involvement and commitment of the entire Cupertino community produces a better quality of life with residents and city government working in partnership, and

WHEREAS, it is vital in maintaining a high performing, productive city government in which each resident and each city employee is valued for his or her unique gifts and talents, that the city capitalize on the innovation inherent within the community and within city government, and

WHEREAS, the City of Cupertino recognize that diversity includes culture, gender, age and other important demographic differences within the City and that valuing each diversity is fundamental in the way the City provides services to its residents, and

WHEREAS, the City believes that diverse city commissions and committees provide advantages offered by a variety of diverse perspectives and in increasing the City's ability to serve its diverse population.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

I. Commissions and Committees

- A. To foster comprehensive representation within advisory commissions and committees, it would be advantageous for new members to represent the community by such factors as culture, gender, age, and location of residency within the city.
- B. In the conduct of their business, commission and committee members shall pursue the benefit of a variety of perspectives in making decisions.
- C. Commissions and committees increase the city's potential, effectiveness and creativity as an organization by offering a wide range of approaches and perspectives to addressing issues and solving problems.

II. Other means of communicating this policy to the general public

The City of Cupertino's embracing of diversity will also be communicated and reflected through such means as festivals and events, recreation and education programs, public art, city publications and media programming.

III. Dissemination and enforcement of this policy

This policy shall be incorporated into the following:

- 1) All notices seeking commission and committee applications;
- 2) Shall be adopted by the City Manager as an administrative procedure, who shall be responsible for the implementation of this policy. From time to time, the City Manager will report the status of such implementation to the City Council;
- 3) Shall be posted at both the City Clerk's Office and at the City's Department of Human Resources.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 3rd day of November 2003, by the following vote:

<u>Vote</u>	<u>Members of the City Council</u>
AYES:	Chang, James, Lowenthal, Kwok, Sandoval
NOES:	None
ABSENT:	None
ABSTAIN:	None

ATTEST:

/s/ Kimberly Smith

City Clerk

APPROVED:

/s/ Michael Chang

Mayor, City of Cupertino

RESOLUTION NO. 16-137

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CUPERTINO RESCINDING RESOLUTION NO. 10-048 AND AMENDING THE RESOLUTION ESTABLISHING RULES GOVERNING RECRUITMENT, ATTENDANCE, APPOINTMENTS, AND VACANCIES ON CITY ADVISORY BODIES TO ADD DESIGNATED ALTERNATES TO THE INTERVIEWS AND APPOINTMENTS PROCESS

WHEREAS, the City of Cupertino wishes to establish uniform terms and conditions of office for advisory commissions; and

WHEREAS, there are within the City of Cupertino many citizens with talent, expertise and experience who wish to serve the community; and

WHEREAS, the City Council believes it is important to provide these citizens the opportunity to contribute to their community;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cupertino rescinds Resolution No. 10-048 and establishes the following rules governing recruitment, appointment and reappointment to City of Cupertino Advisory bodies.

A. RECRUITMENT

1. Two months before regular terms expire, or immediately following receipt of a resignation, the City Clerk distributes the vacancy notice as follows:
 - The Cupertino Scene
 - The Cupertino Courier
 - The World Journal
 - The Cupertino City Channel
 - City Hall bulletin board
 - The City Clerk's Office
 - The Cupertino Library
 - The Cupertino Chamber of Commerce
 - Cupertino City Web site
 - Other organizations as appropriate with respect to the openings
 - All persons with applications on file for that particular commission

