

CITY OF CUPERTINO

AGENDA

SUSTAINABILITY COMMISSION

Environmental Education Center, 22221 McClellan Road Thursday, June 20, 2019 4:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

1.

Draft Minutes 5.16.2019 Meeting

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda

WRITTEN COMMUNICATIONS

2.

SC 6-20-19 Written Communications

OLD BUSINESS

3. Subject: Staff update on Buy Clean California Act policy development and Bay Area low carbon concrete codes initiatives

NEW BUSINESS

- 4. Subject: Discuss Green New Deal legislative efforts on the federal and state level and consider making a recommendation to the City Council to sign a resolution in support of H.R. 109 (Representative Ocasio-Cortez) and S. Res. 59 (Senator Markey) and AB 1276 (Assemblymember Bonta) <u>Item 4-1 Written Communications</u>
- 5. Subject: Staff overview of Climate Action Plan metrics
- 6. Subject: Sustainability Speaker Series planning
- 7. Subject: Discuss and select agenda topics for upcoming Sustainability Commission meetings

STAFF AND COMMISSION REPORTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal 2.08.100 written Code communications sent to the Cupertino City Council. Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.

CITY OF CUPERTINO SUSTAINABILITY COMMISSION

Environmental Education Center, 22221 McClellan Road

Thursday, May 16, 2019 4:00 p.m.

MINUTES

PLEDGE OF ALLEGIANCE

ROLL CALL

<u>Commissioners Present</u>: Anna Weber, Gary Latshaw, Vignesh Swaminathan, Meera Ramanathan, Angela Chen (arrived @ 4:07 p.m.). Absent: None.

<u>Staff:</u> Misty Mersich, Sustainability Manager; Roger Lee, Acting Public Works Director; Cheri Donnelly, Environmental Programs Manager; Gilee Corral, Sustainability Program Coordinator

<u>Guests:</u> Bruce Karney; Mukta Ubale, Cupertino High School Environmental Club; other members of the public

1. APPROVAL OF MINUTES

Draft minutes of March 21, 2019 meeting were reviewed. Commissioner Swaminathan moved and Commissioner Ramanathan seconded to approve the minutes. The motion carried unanimously.

POSTPONEMENTS

None.

ORAL COMMUNICATIONS

Bruce Karney talked about his desire for the City to switch to annual greenhouse gas (GHG) inventories and for the Commission to recommend to City Council to switch to an emissions per capita target -- distributed a handout on the City of San Jose's 2017 GHG inventory.

Mukta Ubale on behalf of the Cupertino High School Environmental Club talked about their desire for the City's GHG goals to be more ambitious, for the City to adopt a resolution to support the Green New Deal, and for the City to adopt a goal for zero GHG emissions by 2030.

The Commission agreed to add the New Green Deal discussion topic to the agenda for the June 20th Sustainability Commission meeting.

Chair Weber reordered the agenda items to place a partial Staff Update before Written Communications.

STAFF UPDATE

Acting Public Works Director Roger Lee updated the Commission on several items, including: the McClellan west parking lot project is 75% complete; a resolution will go before Council in June to study the possibilities of working with the Sunnyvale SMaRT station. He acknowledged Sustainability Manager Misty Mersich's contribution to the City, thanked her for all her work with Public Works, and wished her well in her next step.

WRITTEN COMMUNICATIONS

Chair Weber distributed an email sent by a student to the Commission.

OLD BUSINESS

2. Subject: 2019/2020 Work Program and Council Presentation

Misty Mersich reviewed the draft Sustainability Commission Work Program with the Commission and updated it with agreed changes. At the June 18th City Council meeting, the Commission's Work Program will be on the agenda for approval and the Commission will present its FY 2018/19 accomplishments. Commissioner Latshaw will give the presentation and Chair Weber and Commissioner Ramanathan will attend the meeting in support.

Commissioner Latshaw moved and Commissioner Chen seconded to approve the Sustainability Commission Work Program as amended. The motion carried unanimously.

