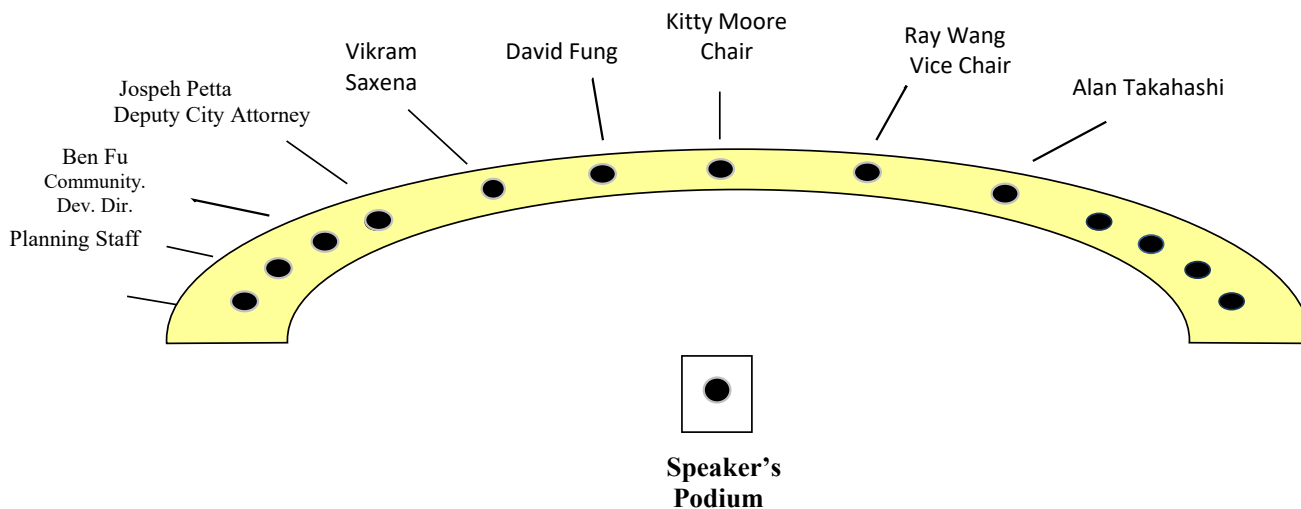




## AGENDA OF THE PLANNING COMMISSION

Tuesday, February 25, 2020

6:45 p.m.



**SERVICES AGENCY TELEPHONE NUMBERS:**

City of Cupertino General Information (City Hall)		(408) 777-3200 or (408) 777-CITY
Fire (Emergency)	Santa Clara County Fire Dept.	911
Garbage	Recology	(408) 725-4020
Parks & Recreation	Quinlan Comm. Center	(408) 777-3120
Police (Emergency)	Santa Clara County Sheriff	911
Public Health	Santa Clara County Public Health	(408) 732-3720
Sanitary Sewers	Cupertino Sanitary District	(408) 253-7071
Water	San Jose Water	(408) 279-7900
	California Water	(650) 917-0152

**TELEVISED MEETINGS:**

City Council and Planning Commission meetings are televised on Comcast Cable, Cupertino Channel 26 and AT&T U-Verse Channel 99. The broadcast schedule is:

Tuesdays	(live)	6:45 P.M.
Thursdays	(replay)	6:30 P.M.
Saturdays	(replay)	9:00 A.M.
Fridays	(replay)	3:30 P.M.

Meetings can also be viewed at any time online, [www.cupertino.org](http://www.cupertino.org) (click Watch Meetings). Dates and times are subject to change. Please confirm meeting schedule with the city clerk's office, 777-3223. Copies of the City Channel program schedule are available in the city hall lobby and on the City's website.

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next Planning Commission meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, Planning Commission meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use*

**CUPERTINO COMMUNITY HALL, COUNCIL CHAMBERS, 10350 TORRE AVENUE, CUPERTINO, CA 95014  
408-777-3308 (Comm. Dev.) ~ Website: [www.cupertino.org](http://www.cupertino.org)**

## THE CITY PLANNING COMMISSION

In November 1955, the City Council officially established a five member City Planning Commission. The Commissioners are appointed by the City Council for a term of four years. Each member must be a Cupertino resident and a qualified voter. Officers, consisting of a Chairperson and a Vice-Chairperson, are selected by the Commission for one-year terms.

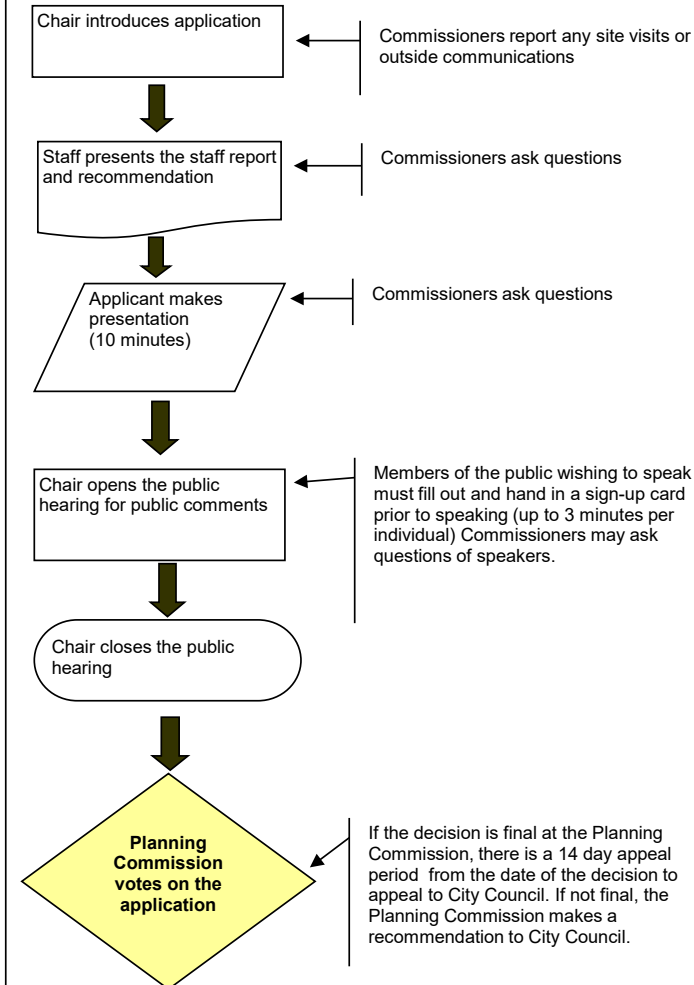
## SCOPE & FUNCTIONS OF THE PLANNING COMMISSION