Resolution No. 16-137

Page 2

2. Two months before regular terms expire, the City Clerk's Office also mails the vacancy notice to the following individuals:
 - Students and graduates of Cupertino Emergency Response Training
 - Students or graduates of Leadership Cupertino
 - Neighborhood Block Leaders
 - Individuals who have signed up for notification at the Cupertino Town Hall meetings.
3. All vacancy notices and posting shall be done in accordance with the provisions of the Maddy Act, California Government Code 54970. Specifically, vacancy notices shall be posted for a minimum of 10 days.
4. Applications will be retained for a maximum of one year after Council review. After that time, applicants shall submit a new application if they wish to remain on the list for consideration.
5. Those persons with applications on file within one year of Council review are advised of the vacancy by the City Clerk and may activate that application. –Upon receipt of the vacancy notice, the applicant must contact the City Clerk's Office and ask that the application be reactivated.
6. An applicant may file for a maximum of two commissions at any one application period.
7. A member of an advisory body, having completed two consecutive terms, must wait two years after the term would have normally ended before being eligible to apply for the same commission or committee.
8. Application forms will be available in the City Clerk's Office and will be mailed upon request with information about the opening(s). Application forms will also be available on the City's Web site.
9. No application shall be accepted after the deadline.
10. When the final deadline has passed, the City Clerk's Office will mail applicants the date, time and location of the interviews along with sample questions to consider.

11. The City Clerk's Office will copy the applicants' written material for Council members. The written material will also be available for public review in the City Clerk's Office.
12. An applicant who is unable to attend the interview may submit a 5-minute video presentation in advance of the interview meeting. The tape will be reviewed at the meeting. The video will be made by City staff at the applicant's request upon the approval of the City Clerk. The City will fund these costs.

B. INTERVIEWS AND APPOINTMENTS

1. When Council meets to conduct interviews, it is a public meeting subject to the Brown Act and therefore open to the public. The candidates will be asked by the City Clerk (either in person or by written instructions left in the waiting area) to remain seated in the waiting area until they are called in for the interview. Candidates will also be asked to return to the waiting area until the announcement of the vote, or to go home and contact the City Clerk's Office the next day regarding the results. However, all applicants and members of the public have the option of remaining in the room for any or all of the meeting.
2. The order in which interviews are scheduled to take place will be determined by a drawing of names. The City Clerk will do this in advance.
3. Interviews are informal and usually last 5-8 minutes. Council members are looking for:
 - Familiarity with the subject
 - Decision-making ability
 - Commitment to the position for which they have applied
4. Appointments will be made following a vote in public. Ballots will be distributed, and Council members will vote and sign the ballots. The City Clerk will announce the votes.

5. The City Council may appoint alternates to serve on boards, commissions and committees in the event of a vacancy. Such alternates may attend and participate in meetings of the board, commission, or committee but shall not vote in such meetings until such time as a vacancy has occurred and the alternate has filled such vacancy. If the City Council appoints more than one alternate for a particular board, commission or committee, the City Council shall designate the alternates as first alternate, second alternate and so on such that immediately upon a vacancy occurring in a board, commission, or committee, the first alternate shall fill such vacancy without the need for further City Council action.

C. UNSCHEDULED VACANCIES AND ATTENDANCE

1. If a vacancy occurs for an unexpired term and interviews for appointment to that advisory body have been conducted within the previous ninety days, the unexpired term may be filled from those applications following the required posting of the vacancy.
2. The notice of unscheduled vacancy shall be posted no earlier than 20 days before nor later than 20 days after the vacancy occurs, and at least 10 working days before appointment. The notice of unscheduled vacancy must be posted in the Office of the City Clerk, at the City Hall bulletin board, at the Cupertino Library, and in other places designated by the City Clerk.
3. A member shall be considered removed from an advisory body under the following conditions.
 - A member misses more than three consecutive meetings
 - A member misses more than 25% of the advisory body's meetings in a calendar year
4. It is the responsibility of the advisory body's staff liaison to notify the City Clerk of a member's attendance record to allow sufficient time to send a warning notice if the member has missed three consecutive meetings or 25% of the meetings, and to send a termination notice if the member has missed more three consecutive meetings or more than 25% of the meetings in a calendar year.

5. A member who has been removed from an advisory body for inadequate attendance may request a waiver of this provision by submitting a letter to the City Council setting forth the reason for the absences and confirming future availability.