3. Subject: Clean Water & Storm Protection Initiative / Proposed Fee Update

The Commission received an update on the Clean Water & Storm Protection Initiative / Proposed Fee from Environmental Programs Manager Cheri Donnelly. This item will be discussed at the May 7th Council meeting. Cupertino property owners will receive a ballot to vote on the additional fee; ballots will be mailed on the 20th and completed ballots must be received back to City July 5th at 5:00 p.m. Donnelly answered Commissioners's questions on the process and asked them to forward any further questions to <u>environmental@cupertino.org</u>.

NEW BUSINESS

None.

STAFF AND COMMISSION REPORTS

Commission updates:

Commissioner Latshaw gave an update on planning for the Sustainability Speaker Series. Staff will contact Bea Johnson to ask her availability for speaking this fiscal year. Commissioner Latshaw will also contact Hal Harvey to gauge his interest in speaking. The Commission will discuss the Speaker Series at the next Commission meeting.

Chair Weber reviewed items discussed at a recent Mayor's Meeting, including:

- Mayor Scharf expressed interest in the straw ban / plastic reduction. Staff will provide information on the City's current activities on this topic to Chair Weber.
- Paperless City meetings & Council meetings.
- Raising awareness in the community on reducing emissions. Staff will arrange for the Public Information Officer to meet with the Commission to discuss outreach.

The Commissioners thanked Misty Mersich for her service to the City.

Staff updates:

- The Sustainability Division will be running with one staff member until the new Sustainability Manager is hired; capacity will be very limited.
- Staff is working to engage a consultant for a GHG inventory update.
- The City is a finalist in a grant application to Silicon Valley Clean Energy to support an electric vehicle charging station project at the Sports Center.
- City Council adopted a Buy Clean resolution. Buy Clean update on the next Commission meeting agenda.
- Donnelly distributed a handout on a solar panel disposal presentation from Lee-Tan that was presented at a recent Technical Advisory Committee for the Waste Reduction and Recycling Commission.

ADJOURNMENT- 6:03 p.m.

06/20/19 7 of 17

Gilee Corral

 From:
 Emily Fan

 Sent:
 Monday, June 10, 2019 8:14 PM

 To:
 Gilee Corral; City of Cupertino Sustainability Commission

 Cc:
 Re: 6/20 Meeting

 Subject:
 Re: 6/20 Meeting

 Attachments:
 ATT00001.htm; Cupertino_GND_Endorsement_Resolution-6_5_2019.pdf; Climate Emergency Declaration - Amendments.docx;

Hi Ms. Corral,

I was wondering if you received my email a couple of days ago about adding the Fossil Fuel Divestment Resolution, Amendments to the Climate Emergency Declaration, and the Green New Deal Endorsement Resolution (attached below) to the agenda, preferably as 3 separate agenda items, to the next meeting on 6/20. Is it possible that these items be added to the agenda of the next Sustainability Commission Meeting?

Cupertino_Fossil_Fuel_Divestment_Resolution-6_5_2019.pdf

See you at the next Sustainability Commission meeting and thank you so much for supporting our efforts to make Cupertino more sustainable!

Sincerely, Emily

06/20/19 8 of 17

Gilee Corral

From:	Emily Fan
Sent:	Wednesday, June 5, 2019 5:21 PM
То:	Gilee Corral; City of Cupertino Sustainability Commission
Cc:	
Subject:	Re: 6/20 Meeting

Re: 6/20 Meeting

Dear Cupertino Sustainability Commission,

I made a typo in my subject line. It should have been 6/20 meeting rather than 5/20 meeting.

Thanks for your understanding!

Sincerely, Emily

On Jun 5, 2019, at 4:47 PM, Emily Fan

wrote:

Dear Cupertino Sustainability Commission,

We have the three resolutions we plan on discussing on 6/20 attached below. We are calling these three resolutions the "Climate Crisis Package" but hope to see them as three separate agenda items.

In addition, it would be great if you could send these documents to city council before August to add it to their agenda ASAP. As people who care about the environment and understand the urgency of action, we must move as fast as possible.

See you at the next Sustainability Commission meeting. Thank you so much for all you do!