The Commission is primarily an advisory body to the City Council concerning land-use matters. Primary functions of the Commission are to develop and maintain a general plan and specific plans, hold hearings on all zoning matters and report its recommendations in writing to the City Council. In some cases, the Commission is the final decision making body unless the decision is appealed to the City Council.

## CONDUCT OF BUSINESS

The Chairperson is the presiding officer of the Commission. Any member of the public may speak on any item on the agenda. All statements and questions must be addressed to the Chairperson. Planning Commission hearings serve as a venue for the discussion of sometimes divergent ideas. Please respect the opinions of others and refrain from outward expressions of emotions such as cheering or clapping. Such behavior delays the meeting and may intimidate the applicant or other persons wishing to express alternate views. Loud, unruly outbursts will result in removal from the meeting. The proceedings of the meeting are recorded on audiotape and videotape; therefore, members of the audience who address the Commission must come to the lectern/microphone and identify themselves.

## PROCEDURE FLOWCHART FOR PUBLIC HEARING ITEMS:



## PUBLIC HEARINGS

The commission is required by law to hold public hearings on certain matters prior to making its recommendation to the City Council. Notice to interested parties is given by legal advertisement in the local newspaper of general circulation at least ten (10) days preceding the hearing date. Applications requiring public hearings are change of zoning, variances, use permits, and tentative maps.

## COMMUNITY DEVELOPMENT (PLANNING) DEPARTMENT

This department is composed of trained city planners who advise the Commission concerning land-use decisions. As a functioning department of city government, the Community Development staff provides information and guidance to various interested parties relative to city policies and regulations involving the use of property, as well as coordinating with other agencies, such as the fire district, school districts, city engineering, etc.

## COMMISSION MEETINGS

The Planning Commission regularly meets the second and fourth Tuesdays of each month. These meetings are held in the council chambers of the Cupertino Community Hall.

## AGENDAS, MINUTES, AND PACKETS ON THE WEB

Agendas, minutes, and packets for current and prior City Council and Planning Commission meetings are available at [www.cupertino.org](http://www.cupertino.org) (click Agendas & Minutes).

## REPORT TO THE CITY COUNCIL

Most actions taken by the Planning Commission are recommendations to the City Council and are automatically forwarded to the City Clerk for placement on the Council agenda.

## APPEALS

In the event an action taken by the Planning Commission is deemed objectionable, the matter may be officially appealed to the City Council in writing within fourteen (14) days of the date of the Commission's decision. Said appeal is filed with the City Clerk (Ordinance 632).

**IMPORTANT NOTICE:** Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.



# CITY OF CUPERTINO

## AGENDA

### PLANNING COMMISSION

10350 Torre Avenue, Council Chamber

Tuesday, February 25, 2020

6:45 PM

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: Draft Minutes of February 11, 2020  
Recommended Action: approve or modify the Draft Minutes of February 11, 2020  
[Draft Minutes of February 11, 2020](#)

#### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

#### WRITTEN COMMUNICATIONS

#### CONSENT CALENDAR

*Unless there are separate discussions and/or actions requested by council, staff or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.*

#### PUBLIC HEARINGS

#### OLD BUSINESS

#### NEW BUSINESS

2. Subject: Department of Housing and Community Development (HCD) Annual Housing Element Progress Report (APR) as specified by HCD (per Gov. Code § 65400(a)).  
Recommended Action: 1) Accept the Department of Housing and Community Development (HCD) Annual Housing Element Progress Report (APR) which must be submitted using the forms and tables specified by HCD (per Gov. Code § 65400(a))  
[Staff Report](#)  
[1 - 2019 HCD Annual Housing Element Progress Report](#)

**STAFF AND COMMISSION REPORTS****ADJOURNMENT**

*If you challenge the action of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this agenda, or in written correspondence delivered to the City of Cupertino at, or prior to, the public hearing. In the event an action taken by the Planning Commission is deemed objectionable, the matter may be officially appealed to the City Council in writing within fourteen (14) days of the date of the Commission's decision. Said appeal is filed with the City Clerk (Ordinance 632).*

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next Planning Commission meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, Planning Commission meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.*

*Any writings or documents provided to a majority of the Planning Commission after publication of the packet will be made available for public inspection in the Community Development Department located at City Hall, 10300 Torre Avenue, during normal business hours and in Planning packet archives linked from the agenda/minutes page on the Cupertino web site.*

**IMPORTANT NOTICE:** *Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.*

*Members of the public are entitled to address the Planning Commission concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the Planning Commission on any issue that is on this agenda, please complete a speaker request card located in front of the Commission, and deliver it to the City Staff prior to discussion of the item. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Planning Commission on any other item not on the agenda, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.*

*For questions on any items in the agenda, or for documents related to any of the items on the agenda, contact the Planning Department at (408) 777 3308 or [planning@cupertino.org](mailto:planning@cupertino.org).*