D. GENERAL PROVISIONS

1. Term limit restrictions listed in this resolution do not apply to temporary appointments for unexpired terms.
2. All provisions of this resolution shall apply unless otherwise decided by the City Council on a case-by-case basis.
3. In the event that any provision of this resolution conflicts with the provisions of any other ordinance or resolution governing a particular advisory body, the provisions governing that advisory body shall prevail.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 20th day of December, 2016, by the following vote:

<u>Vote</u>	<u>Members of the City Council</u>
-------------	------------------------------------

AYES:	Vaidhyanathan, Chang, Scharf, Sinks
-------	-------------------------------------

NOES:	None
-------	------

ABSENT:	Paul
---------	------

ABSTAIN:	None
----------	------

ATTEST:

APPROVED:

/s/ Grace Schmidt

/s/ Savita Vaidhyanathan

Grace Schmidt, City Clerk

Savita Vaidhyanathan, Mayor,
City of Cupertino

QUESTIONS FOR PLANNING COMMISSION APPLICANTS

1. What is your vision for Cupertino over the next ten years?
2. Where and what type of growth should be encouraged? Discouraged?
3. What portions of the General Plan do you strongly support?
4. What are your views on affordable housing? Where should it be and what sacrifices should be made?
5. How do you view the role of the Planning Commission? If the Council sets a policy that you do not agree with, would you support it?
6. Please describe your understanding of the planning function in local government.
7. Should the planning process in Cupertino be proactive? That is, establish policy based on public objectives or be reactive and merely accommodate present and future economic trends with the least disruption to private objectives?
8. Planning Commission decisions rarely involve a black and white issue. There are several shades of gray in making land use decisions. Would you be willing to suppress your personal land use philosophy and design preferences in order to reach consensus, or would you prefer to press on with your personal convictions because compromise may result in mediocrity?
9. Please describe, as concisely as possible, your basic philosophical position regarding past, present and future growth within the City of Cupertino.

10. Describe your plan reading skills.
11. If you could accomplish one thing next year on this commission, what would it be?

The Planning Commission is subject to the Political Reform Act and members are required to submit Statements of Economic Interest upon appointment and annually thereafter.

Applications are available in the City Clerk's Office 408-777-3223.

QUESTIONS FOR LIBRARY COMMISSION APPLICANTS

1. How do you and/or your family use the services provided by the Cupertino Library?
2. Have you attended any Library Commission or other City meetings during the past year?
3. What qualities do you possess which make you the right candidate for this commission?
4. What do you see as the role of the library in Cupertino -- how would you improve or change the current operation?
5. What new ideas or creative approaches for improving library services in Cupertino can you bring to the commission?
6. What is your vision for the library over the next ten years?
7. If you could accomplish one thing next year on this commission, what would it be?

The Library Commission is subject to the Political Reform Act and members are required to submit Statements of Economic Interest upon appointment and annually thereafter.

Applications are available in the City Clerk's Office 408-777-3223.

QUESTIONS FOR FINE ARTS COMMISSION APPLICANTS

1. What is your philosophy regarding use of public funds for the arts?
2. Have you ever served on a board or commission, or attended any of Cupertino's advisory committee meetings?
3. What do you see as the role of public art?
4. Have you ever been active in arts advocacy? If so, in what respect?
5. What kind of art would you like to see in the City? Where?
6. If you could accomplish one thing next year on this commission, what would it be?

The Fine Arts Commission is subject to the Political Reform Act and members are required to submit Statements of Economic Interest upon appointment and annually thereafter.

Applications are available in the City Clerk's Office 408-777-3223.

2020 COMMISSION ATTENDANCE REPORT

SP = present/A = absent for a special meeting. Special meeting attendance does not count towards regular meeting attendance Absence Percentage.