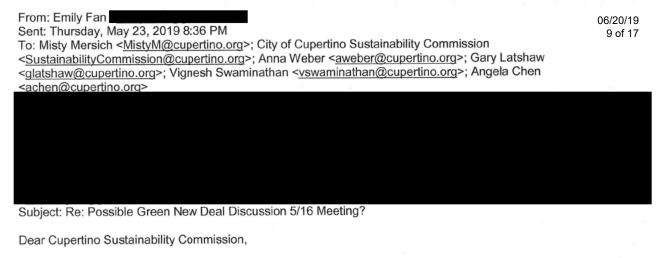
Sincerely,

Emily

<Cupertino Fossil Fuel Divestment Resolution-6 5 2019.pdf>

<Cupertino GND Endorsement Resolution-6 5 2019.pdf>

<Climate Emergency Declaration - Amendments.docx>



I was hoping that the previous email with the link to the resolution didn't get lost in your inbox. We were also thinking about adding that Cupertino declare a climate emergency and divest from fossil fuels into the Green New Deal resolution. Perhaps it would be better to have those two in separate documents instead in the Green New Deal Resolution. Let me know what would be preferable and I'll make changes to the resolution and add more resolutions as needed!

See you on 6/20!

Sincerely, Emily Fan CHS Environmental Club

On May 16, 2019, at 9:59 PM, Emily Fan

wrote:

Dear Cupertino Sustainability Commission,

Thank you so much for being receptive to the Green New Deal. The resolution is on Google Docs, so you can make comments regarding certain sections before the meeting if you would like. This is the resolution we came up with and we would be excited if you could discuss this resolution during the next meeting (6/20):

In addition, we are also interested in pitching different ideas to get more youth involved and to encourage more community involvement.

Thank you so much for helping us get to know the process of the Sustainability Commission meeting. We really appreciate your time and patience.

Sincerely,

Emily Fan

Cupertino High School Environmental Club President

PS: Goodbye Misty! I hope you transition to your new job smoothly. Thank you so much for the dessert. They were tasty.

PPS: I hope to see your faces on the Cupertino Sustainability Commission website sometime soon!

RESOLUTION NO. XXXX

A RESOLUTION OF THE CITY COUNCIL OF CITY OF CUPERTINO TO DIVEST FULLY FROM THE FOSSIL FUEL SECTOR AND SUPPORT THE TRANSITION TO CLEAN, SUSTAINABLE, AND RENEWABLE ENERGY

WHEREAS, the climate crisis is a severe threat to current and future generations here in Cupertino and around the world;

WHEREAS, the Intergovernmental Panel on Climate Change (IPCC) report found that global warming is proceeding at a faster pace than had been previously thought, causing costly disruption of human and natural systems throughout the world including the melting of arctic ice, the ocean's rise, an increase in the ocean's acidity, severe flooding, and drought;

WHEREAS, these extreme events have and will continue to negatively impact the U.S. economy. In 2012, the United States accounted for 67% of the \$160 billion lost globally due to natural catastrophes";

WHEREAS, almost every government in the world has agreed through the 2009 Copenhagen Accord that any warming above a 2°c (3.6°f) rise would be hazardous, 1394666.3 and that if humans release only about 565 more gigatons of carbon dioxide into the atmosphere this limit will be not possible to maintain;

WHEREAS, for the purposes of this resolution, a "fossil fuel company" shall be defined as any publicly-traded company whose primary business or enterprise is extraction, production, refining, burning and/or distribution of any fossil fuels and any company with the largest coal, oil, and gas reserves as measured by the gigatons of carbon dioxide that would be emitted if those reserves were extracted and burned, 200 largest of which are listed in the carbon tracker initiative's "unburnable carbon" report";

WHEREAS, in its "unburnable carbon" report, the "c-states", or power-saving states, have launched campaigns to have their institutions divest from fossil fuel companies;

WHEREAS, Cupertino has already declared a state of climate emergency calling for drastic action on September 18, 2018; and

WHEREAS, many cities in the Bay Area such as Mountain View, Richmond, Oakland, and Berkeley; universities across America such as Stanford, San Francisco State, and the Foothill-De Anza Community College District; and in 2013 the Santa Clara Water District divested from fossil fuel companies.