Audit Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Darcy Paul	X	P	X	P	X	X	P	X	X	P	X	X	0	4	0%
Eno Schmidt	X	P	X	P	X	X	P	X	X	P	X	X	0	4	0%
Daisy Liang	X	P	X	A1	X	X	A2	X	X	P	X	X	2	4	50%
Angela Chen		P	X	P	X	X	P	X	X	P	X	X	0	4	0%
Steven Scharf	X	A1	X	P	X	X	P	X	X	A2	X	X	2	4	50%

Meet quarterly on the 3rd Tuesday of the selected month at 4:00 p.m. Conf. Rm. A. Staff Liaison is Zach Korach
On 1/27/20, Chen appointed to full term ending 1/30/24 and Liang reappointed to full term ending 1/30/24.
Liang issued absence warning letter 7/30/20

Bicycle Pedestrian Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Erik Lindskog	P	P	X	P	P	P	P	P	P	P	P	P	0	12	0%
Jennifer Shearin	P	A1	X	P	P								1	12	8%
Ilango Ganga	P	P	X	P	P	P	P	P	P	P	P	P	0	12	0%
Muni Mahdhdipatla	P	P	X	P	P	P	P	P	P	P	P	P	0	12	0%
Gerhard Eschelbeck	P	P	X	P	P	P	P	P	P	P	P	P	0	12	0%

Meet the 3rd Wednesday of the month at 7:00 pm in Conf. Rm. C. Staff Liaison is David Stillman.
Shearin resigned 6/8/20

Fine Arts Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Diana Matley	SP, P	X	X	X	X	SP, SP	P	X	P	X	SP, P	X	0	6	0%
Janki Choksi	SP, P	X	X	X	X	SP, SP	P	X	P	X	SP, P	X	0	6	0%
Sudha Kasamsetty	SP, A1	X	X	X	X	SP, SP	P	X	A2	X	SP, P	X	2	6	33%
Rajeswari Mahalingam	A, P	X	X	X	X	SP, SP	P	X	P	X	SP, P	X	0	6	0%
Sonia Dhami	SP, P	X	X	X	X	SP, SP	P	X	P	X	A, A1	X	0	6	0%

Meet 4th Monday of odd-numbered months. 7:00 pm Conf Rm. C. Staff Liaison is Kelsey Hayes (as of July 2020).
Kasamsetty issued absence warning letter 9/30/20.

Housing Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Connie Cunningham	P	P	P	X	P	X	X	P	X, A	P	X	X	0	12	0%
Sue Bose (Business Representative)	T1	P	P	X	P	X	X	P	X, SP	P	X	X	0	12	0%

Tessa Parish	P	P	P	X	P	X	X	P	X, SP	P	X	X	0	12	0%
Sanjiv Kapil	P	P	P	X	P	X	X	P	X, SP	P	X		0	12	0%
Siva Gadikota	T1	P	P	X	A1	X	X	P	X, SP	P	X	X	1	12	8%

Meet 2nd Thursday 9:00 am Conf. Rm. C. Staff Liaison is Kerri Huesler

On 1/28/20, Parish appointed to full term 1/30/24; Kapil appointed to partial term ending 1/30/21 (doesn't count as full term); Gandikota appointed partial term ending 1/30/22 (counts as full term).

Kapil resigned 12/17/20

Library Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Christie Wang	X, A	P	P	X	P	P	A1	P	P	P	P	P	0	12	0%
Jia Wo	X, SP	A1	P	X	P	P	P	P	P	P	P	P	1	12	8%
Qin Pan	X, SP	P	P	X	P	P	P	P	P	P	P	P	0	12	0%
Liana Crabtree	X, SP	P	P	X	P	P	P	P	P	P	P	P	0	12	0%
Rahul Vasanth	X, SP	P	P	X	P	P	P	P	P	P	P	A1	1	12	8%

Meets 2nd Wednesday (staff at odd numbered months only) 7:00 pm Meeting Rm. 100. Staff Liaison is Joanne Magrini.