NOW THEREFORE THE CITY OF CUPERTINO RESOLVES AS FOLLOWS:

- 1. To divest fully from the fossil fuel sector and adopt policies to ban future investment in fossil fuels while encouraging investments in sustainable energy projects.
- 2. To direct the city manager or his/her designee to examine the city's holdings and future investments to assure that the city complies with this policy.
- 3. To formally request that all retirement funds into which Cupertino contributes fully divest from the fossil fuel sector and adopt policies to ban future investments in fossil fuels.
- 4. To support other California cities' community-based actions against the fossil fuel sector.
- 5. To commit to a fast and just transition to 100% renewable energy from all of Cupertino by 2030 at the latest.

RESOLUTION NO. 18-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CUPERTINO DECLARING A CLIMATE EMERGENCY

WHEREAS, in April 2016 world leaders from 175 countries recognized the threat of climate change and the urgent need to combat it by signing the Paris Agreement, agreeing to keep warming "well below 2°C above pre-industrial levels" and to "pursue efforts to limit the temperature increase to 1.5°C";

WHEREAS, an October 2018 United Nations Intergovernmental Panel on Climate Change (IPCC) report, criticized by many leading climate scientists as overly conservative, predicted that we have only until 2030 to limit devastating global warming and avoid a climate change catastrophe;

WHEREAS, the October 2018 IPCC report also made clear that every bit of warming matters and every fraction of a degree retained would save lives and pay dividends across the world's economies;

WHEREAS, the death and destruction already wrought by global warming from approximately 1°C demonstrates that the Earth is already too hot for safe habitability as seen by increased and intensifying wildfires, floods, rising seas, diseases, droughts and extreme weather conditions;

WHEREAS, the United States of America has disproportionately contributed to the climate and ecological crises and has repeatedly obstructed global efforts to transition toward a sustainable economy, and thus bears an extraordinary responsibility to rapidly solve these crises (Gillis, Justin and Popovich, Nadja. "The U.S. Is the Biggest Carbon Polluter in History. It just Walked Away from the Paris Climate Deal" *New York Times*, 1 June 2017.);

WHEREAS, justice requires that frontline communities, which have historically borne the brunt of the extractive fossil-fuel economy, participate actively in the planning and implementation of this mobilization effort at all levels of government and that they benefit first from the transition to a renewable energy economy;

WHEREAS, the City of Cupertino already receives and uses carbon-free energy from Silicon Valley Clean Energy;

WHEREAS, the City of Cupertino strives to be a leader in combating climate change, and together with our regional bay area communities, we have the insight, drive, capacity and capital to take a moral stand and do all we can to restore a safe climate within our own boundaries and on behalf of our plenary community;

NOW THEREFORE BE IT RESOLVED, that the Council of the City of Cupertino recognizes and declares that we face a Climate Emergency that threatens our city, region, state, nation, civilization, humanity and the natural world;

BE IT FURTHER RESOLVED, the Cupertino City Council calls for an emergency

mobilization effort to end citywide greenhouse gas emissions as quickly as possible and no later than 2030 byelectrifying buildings, homes, and transportation; reducing our dependence on vehicle transportation via the use of mixed-use zoning, the addition of physical barriers between car and bike lanes, the improvement of public transportation; and encouraging sustainable agriculture through promoting local food and reducing meat consumption;

BE IT FURTHER RESOLVED, the Cupertino City Council calls for an effort to understand its citizens in the climate crisis by collecting biannual surveys about their knowledge of environmental issues, their personal habits regarding car use, recycling, composting, setting a thermostat, etc.