Parks & Recreation Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Gopal Kumarappan	X, SP	SP, X	P	X	X, SP	P	P	P	P	P	P, SP	X, SP	0	12	0%
Xiangchen Xu	X, SP	A, X	P	X	X, SP	P	P	P	P	P	P, SP	X, SP	0	12	0%
Sashi Begur		SP, X	P	X	X, SP	P	P	P	P	P	P, SP	X, A	0	12	0%
Carol Stanek	X, SP	SP, X	P	X	X, SP	P	P	P	P	P	P, SP	X, SP	0	12	0%
Neesha Tambe	X, SP	SP, X	P	X	X, SP	P	P	P	P	P	P, SP	X, SP	0	12	0%

Meet 1st Thursday 7:00 pm Community Hall. Staff Liaison is Joanne Magrini.

On 1/27/20, Begur appointed to full term ending 1/30/24.

Public Safety Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Lakshminarasimha Ankireddipally		T1	P	X	P	P	P	P	P	P	X	P	0	12	0%
Hymanand Nellore	P	A1	P	X	P	P	A2	P	P	A3	X	P	3	12	25%
Eric Shan		P	P	X	P	P	P	P	P	P	X	P	0	12	0%
Yvonne Chao	P	P	P	X	P	P	P	P	A1	P	X	P	1	12	8%
Tiffany Wang		P	P	X	P	P	P	P	P	P	X	P	0	12	0%

Meets 2nd Thursday of the month at 6:00 pm in Conf. Rm. A. Staff Liaison (Jan-May: Captain Rich Urena, June-present: Tom Chin)

On 1/27/20, Ankireddipally, Wang, and Shan appointed to full terms ending 1/30/24.

Nellore issued absence warning letter 11/24/20

Sustainability Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Anna Weber (Educational Representative)	SP	A	X	X	SP	P	SP	X	X	P	SP	P	0	4	0%
Ram Mohan		SP	X	X	SP	P	SP	X	X	P	A	P	0	4	0%
Gary Latshaw	SP	SP	X	X	SP	P	A	X	X	P	SP	P	0	4	0%
Meera Ramanathan	SP	SP	X	X	SP	A1	SP	X	X	P	SP	P	1	4	25%
Vignesh Swaminathan (Business Representative)	A	SP	X	X	SP	P	SP	X	X	T1	SP	P	0	4	0%

Meet quarterly at 4 p.m. on the 3rd Thursday of the month, every 3 months Conf. Rm. A. Staff liaison is Gilee Corral

On 1/28/20, Mohan appointed to partial term ending 1/30/22 (does not count as first term); Swaminathan, Weber, and Ramanathan reappointed to full terms ending 1/30/24

TICC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Eliza Du		P	A1	X	P	X, X, SP	P	P	P	P	P	SP	1	12	8%
Naidu Bollineni	SP	P	P	X	P	X, X, SP	P	P	P	P	P	SP	0	12	0%
Rajaram Soundararajan	SP	P	P	X	P	X, X, SP	P	P	P	P	P	SP	0	12	0%
Prabir Mohanty	SP	P	P	X	P	X, X, SP	P	P	P	P	P	SP	0	12	0%
Mukesh Garg	SP	P	P	X	P	X, X, SP	P	P	P	P	P	SP	0	12	0%

Meet 1st Wednesday of month 7:00 pm Conf. Rm. A. Staff Liaison is Bill Mitchell

On 1/28/20, Soundararajan reappointed to full term ending 1/30/24, Du appointed to full term ending 1/30/24.

Planning Commission	Jan	Jan	Feb	Feb	Mar	Mar	Apr	Apr	Ma	Ma	Ju	Ju	Ju	Ju	Jul	Jul	Aug	Aug	Sep	Sep	Oct	Oct	Nov	Nov	Dec	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Ray Wang	A1	P	A2	P	P	X	P	X	P	X	X	SP	P	P	P	P	P	P	X	P	P	P	P	X	P	X	2	23	9%
David Fung	P	P	P	P	P	X	P	X	P	X	X	SP	P	P	A1	P	P	X	P	P	P	P	P	X	P	X	1	23	4%
Kitty Moore	P	P	P	P	P	X	P	X	P	X	X	SP	P	P	P	P	P	X	P	P	P	P	P	X		X	0	23	0%
Vikram Saxena	P	P	P	P	P	X	P	X	P	X	X	SP	P	P	P	P	P	X	A1	P	P	P	P	X	P	X	1	23	4%
Takahashi, Alan	P	P	P	P	A1	X	P	X	P	X	X	SP	A2	P	P	P	P	X	P	P	P	P	P	X	P	X	2	23	9%

Meet twice monthly, 2nd & 4th Tuesday, 6:45 p.m., Community Hall Council Chamber. Staff Liaison is Ben Fu.
Moore resigned 12/2/20

Commission attendance requirements were established by Council resolution. A commissioner shall be considered removed from an advisory body under the following conditions:

1. The commissioner misses more than 25% of the scheduled meetings in a calendar year
2. The commissioner misses more than 3 scheduled consecutive meetings

It is the staff liaison's responsibility to notify the City Clerk promptly so a written warning can be issued before either of these events occur, or a termination notice if necessary. Please note, there are no exceptions, and there are no "excused absences."

Please update your commission's attendance roster immediately after each meeting, or at the end of each month, whichever comes first.

SAMPLE ATTENDANCE REPORT

A = absence for a special meeting and does not count toward regular meeting absence percentage
A1 = first absence, A2 = second absence, A3 = third absence, A4 = fourth absence
NQ = no quorum (also note commissioners absent and present: i.e. NQA1, NQP)
P = present
SP = special meeting present
T1 = first tardy, T2 = second tardy, T3 = third tardy, T4 = fourth T5
X = no meeting scheduled or meeting cancelled in advance

Commission Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meetings Absences	Regular Meetings Scheduled	Absence Percentage %
Austin, Ann	P	A1	P	A2	A3	P	P	X	P				3	12	25%
Brown, Brad	P	P	P	P	P	P	P	X	P				0	12	0%
Cooper, Carol	P	P	P	P	P	P	P	X	P				0	12	0%
Denton, Dennis	P	P	A1	P	P	P	P	X	P				1	12	8%
Evans, Eric	P	P	P	P	P	P	P	X	P				0	12	0%

Clerk was asked to send warning letter to Ann Austin on May 23

Eric Evans was appointed to the commission in February

This sample was filled out as of the end of September, and represents a group that meets 12 times a year. Ann Austin was absent 3 times, and then the liaison notified the Clerk to issue a warning letter.

CURRENT COMMISSION LIST

Planning Commission	
Alan Takahashi	Second term expires: 1/30/21
David Fung	First term expires: 1/30/21
R "Ray" Wang	Partial term expires: 1/30/21
Vikram Saxena	First term expires: 1/30/23
Sanjiv Kapil	First term expires: 1/30/23

Library Commission	
Liana Crabtree	First term expires: 1/30/21
Amanda Wo	First term expires: 1/30/21
Christie Wang	First term expires: 1/30/21
Qin Pan	First term expires: 1/30/23
Rahul Vasanth	First term expires: 1/30/23

Fine Arts Commission	
Rajeswari Mahalingam	Second term expires: 1/30/21
Sonia Dhami	Partial term expires: 1/30/21
Diana Matley	Second term expires: 1/30/22
Sudha Kasamsetty	First term expires: 1/30/23
Janki Chokshi	Second term expires: 1/30/23

Housing Commission	
Sue Bose	Business Representative, Second term expires: 1/30/24
Siva Gadikota	First term expires: 1/30/22
Connie Cunningham	First term expires: 1/30/23
Tessa Parish	First term expires: 1/30/24
Vacant	Full term expires: 1/30/25

Bicycle Pedestrian Commission	
Ilango Ganga	Partial term expires: 1/30/21
Erik Lindskog	Second term expires: 1/30/23
Gerhard Eschelbeck	Second term expires: 1/30/23
Muni Madhhipatla	First term expires: 1/30/23
Vacant	Full term expires: 1/30/25

Audit Committee	
Liang Chao	Vice Mayor
Kitty Moore	Councilmember
Eno Schmidt	Second term expires: 1/30/21
Daisy Liang	First term expires: 1/30/24
Angela Chen	First term expires: 1/30/24