BE IT FURTHER RESOLVED. the Cupertino City Council educate residents about climate change and environmental issues, and advocate for a mass mobilization at the local, state, national, and global levels, through Meatless Monday campaigns, a drastic increase of community gardens, youth actions programs, and flyers that illustrate the connection between wildfires and climate change;

BE IT FURTHER RESOLVED, the Cupertino City Council publicizes via its monthly magazine, social media network, website, and an official press release to various local news sources that it has declared a climate emergency to encourage other cities to follow suit;

BE IT FURTHER RESOLVED, the City of Cupertino commits to keeping the considerations of disadvantaged communities central to all climate emergency mobilization planning processes, and to inviting and encouraging these communities to directly advocate for their specific needs and equity in the environmental justice process; and

BE IT FURTHER RESOLVED, the City of Cupertino calls on the State of California, United States of America and all governments and peoples worldwide to initiate an emergency mobilization effort to mitigate climate change, stop rising greenhouse gas emissions, and immediately initiate an effort to safely draw down carbon from the atmosphere.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this, by the following vote:

 Vote
 Members of the City Council

AYES: NOES: ABSENT: ABSTAIN:

ATTEST:

APPROVED:

Grace Schmidt, City Clerk

Steven Scharf, Mayor, City of Cupertino

Resolution for a Green New Deal

A Resolution by Cupertino City Council calling for the federal government to pass a Green New Deal.

WHEREAS, Cupertino City Council wants the children and grandchildren of this community protected from the risks of climate destruction;

WHEREAS, on April 22, 2016, world leaders from 175 countries recognized the threat of climate change and the urgent need to combat it by signing the Paris Agreement, agreeing to keep warming "well below 2°C above pre-industrial levels" and to "pursue efforts to limit the temperature increase to 1.5°C,"

WHEREAS, President Donald Trump withdrew the U.S. from the Paris Agreement in 2017;

WHEREAS, an October 2018 United Nations Intergovernmental Panel on Climate Change (IPCC) report, criticized by many leading climate scientists as overly conservative, predicts that we have only until 2030 to limit devastating global warming and avoid a climate change catastrophe;

WHEREAS, the October 2018 IPCC report also makes clear that every bit of warming matters, so every fraction of a degree less of warming will save lives and pay dividends across the world's economies;

WHEREAS, the world is already experiencing serious, costly, and increasing impacts from climate change, including more intense storms, unprecedented flooding, droughts, and persistent wildfires. The latter two which has already made an impact on our community. Droughts have caused a drier and more barren landscape, as well as threatened our water supply. Wildfires have more recently plagued our area, with record-breaking flames sweeping our forests every year, causing millions in damages and displacing thousands of people;

WHEREAS, an inadequate response to climate change will increase economic and environmental disruptions that threaten human life, healthy communities, and critical infrastructure. These include, but are not limited to severe storms, longer and hotter heat waves, worsening flood and drought cycles, growing invasive species and insect problems, accelerated species extinction rates, rising sea levels, increased wildfires, and a dramatic increase in refugees from climate impacted lands;

WHEREAS, the most negative impacts of climate change are generally falling on frontline communities that are underrepresented, such as lower-income communities or communities of color, are bearing the initial burden of climate change, but are least equipped to adapt to these impacts;

WHEREAS, climate change and the global economy's overshoot of ecological limits are driving the sixth mass extinction of species, which has caused a 60% decline in global wildlife populations since 1970, could devastate much of life on Earth for the next 10 million years, and

may pose as great a risk to humanity as climate change, according to the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services;

WHEREAS, restoring a safe and stable climate requires a whole-of-society "Climate Mobilization" at all levels of government on a scale not seen since World War II to reach zero greenhouse gas emissions across all sectors at emergency speed, to rapidly and safely drawdown or remove all the excess carbon from the atmosphere, to end the 6th mass extinction of species, and to implement measures to protect all people and species from the increasingly severe consequences of climate change;

WHEREAS, doing what is now necessary to adequately address the climate crisis requires a national mobilization of a scope and scale that is a historic opportunity to address inequities caused and exacerbated by the fossil fuel economy as well as providing unprecedented levels of prosperity and economic security for all people in the United States;

WHEREAS, the United States of America has disproportionately contributed to the climate and extinction emergencies and has repeatedly obstructed global efforts to transition toward a green economy, and thus bears an extraordinary responsibility to rapidly address these existential threats;

WHEREAS, Cupertino City Council has declared a Climate Emergency on September 18, 2018 and demonstrated the City's commitment to eliminating all citywide greenhouse gas emissions as soon as possible;

WHEREAS, Senator Ed Markey and Representative Alexandria Ocasio-Cortez released, on February 7, 2019, <u>a Resolution</u> Recognizing the duty of the Federal Government to create a Green New Deal;

WHEREAS, federal Green New Deal legislation would create a detailed mobilization plan to:

- within a decade, achieve net-zero greenhouse gas emissions through a fair and just transition for all communities and workers;
- create millions of good, high-wage jobs and ensure prosperity and economic security for all people of the United States;
- invest in the infrastructure and industry of the United States to sustainably meet the challenges of the 21st century;
- secure for all people of the United States for generations to come:
 - clean air and water;
 - climate and community resiliency;
 - healthy food;
 - access to nature;
 - and a sustainable environment;
- and promote justice and equity by stopping current, preventing future, and repairing historic oppression of indigenous communities, communities of color, migrant communities, deindustrialized communities, depopulated rural communities, the poor, low-income workers, women, the elderly, the unhoused, people with disabilities, and youth;

WHEREAS, local governments calling for the federal government to pass a Green New Deal will demonstrate widespread popular support for necessary and just climate action and Cupertino can act as a global leader by both converting to an ecologically, socially, and economically regenerative economy at emergency speed, and by rapidly organizing a regional just transition and climate emergency mobilization effort;

THEREFORE BE IT RESOLVED, that Cupertino City Council calls on the U.S. Government to, as soon as possible, pass a Green New Deal based on H.R. 109 and S. Res. 59 "Recognizing the duty of the Federal Government to create a Green New Deal," the Resolution released on February 7, 2019 by Senator Ed Markey and Representative Alexandria Ocasio-Cortez;

BE IT FURTHER RESOLVED, that Cupertino City Council calls on the California State Government to, as soon as possible, pass a Green New Deal such as the one proposed in AB 1276 introduced by State Assemblymember Rob Bonta;

BE IT FURTHER RESOLVED, Cupertino commits to calling on higher levels of government to provide all necessary financial and regulatory assistance in support of its efforts to end citywide greenhouse gas emissions as quickly as possible and no later than 2030, to draw down greenhouse gases, and to accelerate adaptation and resilience strategies;

BE IT FURTHER RESOLVED, Cupertino commits to educating our residents about the climate emergency and organizing and advocating for a just transition and climate emergency mobilization effort at the local, regional, state, national, and global levels to provide maximum protection for our residents as well as all the people and species of the world, for instance, by publicizing Meatless Mondays and promoting community gardens throughout Cupertino;

BE IT FURTHER RESOLVED, Cupertino underscores the need for full community participation, inclusion, and support, and recognizes that the residents of Cupertino and community organizations, faith, youth, labor, business, academic institutions, homeowners' associations; environmental, economic, racial, gender, family and disability justice; indigenous, immigrant and women's rights organizations; and other such allies who will be integral to and in the leadership of the mobilization effort;

BE IT FURTHER RESOLVED, Cupertino calls on the State of California, the United States Federal Government, and all governments and people worldwide to initiate an immediate social and economic mobilization to reverse global warming and ecological overshoot that restores near pre-industrial global average temperatures and greenhouse gas concentrations, to immediately halt the development of all new fossil fuel infrastructure, to rapidly phase out the use of fossil fuels and the technologies which rely upon them, to end greenhouse gas emissions as quickly as possible, to initiate an effort to safely draw down the excess carbon from the atmosphere, to transition to regenerative agriculture, to end the sixth mass extinction of species, to protect and expand workers' right to organize, and to create and guarantee high-quality, high-paying jobs with comprehensive benefits for all those who will be impacted by this emergency response; and **BE IT FURTHER RESOLVED**, in furtherance of this resolution, Cupertino shall submit a certified copy of this resolution to Senator Diane Feinstein, Senator Kamala Harris, Congressman Ro Khanna, California State Senator Jim Beall, and California Assemblymember Evan Low, and request that all relevant support and assistance in effectuating this resolution be provided.

CERTIFICATION

The foregoing resolution was adopted by ______ in _____ on _____ with a quorum present.

Signed by: _____

Attest: